

CASTLETHORPE PARISH COUNCIL

Minutes of a General Meeting of the Parish Council on Monday 7 June 2010 at 7.30pm

PRESENT: Councillors Ayles (Chair), Haynes, Hinds, Keane, Markham & Russo. The Clerk & 2 members of public were in attendance. Ward Councillor Geary arrived later in the meeting.

		ACTION
1	TO RECEIVE APOLOGIES FOR ABSENCE: 2010/065 Cllr Stacey for reason of illness. Apology accepted.	
2	TO RECEIVE COUNCILLOR KEANE'S DECLARATIONS OF ACCEPTANCE OF OFFICE: 2010/066 No change. Noted	
3	TO RECEIVE COUNCILLOR KEANE'S REGISTER OF MEMBERS INTERESTS FORMS and REVIEW REGISTRATION OF GIFTS AND HOSPITALITY: 2010/067 No change. Noted	
4	TO RECEIVE COUNCILLOR KEANE'S ACCEPTANCE OF APPOINTMENTS TO COMMITTEE'S, INTERNAL RESPONSIBILITIES and EXTERNAL BODIES REPRESENTATIONS for 2010/2011: 2010/068 Cllr Keane accepted his nomination to Internal nominations of Finance Committee, bus and public transport, footpaths & play areas; & external nominations to Parishes Assembly, Rural West NAG and STARS.	
7.35pm : Meeting suspended to allow for an open forum discussion.		
Mrs June Haynes asked that the PC note how lovely the village triangle looked after Mr & Mrs Scott's hard work. Duly noted. There was no further matters brought up at the Open Forum. This part of the meeting closed at 7.38pm.		
5	TO RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below: None	
6	MINUTES OF THE LAST MEETING AND MATTERS ARISING FROM THE MINUTES: 2010/069	
6.1	The notes on the Open Forum and minutes of the Annual General Meeting of the 10/05/2010 were accepted as a true record. Although previously circulated Cllr Markham stated he had not received his copy in the post. Clerk to email draft minutes as before to all Cllrs and text Cllr Markham to say his copy had been posted.	CLERK procedure
6.2	Matters arising: progress reports (not included elsewhere on the agenda) Several projects completed: drain cover in Chequers, smoke alarm at CCC pavilion fitted, SG tidied up and refurbishment completed, bridge over culvert on road nr Navigation pub repaired, Vacuum cleaner for VH purchased and in use. Dog bins not yet supplied despite promises due to cost involved. NAG to review, Network rail still not allocated a person in charge of landscape problems, various road/highway concerns now to be taken up by Ward Cllr to progress. [Full updated list available from Clerk]	
Ward Councillor Geary arrived at 7.50pm		
7	TO RECEIVE REPORTS from Councillors or Clerk: 2010/070	
7.1	Grants: CPC awarded PPG for: street light outside shop (approval of expenditure to be on next meeting agenda) & Youth Club residential. Clerk informed by P Snell (MKC) that CPC had been awarded a grant under the Play Builder scheme. No amount yet indicated. Clerk has had contact with Proludic and will pass details onto Cllrs Hinds and Keane to progress for presentation at July meeting.	CLERK agenda Cllrs Hinds Keane
7.2	Cllr Hinds & J Foakes (Chair VH) had visited Cosgrove hall to view acoustic panels. Worked very well. Clerk passed on alternative form of acoustic tile. VH Committee to investigate and obtain quotes.	Cllr Hinds
8	REPORT BACK ON PREVIOUS PLANNING APPLICATIONS: 2010/071	
8.1	10/00175/FUL : Wind Turbine – DCC decision on planning application deferred until site visit organised. Dates: site visit 14/6/10 at 5pm or thereabouts [post meeting note: site visit Tuesday 15/06/10 at 6pm] , DCC at Civic offices 17/06/10 at 7pm (also to be confirmed). Clerk to arrange for a representative of CPC to be present at both meetings. Cllr Ayles and Hinds to attend. Clerk available to attend in their absence.	Cllrs Ayles, Hinds
8.2	10/00557/FUL and 10/00558/LBC – Manor farm South Street, Castlethorpe approved:	
8.3	15 North Street: Before any discussion took place, Cllr Ayles informed CPC of his decision [Amendment at meeting approved:] to withdraw (removed from minute) not to pursue (substituted) the complaint he had made in his personal capacity and it was agreed that he could therefore take part in all discussions pertaining to the planning application. Letter from Mr Lawrence (MKC Planning) in answer to CPC's complaint	CLERK letter stage 2 complaint

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	read out. CPC decided unanimously to continue with complaint and proceed to the stage 2 of complaint process. CPC agreed that the building work has progressed too far for any change to be affected but wished lodge with MKC a complaint that the planning list system is not robust enough and needs reviewing. Clerk to draft letter.	
9	TO CONSIDER RESOLUTIONS: 2010/072	
9.1	It was unanimously agreed to allow the Clerk to approach the Allotments Association for permission to hold an occasional bar for CCC at the club house in the Sports Ground. Temporary liquor licence can only be applied for 12x per annum. CPC agrees to CCC's request on condition that bar's are only held on home match days; all activity is to cease at 11.30pm on Friday/Saturday and 10.30pm on Sunday, no music is to be played (no PRS licence).	
9.2	Additional signage at Station Road bridle way. No action to be taken	
9.3	It was unanimously agreed to inform S Simmonds that CPC are content with the proposed changes to Service 33 (new route through Quainton).	CLERK letter
9.4	A schedule of meetings/deadlines produced by the Clerk and circulated prior to meeting was adopted.	
10	TO CONSIDER FINANCIAL MATTERS: 2010/073	
10.1	A statement of the current financial position was circulated prior to meeting. No queries were raised. Approved unanimously	
10.2	The RFO Payments Schedule was circulated in advance. Total payments of £5,187.41 from Lloyds Bank PLC and a funds transfer from BOI of £5,000.00 were approved. Proposed Cllr Haynes seconded Cllr Ayles.	
10.3	The Annual Accounts were agreed and signed off by the Chair.	
10.4	It was unanimously agreed to adopt the recommendations of the Finance committee and place CPC's current account and finance with the Bank Of Ireland.	CLERK Fin Cmtee
10.5	It was unanimously agreed to allow the Clerk to purchase a fire extinguisher for the VH and to get the fire alarm serviced.	CLERK fire
10.6	All Cllrs present signed a letter to the Coventry Building Society to register change of address and offer sample signatures of all Cllrs.	
10.7	Cllr John Keane signed a new mandate for Bank Of Ireland (minute ref 2010/061/16.4)	
11	TO CONSIDER CORRESPONDENCE RECEIVED: 2010/074	
11.1	Email: Duck race details. Reminder	
11.2	Trevor Dove letter / consultancy: Traffic and Safety Solutions noted	
11.3	Safer MK invitation to attend 9am-12.30pm on 22 nd June at the Novotel Hotel meeting to discuss Community Safety. All Cllrs invited.	
11.4	MK Parish Newsletter – June 2010. New cabinet members & responsibilities noted.	
12	ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda): 2010/075	
12.1	VH sign – agenda item 5 July 2010	agenda
12.2	Hedge trim at VH – Groundsman to trim when birds have left nests.	
12.3	DOC notice on Tapp land cnr North Fox Covert. Report back 5 July meeting	CLERK
12.4	VH old entrance – quote to remove lock.	CLERK
13	TO AGREE DATE/S OF FUTURE MEETING: 2010/076	
13.1	Next meeting is to be held 5 July 2010 at 7.30pm in the VH.	