

## AGENDA

Dear Parishioners

A General Meeting of Castlethorpe Parish Council will be held, on the above date & time, in the Village Hall, when the business set out below will be transacted.

Steve Bradbury

Clerk to the Parish Council

(01908 337928 or clerk.castlethorpe@gmail.com)

<b>1</b>		<b>TO RECEIVE APOLOGIES FOR ABSENCE</b>
<b>2</b>		<b>TO RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below</b>
<b>3</b>		<b>TO APPROVE MINUTES OF THE LAST MEETING</b>
	3.1.	To agree the minutes of the General Meeting of the 2 <sup>nd</sup> February as a true record.
<b>4</b>		<b>TO RECEIVE REPORTS.</b>
	4.1.	Clerks Report & Review of Actions. <i>(to be circulated prior to meeting)</i>
	4.2.	Neighbourhood Plan update <i>(to be circulated prior to meeting)</i>
	4.3.	FILE NOTE: MKC Flood Alleviation project report (if received) <i>(to be circulated prior to meeting)</i>
	4.4.	FILE NOTE - BMKALC Meeting 4th February <b>(See Appendix A4)</b>
	4.5.	FILE NOTE – Feasibility study into potential initiatives to generate additional income from sports pavilion <b>(See Appendix A5)</b>
	4.6.	File Note NAG – February 2015 <b>(See Appendix A6)</b>
	4.7.	File Note Open Gardens <b>(See Appendix A7)</b>
	4.8.	File Note Landscaping February 2015-02-25 <b>(See Appendix A8)</b>
<b>5</b>		<b>TO CONSIDER PLANNING APPLICATIONS (previously viewed on line by Cllrs)</b>
	5.1.	No new applications
<b>6</b>		<b>TO RECEIVE REPORT BACK ON PREVIOUS PLANNING APPLICATIONS</b>
	6.1.	<b>14/01341/FUL</b> First floor rear extension and change of use of agricultural land to garden land (part retrospective) 20 Lodge Farm Court Castlethorpe – still pending consideration. No reason for delay apparent.
	6.2.	<b>14/01928/FUL</b> - Conversion of a 4 bed bungalow into 2x 2 bed bungalows, including 2x single storey front extensions 19 South Street – application has been withdrawn following an email received from applicant by MKC on 30/1/15
	6.3.	<b>14/02760/FUL</b> - Application for a further 15 x static holiday caravans to remain on site throughout the year (associated application 14/01775/FUL) Cosgrove Lodge Park – application permitted
	6.4.	<b>15/00108/FUL</b> Ground mounted solar park with a rated output of approx. 750KW Land Adj To Lodge Farm House Wolverton Road Castlethorpe – pending consideration. An MKC Archaeological Officer has objected on the grounds that a geophysical survey has identified what seems to be very significant archaeological remains buried on the site. The applicant has responded suggesting a planning condition and asked for a meet with the Officer.
<b>7</b>		<b>TO CONSIDER RESOLUTIONS</b>
	7.1.	To consider applications for Ringway ‘Corporate Responsibility’ projects (papers circulated to Cllrs prior to meeting)
	7.2.	To consider the on-going position of the Village Hall Committee given the resignation of the current Chairman (to be confirmed at Village Hall Committee meeting 26 <sup>th</sup> February) (Cllr Sweetland)
	7.3.	To approve list of jobs at the Village Hall to be done by the handyman (where possible – list circulated to Cllrs prior to meeting) (Cllr Sweetland)
	7.4.	To consider action on heavy vehicles speeding on Bullington End Road on the way to/from Hanslope Park (Cllr Markham)
<b>8</b>		<b>TO CONSIDER FINANCIAL MATTERS</b>
	8.1.	The Open Gardens Committee have asked for the return of a donation of £1500 as they have identified other uses that they would like to put the money to.
	8.2.	To approve the RFO payments schedule. <i>(Circulated prior to meeting)</i>
<b>9</b>		<b>CORRESPONDENCE RECEIVED</b>
	9.1.	An email has been received from the 2015 ‘Best Kept Village Competition’ inviting entries
<b>10</b>		<b>ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)</b>

<b>11</b>	11.1 11.2	Next General Parish Council meeting 6 <sup>th</sup> April 2015 at 7.30 p.m. Community Impact Bucks Community Buildings Forum Winslow 26 <sup>th</sup> March – cost £10 per head
-----------	--------------	--

## Appendix A – Schedule of Reports & File Notes

- **Clerk’s Report (item 4.1)**  
To be circulated prior to meeting
- **Neighbourhood Plan Report (item 4.2)**  
To be circulated prior to meeting
- **FILE NOTE: Flood Alleviation Scheme at The Dips (item 4.3)**  
To be circulated prior to meeting
- **FILE NOTE - FILE NOTE - BMKALC Meeting 4th February (item 4.4)**
  - This was the Annual Meeting and Sandy Saunders (South Bucks) was elected Chair and Phil Ayles elected Vice Chair
  - There has been some considerable discussion whether BMKALC should become a limited company (as some other CALCs have done) to protect itself against any claims which could ultimately be the liability of Executive Committee members. On the other hand, BMKALC has parish council style insurance which may make the cost (and time commitment) of incorporation unnecessary. The Chair and Vice Chair were tasked to investigate and report back.
  - A major objective is to get training programmes in place for new councillors after the general elections in May which affect most parishes.

