

Minutes of a Parish Council General Meeting held on Monday 28 July 2008 at 7.30pm

PRESENT: Cllrs Ayles (Chair), Becconsall, Haynes, Markham, Stacey and Tapp. The Clerk, Karen Hill, was in attendance as was 8 members of the public.

- 1 **APOLOGIES FOR ABSENCE: (2008/087)** Cllr Hinds for reason of holiday. Reason accepted
- 2 **TO RECEIVE DECLARATION OF ACCEPTANCE OF OFFICE** from new councillor **(2008/088)**
- 2.1 The new councillor, Mr Luke Stacey signed the Declaration of Acceptance of Office form – this was witnessed by the Clerk.
- 3 **TO RECEIVE REGISTER OF MEMBER INTEREST FORM** from new councillor **(2008/089)**
- 3.1 Councillor Stacey gave his Register of Members Interests form to the Clerk.
- 4 **TO REVIEW REGISTRATION OF GIFTS AND HOSPITALITY** from new councillor **(2008/090)**
- 4.1 Prior to the meeting, the Clerk had circulated a note about the requirements for registering Gifts and Hospitality. Cllr Stacey indicated he had nothing to declare.
- 5 **TO APPOINT COMMITTEES, AND AGREE TERMS OF REFERENCE** for new councillor **(2008/091)**
- 5.1 Chair asked Cllr Stacey whether he wished to be considered for the Finance Committee. Cllr Stacey indicated that he would like to be afforded the luxury of a few months before considering a committee responsibility. Noted.
- 6 **TO AGREE RESPONSIBILITIES** for new councillor **2008/092)**
- 6.1 Chair asked Cllr Stacey whether he wished to take on any of the responsibilities as defined by CPC. Cllr Stacey indicated that he would like the grace of a few months before considering additional responsibilities. Noted.
- 7 **TO APPOINT REPRESENTATIVES TO EXTERNAL BODIES** for new councillor **2008/093)**
- 7.1 Chair asked Cllr Stacey whether he wished to take on any of the responsibilities pertaining to external bodies attended by CPC. Cllr Stacey indicated that he would like the grace of a few months before considering additional responsibilities. Noted.
- 8 **TO SUSPEND MEETING TO ALLOW AN OPEN FORUM** (15 minutes, if required)
- The meeting was suspended to allow the members of the public to raise items of concern. Following various comments and questions the meeting was resumed. Open Forum recorded separately.
- 9 **TO RECEIVE DECLARATIONS OF INTEREST** by Councillors in any of the agenda items below.
- 9.1 Chair and Cllr Stacey declared a personal interest in 13.10.
- 10 **MINUTES OF THE LAST MEETING AND MATTERS ARISING FROM THE MINUTES2008/093)**
- 10.1 The minutes of the extraordinary meeting of 7 July 2008 were accepted as a true record and signed by the Chair.
- 10.2 The minutes of the extraordinary meeting of 21 July 2008 were accepted as a true record and signed by the Chair.
- 10.3 To hear brief progress reports on other matters arising (not included elsewhere on the agenda) **(Circulated)**
- Addendum 1** to minutes. Copy to be posted on notice-board along with minutes.
- 11.1 **08/01190/CLUE:** Certificate of Lawfulness for the existing use of the property as a steel fabrication business (use class B2) at Cuckoo Hill Farm, Castlethorpe Road, Hanslope MK19 7HQ for Mr R Ivens noted
- 11.2 **07/02256/FUL:** Erection of building for B1/B8 use at Lodge Farm. Cllrs Ayles, Markham and Tapp will attend a MKC requested meeting at Civic offices 29 July 2008 at 2pm
- 11.3 Feedback on Planning Applications considered at previous meetings
- 08/00633/FUL:** Single storey linked building and internal alterations at 5 School Lane Castlethorpe Milton Keynes MK19 7EN for Mr Colin King. (Previous minute reference **2007/104/3.1**. Previous planning reference **07/01359/FUL**). Application passed with conditions.

