

CASTLETHORPE PARISH COUNCIL

Minutes of a Parish Council General Meeting held Monday 4 November 2013 at 7.30pm in the Village Hall

PRESENT: Councillors Ayles, Presant-Collins, Stacey, Markham, Keane, Hinds & Sweetland. The Clerk Mr S Bradbury and two members of the public were in attendance. The meeting commenced at 7.30pm with an Open Forum

A member of the public said that he had his drive blocked overnight and into the next morning. Although there are white lines in place they had become faded. Cllr Ayles said that he will contact MKC and try to ensure that all drive protection markers are in place and visible.

It was reported that there had been further accidents by the road calming system at Hanslope Road where it is difficult for vehicles coming into the village to see approaching traffic. MKC had examined the layout and had considered it safe but Cllr Ayles will write to them again to try and resolve the matter.

		ACTION
1	APOLOGIES FOR ABSENCE	
1.1	Cllr Geary reason alternative commitment. Apology accepted.	
2	DECLARATIONS OF INTEREST by Councillors in any agenda items below	
2.1	Cllr Stacey declared a pecuniary interest in items 6.1 and 6.2. Cllr Presant-Collins declared a pecuniary interest in item 6.2.	
3	APPROVE MINUTES OF THE LAST MEETING	
3.1	General meeting on the 2 nd September proposed Cllr Hinds seconded Cllr Keane, Extraordinary meeting on the 12 th September proposed Cllr Ayles, seconded Cllr Markham, General meeting on the 7 th October proposed Cllr Ayles, seconded Cllr Sweetland. All agreed unanimously by councillors who had been in attendance.	
4	TO RECEIVE REPORTS	
4.1.	Clerk's report handed out prior to meeting (see appendix A1). Matters arising.	
4.1.1.	Cllr Markham had looked at the Anglian Water Rate bill and thought that the sewerage costs looked high. Clerk to check with Anglian Water.	Clerk
4.2.	Neighbourhood Plan: A member of the public had agreed to oversee work being done by Community Impact Bucks on behalf of the parish council. He had met with the clerk and Cllr Ayles and all had agreed to ensure things are ready to enter the public consultation phase early 2014.	
4.3.	Village Centre report: Cllr Presant-Collins had met with the Station Yard developer and he was happy for the work to go ahead subject to it being compatible with his approved application (11/01593) and in particular with regard to section 38 of the Road Traffic Act in having the road adopted by MKC when ready. Clerk to write to MKC. Also the agreement between MKC, CPC and the developer re-use of the village green needs to be formalised. Again, clerk to write to MKC.	Clerk Clerk
4.4.	File Note Hanslope Park Forum 24/10/2013 matters arising:	
4.4.1.	Hanslope and Cosgrove parish councils are in favour of making a contribution to the NHS Community First Response representative. It was agreed that Castlethorpe parish council will await further information before making a decision.	
4.4.2.	Responses are required to the MKC Minerals Local Plan by January. Cllr Ayles will read the plan and recommend any further course of action at the December meeting.	Cllr Ayles
4.5.	File Note: meeting with Michael Kerrigan MKC re village footways - The footway on the corner of North Street & Bullington End Road, the footway at the bus shelter opp. Bullington End Road and that by the notice board at Thrupp Close had been put on an urgent fix list.	
4.6.	File Note: meeting with MKC Tree Preservation Officer - MKC said that the conifer trees cut down in Thrupp Close are not protected so they will take no further action. Cllr Sweetland to check with MKC whether the remaining conifers along that tree line are similarly not protected. Clerk to look at MKC landscaping map provided to ensure that those trees are contained on the maintenance schedule.	Cllr Sweetland Clerk

