

CASTLETHORPE PARISH COUNCIL

Parish Council Annual Meeting to be held on Monday 12 May 2014 at 7.30pm

AGENDA

Dear Parishioners

A General Meeting of Castlethorpe Parish Council will be held, on the above date & time, in the Village Hall, when the business set out below will be transacted., when the business set out below will be transacted.

Steve Bradbury
Clerk to the Parish Council
(01908 337928 or clerk.castlethorpe@gmail.com)

07 May 2014

1		TO RECEIVE APOLOGIES FOR ABSENCE
2		TO ELECT A CHAIRMAN & to receive Chairman's Declaration of Acceptance of Office
3		TO ELECT A VICE-CHAIRMAN & to receive Vice-Chairman's Declaration of Acceptance of Office
4		TO RECEIVE REGISTER OF MEMBERS INTERESTS FORMS <i>(if any Cllrs need to register a change in information).</i>
5		TO REVIEW REGISTRATION OF GIFTS AND HOSPITALITY FORMS <i>(if any Cllrs need to register a change in information).</i>
6		TO APPOINT COMMITTEES, AND AGREE TERMS OF REFERENCE
	6.1	Finance committee: 5 councillors currently Cllrs. Ayles, Present-Collins, Stacey, Sweetland & Keane.
	6.2	Sports committee: 4 councillors currently Cllrs. Ayles, Present-Collins, Stacey & Markham. .
7		TO AGREE COUNCILLORS RESPONSIBILITIES
	7.1	Communications and web site currently Cllrs. Ayles & Sweetland
	7.2	Dog Fouling currently Cllr Hinds
	7.3	Public transport currently Cllrs. Ayles, Sweetland & Keane.
	7.4	Highways & streetlights currently Cllrs Markham and Stacey
	7.5	Footpaths & play areas currently Cllrs Markham, Hinds & Keane
	7.6	Flower festival currently Cllr Hinds
	7.7	Village Hall currently Cllrs Hinds & Sweetland
8		TO APPOINT REPRESENTATIVES TO EXTERNAL BODIES
	8.1	Parishes Forum: 2 Councillors. Currently Cllrs. Ayles & Keane
	8.2	Rural West NAG: 2 councillors. Currently Cllrs. Ayles, Hinds & Keane
	8.3	Hanslope Park Consultative Area Forum (or whatever Forum replaces it following Ward boundary changes): 3 councillors. . Currently Cllrs. Ayles, Sweetland & Keane
	8.4	Sustainable Transport & Road Safety Forum (STARS) : 3 councillors. Currently Cllrs. Ayles, Sweetland & Keane
	8.5	MKALC: 2 councillors. Currently Cllrs. Ayles & Sweetland.
9		TO ADOPT THE STANDING ORDERS
	9.1	As new Standing Orders were agreed in March 2014 the item is not required on this occasion.
10		TO NOTE THE COUNCIL POLICIES
	10.1	Disciplinary, Environmental; Freedom of Information, Grievance, Equal Opportunities, Health & Safety & Volunteer policies (Circulated prior to meeting)
11		TO SUSPEND MEETING TO ALLOW FOR AN OPEN FORUM (15 minutes, if required)
12		TO RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below
13		TO APPROVE THE MINUTES OF THE LAST MEETING
	13.1	To agree the minutes of the general meeting of 7 th April 2014 and the extraordinary meeting of 13 th March as a true & accurate record. (Circulated prior to meeting)
14		TO CONSIDER PLANNING
	14.1	14/00905/FUL: Prior notification for a single storey rear extension measuring 4.6 metres from the rear wall of the existing dwelling with a maximum ridge height of 3.65 metres and maximum eaves height of 2.6 metres - 65 Thrupp Close Castlethorpe

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15		REPORT BACK ON PREVIOUS PLANNING
	15.1	13/01925/FUL Installation of a single wind turbine with a maximum tip height of 86.5m at Malt Mill Farm Castlethorpe Road Hanslope – still pending consideration. Applicants have requested an amendment to reduce height to top of blade from 86.5m to 67m.
	15.2	13/00195/FUL: Installation of 3 bladed wind turbine (maximum tip height 99.5m), including access, substation and underground cabling at Lodge Farm House Wolverton Road Castlethorpe - Under consideration by Planning Inspector. No further updates.
16		TO RECEIVE REPORTS from Councillors or Clerk
	16.1	Clerks Report & Review of Actions. <i>(to be circulated prior to meeting)</i>
	16.2	Neighbourhood Plan Update <i>(to be circulated prior to meeting)</i>
	16.3	Village centre update (Cllr Presant-Collins - to be given at meeting)
	16.4	FILE NOTE - Hanslope Park Consultative Area Forum 24th April 2014 (see Appendix A4)
	16.5.	Dips Update (Cllr Ayles - to be given at meeting)
17		TO CONSIDER RESOLUTIONS
	17.1	To consider whether to pursue liaison with neighbours over parking controls at Station Rd (given that the abandoned vehicle has now been removed) (Cllr Ayles)
	17.2	To consider the outcomes of a village 'walkabout' conducted by councillors and agree on actions to be taken to improve footpaths(pavements) (Cllr Sweetland)
	17.3	To consider making a request to MKC to have one of the Electrical Vehicle Rapid Charging units fitted in the village (Cllr Ayles)
	17.4	To consider the problems with cars having to pull out 'blind' from Thrupp Close onto Bullington End Road (Cllr Presant-Collins)
	17.5	To write in support of an email sent to MKC by Bletchley & Fenny Stratford Town Council thanking them for their fair distribution of the Local Council Tax Relief Fund and requesting that they adopt the same approach next year (email circulated prior to meeting). (Cllr Ayles)
	17.6	To consider the condition of a large tree outside number 28 The Chequers (Cllr Hinds)
	17.7	To have a dog bin fitted at The Chequers (Cllr Hinds)
	17.8	To discuss and agree actions to improve landscaping within the village (Cllr Sweetland).
18		TO CONSIDER FINANCIAL MATTERS
	18.1	To approve the RFO payments schedule. <i>(Circulated prior to meeting)</i>
19		CORRESPONDENCE RECEIVED
	19.1	A request has been made for a grant of £50 by MKCMS Ltd. an organisation who offer an independent neighbour mediation service available free at the point of use to residents of Milton Keynes <i>(email circulated prior to meeting)</i>
	19.2	A resident has sent an email raising a 'formal complaint' about a breach of the 'no dogs' order at the sports ground by a named individual <i>(email circulated prior to meeting)</i>
20		ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)
21		TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS/EVENTS
	21.1	Next Parish Council meeting 2 June 2014 at 7.30 p.m.
		Part 2
21		TO RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below
22		TO CONSIDER RESOLUTIONS
	22.1	To agree Clerk's annual appraisal

