

## Minutes of a Parish Council General Meeting held on Monday 6 October 2008 at 8.35pm (after the Annual Parish Meeting close)

PRESENT: Councillors Ayles (Chair), Beconsall, Haynes, Hinds, Markham, Stacey and Tapp and Ward Councillor Andrew Geary. The Clerk Karen Hill was also in attendance as were 13 members of the public.

1           **TO RECEIVE APOLOGIES FOR ABSENCE: (2008/111)** None ACTION

2           **TO RECEIVE DECLARATIONS OF INTEREST** by Councillors in any of the agenda items below in Part 1. Cllr Stacey personal interest in item 7.4.

3           **MINUTES OF THE LAST MEETING AND MATTERS ARISING FROM THE MINUTES: (2008/112)**

3.1       It was noted that at the previous meeting it had been agreed that no refreshments would be served at the Annual Parish Meeting. The Clerk had failed to record this in the minutes. Chair agreed to allow the Clerk to handwrite a correction. Minutes including correction were duly agreed as a true record. Open forum notes were accepted as a true record by unanimous agreement.

3.2       To hear brief progress reports on other matters arising (not included elsewhere on the agenda)

Items considered closed on the maintenance list are: Wildlife area has been brought under control and will lie fallow until spring; tennis nets have been stretched; Dog signs erected at sports ground; Cllr Tapp to remind Ian McGregor about promised planeings; Clerk to remind N Wood and I McGregor of the promises made in April and to ask for completion dates for projects designated. Full list of maintenance projects and comments available from Clerk on request.

4           **PLANNING (2008/113)**

4.1       Feedback on Planning Applications considered at previous meetings

It was noted that planning application 08/01354/FUL : Mr & Mrs M Hutton, 12 The Chequers, Castlethorpe, MK19 7HG has been approved.

5           **TO RECEIVE REPORTS FROM COUNCILLORS AND CLERK (2008/114)**

5.1       Parish Plan – Draft 2.4 with Addendum was circulated prior to meeting for Cllrs to peruse and comment at leisure. No comments received at this stage. Chair informed Cllrs that 2 further meetings would be held in November to finalise wording and the Parish Plan would be presented to CPC at the 1<sup>st</sup> December meeting for approval of council and would then be passed to MKC for lodgement and distribution.

6           **RESOLUTIONS (2008/115)**

6.1       It was agreed to vote in a public excluded Part 2 of this meeting on applications received for appointment of groundsman cum handyman and to discuss planning matters.

6.2       It was agreed to proceed with priority traffic calming measures at Hanslope Road, Wolverton Road and Bullington End Road entrances to the village (to include the relocation of the speed limit signage on Wolverton Road). Cllr Ayles asked that it be noted that all Traffic Calming Measures (TCMs) would have to have correct signage and lighting erected. Reference funding: MKC have quoted £7527.39 for all 3 village entrance TCMs. CPC have been advised by MKC to add £1100 per TCM for lighting and associated costs. CPC will need to fund costs of around £11000.00.

Funding would come from:

£2500 already in budget for spend in 2009/2009 financial year

£2628 left from Hamslope Park Planning gain – has to be used by March 2009

£2500 provision to be made in 2009/2010 budget

£5000 PPG from MKC

Total amount available (approximately) £1628 in excess of estimated costs. It was therefore agreed that a excess monies would be put toward a streetlight. If further costs pertaining to the TCM's were highlighted through the survey CPC reserve the right to use the balance towards the TCM and not another streetlight. It was noted that MKC would hold a public consultation on the above matter, a process estimated at 8 weeks. During this time all surveys would be carried out. Cllr Markham asked that it be noted for discussion with MKC that he would like to see the proposed design and layout of the

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Bullington End Road TCM and discuss with MKC. Unanimous vote.

