

CASTLETHORPE PARISH COUNCIL

Minutes of the Parish Council General Meeting held on Monday 03/10/2011 7.30pm

PRESENT: Councillors Ayles (Chair), Haynes, Hinds, Stacey & Sweetland. The clerk Mrs K Hill, & 4 members of the public were present. The Chair read out his half yearly report to those present. [Copies available on website, on noticeboard and via the Clerk]. Afterwards the Chair opened the Open Forum. Mrs Haynes asked that the state of the pavement on corner Bullington End Road/North Street be addressed. Chair promised that would be looked into & added to the ongoing list of highway maintenance issues, especially in the light of a recent footway accident. A question was asked about the awarding of the vanguard plans and why not more PC/TC's had applied. Chair replied that timing had been an issue and some PC/TC's could not meet to discuss and agree to submit a proposal for consideration due to their meeting schedule. Meeting commenced at 7.45 after the Open Forum.

ACTION

- 1 **APOLOGIES FOR ABSENCE: 2011/085**
J Keane – reason of holiday, I Markham – reason of work. Accepted.
- 2 **DECLARATIONS OF INTEREST** by Councillors in any of the agenda items below
Cllr Sweetland – prejudicial interest 5.1 and Cllr Stacey prejudicial interest 6.11
- 3 **APPROVAL OF MINUTES OF THE LAST MEETING : 2011/086**
3.1 The minutes & addenda of the general meeting of the 5 September 2011 were accepted as a true & accurate record.
- 4 **REPORTS: 2011/087**
4.1 Chairman's half yearly report
4.2 Clerks Report & Review of Actions
4.3 Alternative Delivery Workshops
4.4 NAG meeting
4.5 DCC attendance
4.6 MKAULC
- 5 **PLANNING APPLICATIONS: 2011/088**
Meeting suspended to allow Cllr Sweetland to leave the room
5.1 11/02125/TCA - Chestnuts South Street, removal of weeping willow: Sweetland. **Clerk**
No objections
Meeting suspended to allow Cllr Sweetland to return to the room for the rest of the meeting.
5.2 11/01878/FUL - New detached dwelling to rear of garden, 1 Prospect Place. **Clerk**
Object to application on following grounds:
1. Building size disproportionate to size of plot and area surrounds (visually intrusive, over development/density)
2. Size of access/egress for vehicles - concern about the access/egress for emergency vehicles, turning circles within the plot.
3. Parking/servicing –inadequate parking provision for 6 bedroomed house & resulting vehicle traffic
4. House is 3 storey and not in keeping with surrounding properties.
- 5.3 **REPORT BACK ON PREVIOUS PLANNING APPLICATIONS:**
5.3.1 11/01592/FUL: 17 South Street – Application permitted.
5.3.2 11/01529/FUL : 10 North Street – Application withdrawn
- 6 **RESOLUTIONS: 2011/089**
6.1 It was unanimously agreed to hold a public excluded part 2 of the meeting to discuss financial matters in accordance with Section 100(A) (4) of the Local Government Act 1972, defined in paragraph 1 of Part 1 of Schedule 12A to the Act
6.2 It was unanimously agreed to change the Standing Orders for Sports Ground Committee to allow a committee member to appoint a representative to attend the meeting who will have voting rights conferred.
6.3 It was unanimously agreed to allow Cllr Ayles to represent CPC & to speak to those points minuted at the last meeting when Station Yard planning application comes before DCC.
6.4 It was unanimously agreed that CPC would support a road closure application for the top end of South Street (Carrington Arms/Village Hall end) & to invite **Clerk**