Appendix A – Schedule of Reports & File Notes

1. Clerk's Report (item 4.1)

To be circulated prior to meeting

2. Neighbourhood Plan Report (item 4.2)

To be circulated prior to meeting

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3. Village centre update (item 4.3)

To be given at meeting

4. FILE NOTE - Hanslope Park Consultative Area Forum 24th April 2014

Present (from Castlethorpe): Cllrs Ayles & Keane. Apologies Cllr Sweetland.

Ward Cllr Geary

MKC Chief Executive David Hill

MKC Public Realm: Rob Ward, Heather Baker

- **Matters Arising:** There was some discussion about improving the Sustrans track from Haversham to Castlethorpe. The track was originally built by Sustrans and then handed to MKC for maintenance. This is not highway and there is no current budget for its improvement. It potentially could be included in the cycling improvement programme. It was agreed that RW / HB would identify responsible budget so that application could be made for improvements from 2015/16 onwards.

There was also discussion about the public access system as RW said this had been much improved and now had Highways (e.g. pothole reporting) added to it. There was considerable skepticism expressed and it was suggested that a relaunch might be necessary as many Clerks had now given up on it. *(After the meeting, I reported a broken streetlight (NS9) and it was very painful requiring several pages on the website and the system was so slow I thought it had broken.)*

- **Discussion with Chief Executive.** This item had been triggered by an historic pond which had been filled in at Hanslope as part of a revised planning application which also took away S106 funds.

PA / JK raised the lack of neighbour notifications both in South Street and Station Road. DH said this was a statutory obligation and he would investigate.

We also raised the lack of notification to Clerks of significant MKC works in parishes. RW said this should be on the Street Works List distributed with Members Weekly Lists. Mike Morris (Haversham) said he wasn't getting these. They also should be shown on the 'My Milton Keynes' section at the bottom of the MKC website. *(Nothing is showing for Castlethorpe and the area search doesn't work! The system is again very slow)*. The issue had been raised in Castlethorpe because of two blokes turning up with an angle grinder in a plain white van at the Fishponds Play Area. This was apparently because MKC had been hiring plain vans as they were cheaper than branded leased vehicles. However, Cabinet had now decided to change this so MKC vehicles should display the MKC logo in the near future. RW / HB were asked to investigate how the notification system was working and to ensure that play areas were included.

DH spoke of the improvement to the system of Highways works. However both Castlethorpe and Hanslope said they were disappointed with the lack of feedback on items especially those not included. The Sustrans example above was one - another was the uneven footpaths in Castlethorpe - which took a quite separate email discussion with RW before the reason for its exclusion from works was understood. However, the meeting recognised that 2013 was the first year of the new system and it needed to settle down.

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The meeting thanked DH for his work over the past 5 years and recognised that there had been a sea change of improvement against a background of tremendous budget reduction.

- **Tathall End / The Dips Flood Prevention Scheme.**

RW said that the scheme had three components. The first, the construction of culverts to drain water from the Dips more quickly was completed following the January HPCAF. The second and largest component is the construction of three dry ponds above Tathall End. Although ecological studies have to be completed and a consultant's report on the third is awaited shortly, MKC intended to complete the works in September 2014. A project manager, Kate Davidson, had been appointed and she would send a monthly update to all three parishes. The work would be undertaken by Ringway, MKC's new highways contractor.

The third component is the drain which runs across the field above the Dips and discharges water onto the road. It was pointed out that this water often created dangerous situations with cars moving to the centre shallow part of the road by the blind bend. Further options to deal with this need to be evaluated by MKC's engineer and RW /HB will advise on progress.

- **Future of HPCAF.** With the forthcoming boundary changes and elections, it seemed unlikely that HPCAF could continue in its current form.

After discussion, it was agreed that, in June (after the elections) PA and RW would write to the Chairs of all Parishes in the new ward area and invite them to attend a meeting as currently scheduled to discuss how the Forum should move forward. It was agreed unanimously that the 3 current parishes valued the Forum very highly and would like it to continue in some form.

- **Next meeting.** 7.30pm Thursday 17th July at Hanslope Recreation Ground Pavilion.

Philip Ayles