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- 12 **TO RECEIVE REPORTS FROM COUNCILLORS AND CLERK (2008/095)**
- 12.1 **Hanslope Park Area Forum.** 10th July 2008. Report available from the Clerk,
- 13 **TO CONSIDER RESOLUTIONS (2008/096)**
- 13.1 It was agreed to discuss in a public excluded Part 2 of this meeting the Clerk's handling of the obtaining of the quote for the wildlife area and the appointment of a cleaner for the Village Hall.
- 13.2 It was agreed that CPC will not waive the cost of hall rental for the Castlethorpe Village Show for 2008 events. However it was agreed that CPC would inform the Village Show Committee earlier on in the year whether they would be able to award a grant towards costs. Vote recorded as 4 for with 2 abstentions. Motion carried.
- 13.3 It was agreed that the Shepperton notice board would be monitored for the removal of notices and that by this minuted resolution should there be further problems with the removal of CPC paperwork the cost of a closed, lockable notice-board would have to be included in the budget for 2009/10.
- 13.4 It was agreed to ask the Clerk to inform Castlethorpe Cricket Club to complete the signing of acceptance of rental agreement and furnish before the 31st July. Report back by Clerk an agenda item for September meeting. Cllr Markham to speak to them on their 10 August match day.
- 13.5 It was agreed that the payment proposal offered by CFC would not be accepted but that the Clerk would ask for £550 by end July 2008 and the balance £200 by 31st August. With provision that failure to settle account in full will result in a decision on further action an agenda item for September meeting.
- 13.6 It was agreed after much debate, that a broad spectrum weed-killer would be applied to areas that have been demarcated for mulch, and after requisite period mulch (green waste) would be applied as ground cover. Cllr Stacey offered his experience and workforce as well as materials and agreed to spray the designated areas around the trees with weed-killer and after 5 days come back and spread green waste (mulch) over the area. Vote recorded as 4 in favour 2 against. Motion carried. It was agreed to place an agenda item for September meeting to discuss costs and allocation of costs on maintenance in the wildlife area and sports ground in general
- 13.7 It was agreed that the current state of the hard courts and nets was acceptable and a little maintenance work needed to be done to secure and apply tension to the nets. Cllr Markham offered to re-attach the nets to the posts. It was noted that a spare net is in the Sports store cupboard should a new one be needed. It was agreed that the Clerk could, on her own cognizance, obtain quotes for the repair and maintenance of the nets should it become necessary, up to the value of £100. It was agreed to place an agenda item for September meeting to discuss any costs and allocation of costs on maintenance of the tennis courts if necessary.
- 13.8 It was agreed to allocate the £247.00 donation from Mr & Mrs Modhwadia to the Youth Club. It is to be noted that this is a one off donation.
- 13.9 After discussion on MKC suggestions for traffic calming measures, it was agreed to ask the Clerk to obtain (i) the specifications from MKC for the priority works system (ii) to obtain the specifications from MKC relating to speed bumps (ii) to ascertain from MKC the cost (if any) involved in obtaining a Speed Control order (iv) to ask MKC for the cost of installing speed bumps as a traffic calming measure at the 3 entrances to the village (v) after receipt of all the above information, to place an agenda item for the next meeting to discuss any costs involved and to accept quotes.
- 13.10 It was agreed to ask the Clerk to write a letter of support to Post Office for Mr & Mrs Modhwadia (proprietors of the Village Shop and Post Office) and offer CPC's support for the continued Post Office facility at the shop. Letter draft was agreed. Clerk to action
- 13.11 It was agreed to allow Mr David Scott to restore the bench removed from the North Street bus shelter and re position, according to accepted regulations and standards, outside the Village Shop. Clerk to action. Cllr Markham to deliver bench parts.
- 13.12 Consultation document had been circulated prior to meeting to all Cllrs. Comments regarding the STARS (Lorry Management Strategy) final consultation document were agreed and the Clerk was asked to send them to MKC (Trevor Dove).
- 13.13 After debate and discussion, it was agreed that the Clerk would lodge CPC's opinions on the Annual Satisfaction survey.
- 14 **TO CONSIDER FINANCIAL MATTERS (2008/097)**

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- 14.1 A statement of the current financial position was circulated. No queries were raised. Proposed Cllr Ayles seconded Cllr Haynes. Approved.
- 14.2 The RFO Payments Schedule was circulated in advance. Total payments of £1237.44 with a money transfer from Bank of Ireland totalling £1500.00 from the Parish Council's account were approved. Proposed Cllr Haynes seconded Cllr Becconsall. Approved unanimously.
- 14.3 The Annual accounts were approved and signed off. Clerk asked that the time and patience afforded her by Cllr Haynes to scrutinise the Annual Return paperwork be noted and she offered her thanks for the advice which she had found invaluable as this was her first Annual Return submission.
- 15 **TO CONSIDER CORRESPONDENCE RECEIVED (2008/098)**
- 15.1 The request from the Youth Club's for funding (prior circulated) was refused.
- 16 **ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda) (2008/099)**
- 16.1 Agenda item for September meeting: Review position of a grounds-man and possible employment and job description. Cllr Haynes
- 16.2 Mr Knights trees overhanging into South Street. Cllr Ayles to approach informally
- 16.3 Agree another village walkabout
- 17 **DATES OF FUTURE MEETINGS (2008/100)**
- 17.1 Date for next meeting is Monday 1 September 2008 at 7.30pm in the Village Hall

There being no further business to discuss this part of the meeting closed at 10pm

Notes of the Open Forum held during the General Parish Council Meeting
on Monday 28 July 2008

PRESENT: Cllrs Ayles (Chair), Becconsall, Haynes, Markham, Stacey and Tapp. The Clerk, Karen Hill, was in attendance as was 8 members of the public.

Mrs Joyce Markham said on clearing out her garage she had found what she believed to be the old village hall curtains (dividing) and wondered whether the Parish Council would like to reinstate them. Chair thanked her for her consideration and asked that they be kept until a decision had been made as to whether the hall was to have partitions or not.

Mrs Geraldine Sweetland stated that arising from the Village Hall Committee meeting when ideas for fundraising was discussed, the idea of a Village Open garden was suggested. A working committee has been formed and they have held their first meeting. It has broadly been decided to hold a Open Garden day in August 2009 and all funds raised would go to the Village Hall funds. It was suggested at this meeting that should specific houses wish to raise funds by selling teas or produce for their own charity of choice that would be allowed. More specific details would be released when a further committee meeting has been held.

Mrs Mary Stacey asked whether laminated "No Smoking" signs could be placed in bus shelters. Chair asked Clerk to see if MKC had better signs – Mrs June Haynes suggested some for windows. Cllr Markham suggested the Clerk try and obtain signs at no cost.

Mrs Geraldine Sweetland stated that she had noticed more litter lying around at the North Street bus stop where she and her husband cared for the planters. Chair informed her that a new litter bin had been delivered for there.

Mrs Pat Markham thanked the Parish Council on behalf of the Short Mat Bowls club for the vast improvement to the hall lights since the replacements had been actioned. She asked when the shortfall (3) were to be replaced. Clerk advised within a week of this meeting date.

Cllr Markham asked that it be noted that the residents at corner Station Road/The Chequers had been asked to cut down hedge. One had done so the other was in the processing of completing the job.

There being nothing further to discuss, this part of the meeting closed at 7.45pm.