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<p>applications from any group wishing to organise a street party to celebrate the Diamond Jubilee on Sunday 3 June 2012. Under S137 class 5. CPC has agreed that a £500 seed fund will be available to this end.</p>	<p>Clerk</p>																				
<p>6.5 It was unanimously agreed that CPC would ask Ward Cllr Geary to facilitate a meeting of the Cllrs with highways responsibilities to meet with M Brown & A Constantinides to discuss the outstanding list of Neighbourhood management & Highways issues subject to review of updated lists from MKC.</p>	<p>Clerk</p>																				
<p>6.6 After much discussion, it was unanimously agreed that CPC did not want to pre-empt any VH committee discussion on VH projects. Clerk to liaise with the VH Committee for list of projects, costings & project funding suggestions to better inform the PC in budget impact decisions.</p>	<p>Clerk</p>																				
<p>6.7 It was unanimously agreed that any local advertiser (Hanslope Park Ward villages + Cosgrove) who placed an advertisement in the Newsletter would be eligible to have an advertisement on the website.</p>	<p>Clerk</p>																				
<p>6.8 Deferred to next meeting for costs.</p>	<p>Clerk</p>																				
<p>6.9 After much discussion, it was unanimously agreed that the Clerk will collect samples of other village newsletters for comparison & that an group comprising of the Cllrs responsible for Communications would set up a working party with the Editor and interested parties to come up with recommendations for a revamp of the newsletter. Agenda item for January</p>	<p>Clerk AGENDA Jan 2012</p>																				
<p>6.10 Outstanding maintenance issues in the village: Remove the seat at River bridge & dispose : Clerk to speak to contractors for quote to remove. Fixing of dustbins outside shop & on opposite bank near bench: Clerk to locate tops of bins & Cllr Markham/Handyman to fix. Restoration of the posts & chain in North Street: Handyman/Cllr Markham/Cllr Stacey Restoration of benches in village: Wood obtained. Handyman to fix & varnish</p>	<p>Clerk Clerk PS & IM</p>																				
<p>6.11 It was unanimously agreed that the Clerk would obtain quotes on specialised gate with stock mechanism and quotes to fix. Clerk to contact EH and MKC regarding the scheduled monument and to obtain report on work concerned and bring quotes to next meeting if possible. Clerk to inform resident Meeting suspended to allow Cllr Stacey to leave the room</p>	<p>Clerk</p>																				
<p>7 FINANCIAL MATTERS: 2011/090</p>	<p>Clerk</p>																				
<p>7.1 Lloyds bank are experiencing technical difficulties with a new software programme and therefore no financial statement was offered due to insufficient information being available. Clerk to forward financials ASAP to all Cllrs</p>	<p>Clerk</p>																				
<p>7.2 The RFO Payments Schedule was circulated in advance. There were no queries. Total payments of £1910.43 from Lloyds Bank & a funds transfer from BOI for £6000.00 PLC were approved. Proposed Cllr Hinds seconded Cllr Haynes</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 80%;">K Hill – salary for September</td> <td style="text-align: right;">£530.30</td> </tr> <tr> <td>K Hill – incidental expenses – for PC September</td> <td style="text-align: right;">£225.57</td> </tr> <tr> <td>K Hill – incidental expenses – purchase of Grit Bin Prospect place</td> <td style="text-align: right;">£101.99</td> </tr> <tr> <td>G Hinds – cleaning Village Hall August/September</td> <td style="text-align: right;">£316.00</td> </tr> <tr> <td>P Stone – groundsman/handyman services September</td> <td style="text-align: right;">£70.00</td> </tr> <tr> <td>A H Contracts – dog bin emptying September</td> <td style="text-align: right;">£30.00</td> </tr> <tr> <td>New Bradwell reprographics - Newsletters</td> <td style="text-align: right;">£240.00</td> </tr> <tr> <td>BT – clerks phone</td> <td style="text-align: right;">£69.26</td> </tr> <tr> <td>Eon – utilities (SG, VH) – July & August DD</td> <td style="text-align: right;">£327.31</td> </tr> <tr> <td>TOTAL PAYABLE</td> <td style="text-align: right;">£1910.43</td> </tr> </table>	K Hill – salary for September	£530.30	K Hill – incidental expenses – for PC September	£225.57	K Hill – incidental expenses – purchase of Grit Bin Prospect place	£101.99	G Hinds – cleaning Village Hall August/September	£316.00	P Stone – groundsman/handyman services September	£70.00	A H Contracts – dog bin emptying September	£30.00	New Bradwell reprographics - Newsletters	£240.00	BT – clerks phone	£69.26	Eon – utilities (SG, VH) – July & August DD	£327.31	TOTAL PAYABLE	£1910.43	<p>Clerk</p>
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<p>7.3 It was unanimously decided to delegate authority to the Finance Committee in accordance with Section 101 (a) (1) of the Local Government Act 1972 to meet and discuss the 2012/2013 budget and to report back to the PC with their recommendations.</p>	<p>Finance Committee</p>																				
<p>7.4 It was unanimously decided to approve an award under Section 137 (1) (a) class 5 (vi) of the Local Government Act 1972 an amount of £300.00 towards the lights for Christmas.</p>	<p>Finance Committee</p>																				

