

CASTLETHORPE PARISH COUNCIL

Parish Council General Meeting to be held on Monday 1st February 2016 at 7.30 p.m

AGENDA

Dear Parishioners

A General Meeting of Castlethorpe Parish Council will be held, on the above date & time, in the Village Hall, when the business set out below will be transacted. The meeting will be preceded by an Open Forum (15 minutes if necessary)

Steve Bradbury
Clerk to the Parish Council
(01908 337928 or clerk.castlethorpe@gmail.com)

- 1 **TO RECEIVE APOLOGIES FOR ABSENCE**
- 2 **TO RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below**
- 3 **TO APPROVE MINUTES OF THE LAST MEETING**
 - 3.1. To agree the minutes of the General Meeting of the 4th January as a true record.
- 4 **TO RECEIVE REPORTS.**
 - 4.1. Clerks Report & Review of Actions. *(to be circulated prior to meeting)*
 - 4.2. Neighbourhood Plan update *(to be circulated prior to meeting)*
 - 4.3. FILE NOTE: MKC Flood Alleviation project report *(to be circulated prior to meeting if received)*
 - 4.4. Oral report on Rural Campaign Against Satellite Settlements (RuCASS) **(to be given by Cllr Ayles at meeting)**
 - 4.5. FILE NOTE: Advisory letter from MKC to residents about the closure of the road to Haversham from 1 February for a fortnight **(see Appendix A4)**
 - 4.6. FILE NOTE: Proposed specification for Conservation Area Improvement project (Cllr Ayles) *(to be circulated prior to meeting)*
- 5 **TO CONSIDER PLANNING APPLICATIONS (previously viewed on line by Cllrs)**
 - 5.1. **15/03108/FUL** - Erection of wooden cabin Mulberry House 5 Lodge Farm Court Castlethorpe – extension of consultation date (27/1/16) requested
 - 5.2. **15/03208/TCA** - Remove one conifer and reduce crown of yew tree by appx 1.5 metres and cut back branches Church View Cottage 14 North Street Castlethorpe
- 6 **TO RECEIVE REPORT BACK ON PREVIOUS PLANNING APPLICATIONS**
 - 6.1. **15/02656/CONS** - Development of club and community training centre Land At Manor Farm Cosgrove (invitation for comments from Northants CC) **still pending consideration**
 - 6.2. **15/02823/MIN** - Variation of condition 2 (Vehicle movement) attached to planning permission 09/00627/MIN - Home Farm Hanslope Road Castlethorpe **pending decision**
 - 6.3. **15/02971/TCA** - Notification of intention to fell and ground out the stumps of 3 x Apple trees (T1, T2 and T3) - 3 Lodge Farm Court Castlethorpe **no objections**
 - 6.4. **15/03001/DISCON** - Details submitted pursuant to discharge of 3 (external materials), 4 (tree survey plan), 5 (tree protection measures) and 7 (construction site fencing) attached to application 15/01585/FUL - Glencote 1 Wolverton Road Castlethorpe – **details refused**
- 7 **TO CONSIDER RESOLUTIONS**
 - 7.1. To consider & agree to a public excluded part 2 of the meeting to discuss matters in accordance with Section 100(A) (4) of the Local Government Act 1972, as defined in paragraphs 1 of Part 1 of Schedule 12A to the Act
 - 7.2. To consider comments made during the latest public consultation stage and approve any changes considered necessary to version 2.12 of the Castlethorpe Neighbourhood Plan **(Cllr Ayles to circulate summary of comments prior to meeting)**
 - 7.3. To consider whether to apply for any 'Community projects' conducted free of charge by MKC Highways contractors Ringway as part of their agreement with the council. *(circulated prior to meeting)*
 - 7.4. To consider and approve Castlethorpe Parish Council's response to 'Plan:MK Strategic Development Directions Consultation' and to further approve a draft letter for potential use by members of the public in making comments on the Consultation (Cllr Ayles) **(draft response & draft letter circulated prior to meeting)**