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- 5 **PLANNING APPLICATIONS (previously viewed on line by Cllrs)**
- 5.1 **13/02217/TPO** Tree preservation order work at March House North Street
Castlethorpe – no comments
- 6 **TO REPORT BACK ON PREVIOUS APPLICATIONS**
- Cllr Stacey withdrew from the debate
- 6.1. **13/01925/FUL** Installation of a single wind turbine with a maximum tip
height of 86.5m at Malt Mill Farm Castlethorpe Road Hanslope – pending
consideration. Objection sent as agreed at item 5.1. of the October
meeting. No further comment
Cllr Presant-Collins withdrew from the debate
- 6.2. **13/00195/FUL:** Installation of 3 bladed wind turbine (maximum tip height
99.5m), including access, substation and underground cabling at Lodge
Farm House Wolverton Road Castlethorpe – the Supplementary Planning
Document on wind turbines that specifies minimum distances to bridleways
and footpaths is now in place and will be a material consideration by the
Planning Inspector at their hearing on 4th February
Cllrs Stacey Presant-Collins re-joined the meeting.
- 7 **RESOLUTIONS**
- 7.1. Cllr Sweetland had been in touch with suppliers of trees but wanted to
confirm what exactly should be planted. Cllr Stacey warned that chestnuts
are currently susceptible to kanker and are dying off at an alarming rate. He
suggested that a cherry tree would prove more resilient. Cllr Sweetland to
seek advice from MKC and obtain some quotes for consideration at next
meeting. Cllr Ayles said that MKC will take out the small dead tree by the
church as well as the diseased small chestnut on the triangle. **Cllr Sweetland**
- 7.2. Cllr Hinds proposed that £300 be approved for payment for replacement
bulbs for the Christmas lights and for Christmas trees, and also that the
cost of electricity for the lights be approved. The move to LED lights should
significantly reduce power consumption. Agreed unanimously.
- 7.3. Cllr Ayles said that the press statement that had been released by the MK
Labour party supports the parish council's view that at least the Labour
representatives on the Development Control Committee held a pre-
determined position in approving the Wolverton Road wind turbine
application. As such the clerk should write to the Monitoring Officer at MKC,
adding this observation to the existing complaint. Agreed unanimously. **Clerk**
- 7.4. The Dog Control Order public consultation period had now ended and there
had been two objections to the proposed Order at the sports ground, one of
these from a disabled person. Following further discussion it was
unanimously agreed that the parish council should maintain their former
position of a total ban on dogs in the sports ground but as a minimum dogs
should be kept on a lead in the sports ground and should be kept to the
pathway.
- 7.5. Cllr Ayles had been told that Police Community Support Officers (PCSO's)
were empowered to enforce Dog Control Orders and that they should be
able to work at Castlethorpe subject to no higher priority requirements on
them. Senior Neighbourhood Management officers have been approached
to give approval. Additionally he has a list of other parishes that employ
wardens and proposed that should the PCSO option not work out that
approval be given to take services from other councils up to the cost limit
previously agreed for MKC wardens. Agreed unanimously.
- 7.6. All councillors have now viewed the Bullington End Road play area. It was
recognised that the transfer of ownership of any of the land will involve
potentially significant costs including legal expenses. There is additional
funding coming from the planning gain from the Maltings development for
both allotment and play area purposes. It was agreed that a working party
should look at and cost all of the options and that the Allotments
Association should be involved. This was agreed by a majority.

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- 7.7. Cllr Presant-Collins circulated details of some litter bins and agreement was reached on one of the options. He will get some costs for 2 bins to be approved at the next meeting.
- 7.8. It was proposed that a sum of up to £700 be approved to provide materials and to repair the fence at the front of the cricket pavilion. Agreed unanimously. Clerk & Cllr Markham to get quotes and authorise work to go ahead accordingly. Agreed unanimously.

**Cllr Presant-Collins
Clerk**

**Cllr Markham
Clerk**

8 **FINANCIAL MATTERS**

- 8.1 The RFO Payments Schedule had been circulated before the meeting. Proposed Cllr Ayles seconded Cllr Stacey and agreed unanimously

Payee	Description	Invoice	Amount	VAT	Sub-Total	Total
S Bradbury	Salary Oct 2013	per pay slip	£508.62	£0.00	£508.62	
S Bradbury	Expenses	per attached	£50.00	£10.00	£60.00	£568.62
F.Price	Oct 2013 invoice	per attached invoice 012	£200.00	£0.00	£200.00	£200.00
A H Contracts	Empty dog bins Sep	per attached 7020	£25.00	£5.00	£30.00	£30.00
Bradwell Sliver Band	Bugler for Remembrance Day	as per October mtg 7.6.	£25.00	£0.00	£25.00	£25.00
Royal British Legion	Wreath for Remembrance Day	as per October mtg 7.6.	£25.00	£0.00	£25.00	£25.00
DLP Solutions Ltd	Plannning Consultancy	per attached invoice 404	£1,055.19	£211.04	£1,266.23	£1,266.23
Grand Total			£1,888.81	£226.04	£2,114.85	£2,114.85

E.ON	electricity SG -Oct DD	4166 2268 6480	£63.00	£0.00		£63.00
E.ON	gas VH - Oct DD	89208742670	£190.00	£0.00		£190.00
Anglian Water	Water VH - to Oct DD	107789257	£75.07	£0.00		£75.07

	TOTALS		£328.07	£0.00	£0.00	£328.07
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- 8.2. An Income/Expenditure report was circulated before the meeting (**see appendix A2**) which was noted. Cllrs Ayles and Presant-Collins and the clerk will review before a Finance Committee meeting to be arranged before the next parish council meeting.

**Cllrs Ayles,
Presant-Collins, Clerk**

9 **CORRESPONDENCE RECEIVED**

- 9.1. The Village Show Committee had written expressing thanks for the donation towards the Senior Citizens' Christmas lunch which was noted.