Philip Ayles  
25/2/15

- **Feasibility study into potential initiatives to generate additional income from sports pavilion (item 4.5)**
  - Cllr Sweetland & the Clerk have met with a business consultant provided free of charge by Community Impact Bucks
  - Following a preliminary look at expanding the use of the Village Hall it has been agreed that it will be more worthwhile to concentrate efforts on the cricket pavilion
  - Given ongoing occasional use of the pavilion by the cricket club, several options to hire out mid to long term have been rejected
  - Agreement reached that the two opportunities lie in hiring out to business as a small conference centre/meeting room and to the public for smaller parties/events
  - It has been decided to look at the business opportunities first:
  - Need to establish
    - who are our competitors
    - what do they offer
    - what do they charge
    - where do they advertise
  - Once we have this information then we can devise a plan of
    - how we can also offer this even if it is at a much smaller scale.
    - What do we think we need to have to get small businesses using the SH for business meetings:
  - Need to be prepared for ‘up front’ costs such as

- Internet access (internet with WIFI in my opinion is a prerequisite and a must)
- NOBO Board for drawing on
- Projector screen and projector (not sure if the big companies offer projector and projector screen but if we are going to entice businesses to use us, then we need to offer something extra)
- Improved tea and coffee facilities

**We would ask that the parish council provides approval (in principle) to keep investigating along these lines**

Geraldine Sweetland  
Steve Bradbury

25/2/2015

- **File Note NAG**

I attended this meeting as no other councillor was available.

### **Report on SID's**

The SIDs are proving very popular. There has been another training session. Haversham are keen to be involved but do not at present have a team to help place and remove the equipment.

AP gave a brief outline of the progress and indicated that eventually there will be no need for speed checks as all the relevant information can be obtained from the SID.

The police will continue to do random speed checks, stop and give tickets.

AP had no knowledge of the house burglary in Castlethorpe during the Christmas period.

Following PA's request for extra brackets DC has obtained two more.

It was agreed that Castlethorpe and Hanslope should each have a SID (DH to arrange for one SID to be taken to Hanslope) should for any reason a PC need to have use of two SIDs PCs should liaise.

When carrying out speed checks in 30 mph areas yellow vests must be worn. In 40mph areas yellow jackets must be worn.

Parking in South Street Castlethorpe was raised by JS. A small truck and two white vans are being frequently parked outside Maltings Farm facing the wrong way. AP will arrange for a PCSO to speak to the owner.

Andy Perry is retiring in early June and DC hopes to arrange a farewell party. It was suggested the three PCs should be asked to make a donation towards his retirement present in recognition of his support for the villages over many years.

Date of next meeting Tuesday 26th May at Haversham.

Geraldine Sweetland  
25/2/15

- **File Note Open Gardens**

- The Open Gardens will take place on the weekend of 20<sup>th</sup>/21<sup>st</sup> June.

- I have contacted MK regarding grass cutting the week before.
- Following a misunderstanding regarding a cheque sent to the clerk as a contribution towards Village Hall equipment, it was agreed at the last Open Gardens meeting that a request should be made to the Parish Council for the return of these funds.
- When the Village Hall decides how they would like to spend this money Open Gardens will look favourably on their requests. In the future Open Gardens would like to spend a larger proportion of their funds on improvement to the village environ.
- Regarding present funds, approximately £1500, they would like to spend this on more flower planters and seats around the village. Members were particularly keen to help improve the entrances to the village and would like to be involved in further discussions.
- Open Gardens would like to take responsibility for all the troughs around the village and fund the costs of plants.

Geraldine Sweetland  
24 /02/2015

- **File Note Landscaping February 2015-02-25**

I am pleased to report that I have at last made contact with Euan Darling at MK. He is looking into the ownership of the hedge in Thrupp Close and the vegetation around the electricity sub station. Having checked with the land registry he stated that the vegetation around the sub station is partly the responsibility of electricity board, Guinness Housing and the owner of number 6 Thrupp Close.

Regarding the large hedge, the land registry records show that this land is still registered in the name of the developer. MK will issue an enforcement order. Apparently the company concerned still operates within Milton Keynes. I will continue to pursue this issue.

A request has been made to Mk for grass cutting to take place the week before the Open Gardens.

Geraldine