

Minutes of Castlethorpe Village Hall Committee Meeting
Held on Thursday 18th September 2014

Present:

<i>John Foakes</i>	<i>Chair</i>	<i>Ann Foakes</i>	<i>Ent. Group</i>
<i>Dave Hinds</i>	<i>Parish Council</i>	<i>Yvonne Hands</i>	<i>W.I</i>
<i>Tony Rice</i>	<i>Youth Club.</i>	<i>Margaret Wilson</i>	<i>Bowls Club</i>
<i>Margaret Chapman</i>	<i>Village show</i>	<i>Steve Bradbury</i>	<i>Parish Clerk</i>

Item	Action	Action
1	Apologies were received from Phil Ayles, Carol Wray, Alex Ramsden, Adele O’Hanlon & Geraldine Sweetland	
2	The minutes of the last meeting were accepted and signed as a true record. Proposed by Margaret Chapman, seconded by Margaret Wilson	
3	<p>Matters Arising.</p> <ul style="list-style-type: none"> • Acoustic panels now fitted • Large curtains, JF to obtain quotes for rail and fire retardant treatment. • No update re external soak away, only one quote received to date, significant damp on eastern wall noted. • Boiler and radiators have now been serviced. • New chairs have been delivered and old ones re-located. • Storage of Youth Club equipment and new chairs, TR to liaise with MW. 	<p>JF</p> <p>TR, MW</p>
4	<p>Health & Safety</p> <ul style="list-style-type: none"> • PAT testing has been completed, recommended that this occurs annually and with any new equipment. • Electrical circuits in the hall not yet tested. • Fire equipment has now been tested. • CW and JF to prioritize further Health & Safety works that are necessary. 	<p>CW JF</p>
5	<p>Pre-School</p> <ul style="list-style-type: none"> • Requested 20% reduction in fees for September quarter agreed by CPC, letter to be sent by SB • Mail box illustration and planned lettering saying ‘Village Hall’ discussed, this could lead to confusion with risk of booking forms/deposit cheques being deposited in it. As previously agreed the box is only for the use of Pre-School and under their management - unanimous that it must say ‘Castlethorpe Pre-School Only’. There was a query raised regarding consent from Royal Mail to this being added as a delivery point. JF will contact. 	<p>SB</p>
6	<p>Bell Tower Restoration</p> <ul style="list-style-type: none"> • JF reported that in addition to the £1000 from Lord Carrington an additional grant of £500 has been agreed by the Coles Trust. This being the case it was felt that we were in a position to proceed with this project. JF to get three quotes for forwarding to the Parish Council. 	<p>JF</p>
7	<p>Village Show</p> <ul style="list-style-type: none"> • A report was given by Margaret Chapman, very good response 	

	<p>although not such a large amount raised by the auction. Entries came in from a wide range of village residents.</p> <ul style="list-style-type: none"> • There will be a Bingo Night on 10th November to raise further funds. • Senior Citizen's party will be Saturday 6th December. 	
8	<p>Christmas and New Year</p> <ul style="list-style-type: none"> • Due to lack of support in previous years the Entertainments group felt unable to organise any parties this year. • The idea has been suggested for an Invitation Only Open Private Party, hire of the hall to be met from donations by those attending. Own food and drink to be provided 	
9	<p>Hot Water Boiler</p> <ul style="list-style-type: none"> • Following discussion re the size of the new boiler it was felt that the slightly smaller, wall mounted version would be adequate for the hall. As funds have been approved by CPC SB to proceed with order. 	SB
10	<p>Any other Business</p> <ul style="list-style-type: none"> • Previous action on replacement cupboards still pending, the group was invited to view the cupboard to discuss how and what improvements could be made. On-going review to allow user groups to make recommendations of their requirements. 	
	<p>The meeting closed at 9pm with the chairman thanking everyone for their attendance</p> <p>Next meeting will be on November 27th at 7.30 pm in the Village Hall</p>	