10 **ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)**

- 10.1 None

11 **DATES OF FUTURE MEETINGS**

- 11.1 Next meeting to be held Monday 2nd December.
 11.2 Sports Ground Committee meeting to be held 14th November 10.00 a.m.
 11.3 Finance Committee meeting to be held 19th November 10.00 a.m..
 11.4 MKALC including presentation on Community Asset Transfer 13th November

There being no further business to discuss the meeting closed at 9.27 pm

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APPENDIX A1 – CLERK’S REPORT 4/11/2013

- Have still to obtain a quote to repair tennis floodlights to the minimum standard required by the LTA for club tennis.
- The clerk attended the second part of the SLCC ‘Working With Your Council’ course on 24th Oct at Didcot.
- The clerk had requested an extension to the MKC Monitoring Officer’s investigation about the conduct of some members at the DCC following a press release about renewable energy from the Labour party that supported the parish council’s view that the DCC members concerned had been pre-determined. This has been granted.
- The clerk has been told by one of Cllr Stacey’s employees that the two basketball back boards and hoops have been delivered. They now need to be erected.
- Phil Homer has determined the problem with damp on the Village Hall walls was caused by overflowing guttering that had been badly fitted. He is to provide the clerk with an estimate to put right.
- The clerk has confirmed with MKC that CPC wish to remain within the scope of their next verge and hedgerow maintenance contract up until the next review point at least.
- Signage about dog control orders awaiting November agenda item to discuss representations made by the public to MKC following the placing of the notice .
- The clerk had provided a copy of the water rates bill for the sports ground to Cllr Markham to review.
- No progress on the position of writing to Anglian Water with regard to the drains at Bullington End Road. Form of words still to be obtained from Cllr Markham.
- The clerk had written to Nicola Wheatcroft at MKC (on 2nd October) requesting a meeting with an Inspector at the Maltings Field development. Still no answer received as yet.
- The clerk had emailed planning enquiries at MKC supporting the views of Hanslope Parish Council about the application for a wind turbine at Castlethorpe Road Hanslope.
- The commemorative rugby posts have been allocated elsewhere. Richard Davis-Boreham has ordered a further set and is awaiting confirmation about these and also from three parishes that have yet to confirm their original requests and details for location. He will get back w/c 11th November with a decision one way or the other. It may be possible to buy a set if unsuccessful as above.
- The clerk has written to the cricket & football clubs re. their role in the ‘sporting’ elements of Health & Safety at the sports ground.
- Cllr Sweetland had met with an officer from MKC about the state of the footways resulting in the areas on the corner of Bullington End Rd/North St and Thrupp Close near the post box being put on an ‘emergency fix’ list
- Clerk will arrange a fire inspection for the Village Hall for November
- Clerk & Cllr Presant-Collins still to meet (on site) to determine proposed location for additional dog bin at Maltings Close railway footbridge
- VH Chair had collected the acoustic panels from the clerk and will fit during half term. Clerk to order the remainder.
- The Clerk had asked P. Homer to provide a quote for re-laying paving outside & re-flooring/sealing inside at football pavilion
- The Clerk had been informed that the new model Standing Orders have been finalised and are now available from NALC/BALC. Cllr Ayles & Clerk to prepare new draft version for CPC.

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- No progress on outstanding actions:
 - o Village benches
 - o Village Hall interior re-paint awaiting resolution of problem with damp
 - o Review position re weir on River Tove
 - o Drainage problems in South Street
 - o Review position re: safety deposit box
 - o State of Sustrans cycle track

Steve Bradbury
4/11/13

APPENDIX A2 –EXPENDITURE REPORT Q2 2013-14

ALL FIGURES NET OF VAT	APR- JUN ACTUAL	JUL-SEP ACTUAL	HALF YEAR SPEND	2013/14 BUDGET	Variance
INCOME					
Precept inc. LCTS Grant	12712	12712	25424	24951	-473
Interest	1727	12	1739	1650	-89
Other Grants	800	100	900	0	-900
VH Hire & rentals	2887	2161	5048	7953	2905
Sports Clubs season fees	377	565	942	1050	108
Hard Court membership	25	271	296	500	204
Misc Sports Ground Hire	0	106	106	300	194
Advertising	0	0	0	80	80
Total Receipts	18528	15927	34455	36484	2029
EXPENDITURE					
Administration costs	588	2263	2851	£7,000	4149
Audit Fee	125	330	455	£440	-15
Buildings Costs	180	0	180	£2,000	1820
VH	60	0		£1,000	
SG	120	0		£1,000	
Chair's Expenses	0	0	0	£100	100
Consumables	97	106	203	£410	207
Dog bin clearance	87	50	137	£360	223
Election costs	0	297	297	0	-297
Equipment Costs	0	983	983	1400	417
VH	0	516		0	
SG	0	150		1400	
OTHER	0	317		0	
Insurance	1439	0	1439	1549	110
Landscape Maintenance	0	0	0	600	600
Licences/Statutory certificates	131	59	190	375	185

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Publications	116	116	232	800	568
Rates	543	529	1072	765	-307
S137	0	0	0	600	600
Subscriptions	268	20	288	200	-88
Training	60	175	235	300	65
Utilities	1313	1137	2450	4800	2350
VH	872	864		3500	
SG	367	273		1300	
OTHER	74	0		0	
Wages			0		0
VH	540	504	1044	2496	1452
SG	0	1833	1833	1500	-333
Total Expenditure			13889	£33,895	£20,006