

CASTLETHORPE PARISH COUNCIL

Minutes of a Village Hall Committee Meeting held Thursday 16th June 2016 in the Village Hall

PRESENT: Councillors Hinds, Forgham & Sweetland, voting members, Tony Rice, Adele O'Hanlon, non-voting members Mr Bradbury, Sheila Forgham, John Foakes, Margaret Wilson & non-committee members Sara Montague, Scott Lester & Yvone

The meeting commenced at 7.30 there being no public forum.

1 APOLOGIES FOR ABSENCE

- 1.1 John Keane, Phil Ayles, Richard Wontner. John Kean Handed Voting Rights to Geraldine for this meeting following her resignation.

2 To Elect a Chairman.

Russell Forgham Proposed by D Hinds seconded by Tony Rice. All in favour.

3 To Elect Vice Chairman

Russell Forgham Proposed Dave Hinds Seconded by Geraldine. All in Favour

4 To Elect a person to Record Business and Produce Minutes

Dave Hinds Volunteered. All in Favour.

5 To Co-opt Voting Committee members from the Village Hall User Groups (Three).

All in Agreement to stay same as before (Youth Club/Pre-School/Bowls Club).

6 To Co-Opt Non-Voting Committee members from the Village Hall user Groups

All in agreement to stay same as before

7 DECLARATIONS OF INTEREST by Councillors in any agenda items below

None.

8 APPROVE MINUTES OF THE LAST MEETING

- 8.1 Accepted and proposed by Steve Bradbury, seconded by Dave Hinds and agreed unanimously.

8.2 Matters arising:

- 8.2.1 Russell gave a demonstration of the recently purchased Amplifier at a cost of £150.00. The amplifier is for all User Groups to use as and when. Russell will provide whatever Training is needed.

- 8.2.2. The new Shelving has been put up. There are a number of parts left over. These will be Handed to Richard to see if he can use elsewhere in the Hall.

- 8.2.3. Udi and Dina had donated £100 to the Street Party account following their successful curry night. This has now been paid into Parish Council Funds.

- 8.2.4 Richard Wontner has cleaned all the Village Hall Chairs.

- 8.2.5 Geraldine confirmed that all Village Hall User had been notified of need to dispose of Rubbish appropriately.

9 TO CONSIDER RESOLUTIONS

ACTION

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in the Village Hall

- 9.1. A discussion took place re the online Booking System currently being displayed on the Village Website. It was agreed that this was not giving a true reflection of the actual Booking.availabilty situation.
- All User Groups to feed-back actual bookings to Russell. Russell will make sure it's clear that what is on line is a diary view and that all Bookings need to go to the Booking Clerk Sara Montague.

- 9.2. To Consider having a closable hatchway between the Kitchen and the Hall. To be on the Agenda for the Next Meeting

- 9.3. To Consider Health and Safety Requirement. Geraldine reported that Richard was happy to take on the Role of Village Hall Health and Safety officer. He will Report to the Parish Clerk. Proposed Geraldine Sweetland seconded Dave Hinds. All in favour

10 **FINANCIAL MATTERS**

- 10.1 All agreed that the current Financial situation was very healthy. It was also agreed to amend the financial statement to read "Donation" rather than Street Party Transfer.

11 **ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)**

- 11.1. An Offer of Thanks was given to Geraldine Sweetland and John Foakes for all their hard work over the Years as members of the Village Hall Committee.

- 11.2. Yvonne advised that there has at times been a need to make Disabled parking available for some Village Hall Users. Tony Rice agreed to look into the possibility of obtaining temporary signs.

- 11.3 Margaret Wilson enquired about the state of the interior wall were paint appears to be peeling off. The wall basically needs time to dry out following the recent work done on the Gutters. The extreme wet conditions have not helped. All to keep an eye on the situation and a fresh coat of paint to be applied to the affected area.

12 **TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS**

- 12.1 The next meeting will be on 18th August at 7.30 p.m.

There being no further business the meeting closed at 20:30