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|          |   | ACTION      |
| 6.3      | <p>After much discussion, it was agreed that the Clerk would offer tender documentation to at least 3 different contractors for each identified area of work on the Village Hall (schedule of work to be done accepted at an extraordinary meeting on 7 July 2008 minute reference <b>2008/081/5.1</b>). It was agreed that tenders would be opened in the presence of CPC on Thursday 20<sup>th</sup> November at 7.30pm in the village Hall.<br/> <u>Additional items to include on the specifications for work would be:</u><br/>                     New entrance lobby (plans to be drawn up) Cllr Tapp to approach Mr Synott.<br/>                     Central heating to be refurbished or replaced<br/>                     Outside time delay light for new lobby<br/>                     Secondary glazing to all internal windows currently without secondary glazing<br/> <u>Items to be withdrawn from the specifications for work would be:</u><br/>                     Partitioning<br/>                     Specialised/zoned heating.</p> <p>Unanimous vote.</p> |             |
| 6.4      | <p>It was agreed to accept the submissions from Pre School for amendments to their VH user agreement with the following provisos:<br/> <u>Heating:</u> CPC would include this note on condition of having thermostatically controlled heating that clearly displayed the temperature added to the tender requirements;<br/>                     Refund of cost of hire: should Pre-School take the decision to abandon the day due to heating failure then CPC would refund the cost of hire for the day. Pre-School would have to cancel the entire days schooling before a credit could be issued.<br/> <u>Non critical work (NCW)</u> CPC would undertake to try to perform NCW outside Pre-School hours as requested but Pre School have to accept that CPC retain the right as landlords to carry out work as and when able taking into account contractors schedules. CPC would undertake to negotiate with Pre-School on NCW. Clerk to advise Pre-School</p>   | CLERK       |
| 6.5      | <p>It was agreed to purchase of a wreath and to make a contribution for the use of a bugler on Remembrance Day to the amount of last year's contribution of £25 to each cause.</p>  | PA, Clerk   |
| 6.6      | <p>The proposed wording on a comment from CPC on the new bus strategy and CMK parking (circulated prior to the meeting for Cllrs to peruse and comment) was approved. Clerk to forward to MKC.</p>  | Clerk       |
| 6.7      | <p>There was much discussion on proposed management of the sports field for the next financial year. Cllrs Stacey, Tapp and Markham were tasked with getting together at the Sports field to come up with recommendations on future management to be put before CPC at the next meeting.</p>  | LS, IM, BT, |
| <b>7</b> | <b>TO CONSIDER FINANCIAL MATTERS (2008/116)</b>   |             |
| 7.1      | <p>A statement of the current financial position was circulated. No queries were raised. Proposed Cllr Haynes seconded Cllr Hinds. Approved.</p>  |             |
| 7.2      | <p>The RFO Payments Schedule was circulated in advance. Total payments of £1791.61 from the Parish Council's account were approved. Proposed Cllr Haynes seconded Cllr Becconsall. Approved unanimously.</p>  |             |
| 7.3      | <p>It was agreed that the Clerk would approach the Coventry Building Society to reinvest the £50k bond into 2 separate accounts of £35,000 and £15000 on 6.3% interest. 6 for, 1 abstention.</p>  | Clerk       |
| 7.4      | <p>It was agreed to appoint Mr Dick Galloway as Internal Auditor. Clerk to progress</p>   | Clerk       |
| 7.5      | <p>After much discussion it was agreed that Cllr Hinds would have a budget of £250 for the replacement of bulbs and/or Christmas lights for the village decorations. 5 for 2 against. Resolution carried.</p>   | D H         |
| <b>8</b> | <b>TO CONSIDER CORRESPONDENCE RECEIVED (2008/117)</b>   |             |
| 8.1      | <p>Accident on Hanslope Road (Home Farm) – gritting roads and signage. It was agreed that Clerk would write to MKC to establish the strategy on gritting the roads during winter and what the plan was for the winter period.</p>   | Clerk       |
| 8.2      | <p>Un-metered electricity supply for Xmas lights: Clerk informed CPC that quote would be offered based on information Cllr Hinds had supplied. Estimated cost £238 for usage</p>  | Clerk       |

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over the 6 week period.

**ACTION**

- 9           **ANY OTHER BUSINESS** (for noting) *(2008/118)*
- 9.1       Mrs Day, Shepperton Close, regarding potholes in Chequers (garages) – telephone call. Clerk able to report that potholes had been filled in.
- 9.2       Mrs Pauline Reid – dog attack in field – police report. Noted
- 9.3       **ANY OTHER BUSINESS** (for inclusion on a future agenda)
- 9.3.1     Village Walkabout
- 9.3.2     Bullington End play area to be discussed
- 9.3.3     Report back on request bus stop from MK Metro/MKC
- 10         **DATES OF FUTURE MEETINGS** *(2008/119)*
- 10.1      It was agreed that the next general PC meeting would be held on Monday 3 November 2008 at 7.30pm in the Village Hall

There being no further business, this part of the meeting closed at 10.25pm