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7.5	It was unanimously decided to accept the VH committee recommendation that village organisations be charged 50% of casual hire rate for fund raising events.	
7.6	It was unanimously decided to accept the VH committee recommendation on costs for (i) cost of replacing the lock on the village hall door (old entrance) with a restricted access £137.00 + VAT and (ii) cost of replacing the lock on the village hall door (new entrance) with a restricted access system £177.00 + VAT.	
7.7	It was unanimously decided to approve an award under Section 137 (1) (a) class 5 (vi) of the Local Government Act 1972 an amount of £250.00 towards the Senior citizens Christmas party.	
7.8	It was unanimously decided to approve an award of £25.00 towards the purchase of a wreath (from the British Legion) and £25.00 donation towards the use of a bugler on Remembrance Day. Cllr Ayles to organise.	P Ayles
7.9	Duplicated resolution. See 7.4 above	
7.10	It was unanimously agreed to make a £250.00 contribution towards a replacement bench in BE Road play area. MKC Neighbourhood management to purchase & Fix it team to install FOC.	Clerk
8	CORRESPONDENCE RECEIVED : 2011/091 Correspondence circulated to all Cllrs prior to meeting. Copies were available for public to view at meeting. Highlighted items discussed, specifically:	
8.1	Email complaint to Cllr Ayles regarding dire state of pavements	Clerk
8.2	Note from resident about the state of the Carrington Arms. Body of query passed to S Hill for noting and/or comment	Clerk
8.2	Resident notification of diseased Horse Chestnut tree in Fish Ponds play area. Clerk to contact MKC	Clerk
8.4	Resident notification of Fish Ponds play area swing fault – loose A frame. Cllr Hinds to investigate & report to Clerk	D Hinds Clerk
8.5	New legislation on PPL charges to village halls.	
8.6	MKC – Alterations to waiting/parking controls. Noted	
8.7	Statement from MKC to Govt on NPPF based on discussions from parishes Forum	
9	ANY OTHER BUSINESS : 2011/092	
9.1	State of plot Fox Covert/North Street. Clerk to contact Mr Holes	Clerk
9.2	Grid fence at Carrington Arms to be fixed	Clerk
9.3	Haversham Wind farm application	Agenda note
9.4	Stoke Heights wind farm – application withdrawn by MKC – lack of paperwork	
10	DATE OF FUTURE MEETING: 2011/093	
10.1	7 November 2011	

There being no further business to discuss, this part of the meeting closed at 9.38pm

PART 2 : 2011/094 This part of the meeting resumed at 9.45pm

11	DECLARATIONS OF INTEREST by Councillors in any of the agenda items below None	
12	The award for the removal of the ramp was awarded to the Fix It team from MKC	Clerk
13	It was unanimously agreed to award the fire safety contract to Black and White Company. Clerk to inform VH Committee and Carol Wray committee member with responsibility for H&S	Clerk

There being no further business to discuss, this part of the meeting closed at 9.55pm