CASTLETHORPE PARISH COUNCIL

Parish Council General Meeting to be held on Monday 1st February 2016 at 7.30 p.m

- 7.5. To agree the proposed parish council's response to the MKC budget consultation (Cllr Ayles) (**draft response circulated prior to meeting**)
- 7.6. To consider and agree action to improve insulation in the Village Hall (Cllr Sweetland)
- 7.7. To consider and agree on action to replace a damaged tree outside 8 Bullington End Road. (Cllr Sweetland)
- 7.8. To elect whether to opt out of the SLCC/NALC arrangement for the newly created company Smaller Authorities Audit Appointments Ltd. to take over the appointment of external auditors from 2017 (Cllr Ayles)
- 8 TO CONSIDER FINANCIAL MATTERS**
- 8.1. To approve the RFO payments schedule. (**circulated prior to meeting**)
- 9 CORRESPONDENCE RECEIVED (Circulated prior to meeting)**
- 9.1 A resident has written to express concern that information is being put up on the village Facebook 'page' but not on the web site.
- 10 ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)**
- 11 TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS/EVENTS**
- 11.1 Next General Parish Council meeting 7th March 2016 at 7.30 p.m.
- PART 2**
- 12 12.1. TO RECEIVE DECLARATIONS OF INTEREST** by Councillors in any of the agenda items below
- 13 TO CONSIDER RESOLUTIONS**
- 13.1 To consider quote for printing colour versions of the village newsletter (Cllr Forgham) (**circulated prior to meeting**)

Appendix A – Schedule of Reports & File Notes

- 1. Clerk's Report (item 4.1)**
To be circulated prior to meeting
- 2. Neighbourhood Plan Report (item 4.2)**
To be circulated prior to meeting
- 3. FILE NOTE: MKC Flood Alleviation project report**
- 4. FILE NOTE: Advisory letter from MKC to residents about the closure of the road to Haversham from 1 February for a fortnight**

To: The Occupier(s)

Re: Road works at Devils Dip, Wolverton Road

Dear Sir / Madam,

This letter is to inform you that Ringway, the highway maintenance contractor working on behalf of Milton Keynes Council, will be carrying out essential maintenance at the Devils Dip junction situated between Haversham, Castlethorpe and Hanslope.

The work is expected to start at the earliest date of 01st February 2016 and should be completed by 12th February 2016. The work will be carried out between the hours of 09.30 and 16.30 Monday to Friday.

How will this affect you?

We will need to put road closures in place during the periods stated above. The site team will endeavour to maintain access to properties or businesses, however there may be stages of the work in which a restriction in access is unavoidable. Access for emergency vehicles will be maintained at all times. Diversion routes will be in operation, with signs indicating

CASTLETHORPE PARISH COUNCIL

Parish Council General Meeting to be held on Monday 1st February 2016 at 7.30 p.m

alternative routes. If access is permitted by the gateman, a speed limit of 10mph will be enforced together with the use of hazard lights. Access and egress to Pineham Farm Business Park is available via Haversham.

As with any construction project there will be a degree of noise. Every possible measure at our disposal will be used to reduce noise levels. We apologise in advance for any inconvenience you may experience as a result of these works.

What are we asking you to do?

We kindly ask that deliveries scheduled to arrive within above dates are re-scheduled where possible. To maintain safety when accessing your property within the closure, you are requested to approach the works with caution at low speed and follow any instructions given by the site operatives.

Additional Information

- This work is weather dependent and unforeseen circumstances can arise. Should there be any changes to the proposed start date, duration or working hours, residents will be notified on the information boards situated at both ends of the road.
- Neither Milton Keynes Council nor their contractors will approach you offering to carry out works to your property. Any cold calling of this nature by people claiming to represent Milton Keynes Council or Ringway should be reported to ourselves using the number at the top of this page.

You can visit the Council website to find out more information about all highways and street lighting works, as well as report defects online and make general enquiries visit

www.milton-keynes.gov.uk

Yours Sincerely

Ringway & Milton Keynes Council