



Castlethorpe Parish Council

Minutes of a Parish Council General Meeting held on Monday 4th April 2017 following the Annual Village meeting in the Village Hall

PRESENT: Councillors Ayles, Keane, Forgham, Hinds, and Sweetland and 2 members of the public

Public session: There was no public session.

- | | | ACTION |
|--------|---|---------------|
| 1 | APOLOGIES FOR ABSENCE | |
| 1.1 | Councillors Stacey & Markham (work) - accepted. | |
| 2 | DECLARATIONS OF INTEREST | |
| 2.1. | None | |
| 3 | APPROVE MINUTES OF THE LAST MEETING | |
| 3.1 | The minutes of the General Meeting of the 6 th March were proposed by Cllr Hinds, seconded by Cllr Forgham, and were agreed unanimously. | |
| 4 | TO RECEIVE REPORTS | |
| 4.1. | Clerks Report & Review of Actions (See Appendix A1). Matters arising: | |
| 4.1.1. | Item 13 – The Clerk had a lengthy discussion with an officer called Sean at MKC about dog orders. <ul style="list-style-type: none">- the law that supported our dog orders has now been superseded by new legislation and we cannot renew our dog exclusion and control orders that have now expired- there are some 'keep dogs on leads' orders that are still in place throughout the borough but these were introduced under older legislation that has not been superseded so these are OK. We cannot even issue 'on leads' orders as we took ourselves out of this particular Act and would now have to apply for new orders under the newly introduced Anti Social Behaviour legislation- MKC are principally concerned with dog fouling and not dog exclusion. They would need evidence of dog fouling to follow up anything further for us. As far as we are concerned there have been only two reported incidents during the exclusion period both involving the same person. There have been no reports in the last 2 years.- MKC are therefore not inclined to undertake the work to apply for orders under the new Act where there is no evidence of any problems | |
| 5 | TO CONSIDER PLANNING APPLICATIONS (previously viewed online by Cllrs) | |
| 5.1. | SOUTH NORTHANTS COUNCIL S/2017/0533/FUL - The use of land East Of Northampton Road Yardley Gobion for the stationing of caravans for residential purposes, together with the formation of hardstanding, and utility/dayrooms. Northants Police had commented that from the lack of information provided they had concerns about controlling the development, should families from outside the local area move in. Yardley Gobion Parish Council had many objections significantly including impact on well established countryside and access onto the A508. A vote was taken and it was agreed by a majority that the parish council should write and support these objections. Clerk's note: not done as the Development Committee rejected the application on 7 th April | |
| 5.2. | 17/00624/OUT Outline permission for 9 dwelling houses with all matters reserved on Land To The East of 7 To 17 Castlethorpe Road Hanslope It was agreed unanimously that the parish council should object to this application on the following basis: <ul style="list-style-type: none">- considered in conjunction with other applications at Hanslope this development would worsen further the position with regard to availability of healthcare and junior school education that Castlethorpe is dependent on- there would be additional load on narrow country lanes that are already poorly placed to accommodate local traffic coming from Castlethorpe Road Hanslope and also from Castlethorpe itself- at one point the application looks to give proposed road width of 5.5. metres which is insufficient | |

- with MKC's 5 year land supply now having been identified there is no need to permit applications to develop outside of the village boundary

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TO RECEIVE REPORT BACK ON PREVIOUS PLANNING APPLICATIONS

- 6.1. **17/00454/FUL** - New 3 bedroom detached dwelling house on Land To The South East of 23 Shepperton Close – **status 'registered'**. Parish Council and many residents have lodged objections.
- 6.2. **16/02937/OUT** - Outline planning application for the erection of up to 141 dwellings (Use Class C3) with associated access, earthworks and other ancillary and enabling works. All other matters (appearance, landscaping, layout and scale) reserved. Hanslope Site Long Street Road Hanslope – **status 'decided' – application refused**
- 6.3. **16/03265/DISCON** - Details submitted pursuant to discharge of condition 5 (landscaping) attached to planning permission 15/01265/MMAM Land Adj To Lodge Farm House Wolverton Road Castlethorpe – **details approved**
- 6.4. **16/02106/OUT** - Outline application (all matters reserved except access) for residential development of up to 150 dwellings, estate road, open space and associated works. Land Off Castlethorpe Road Hanslope – **decided – details approved**

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TO CONSIDER RESOLUTIONS

- 7.1. The matter of a potential change of officers on the committee of the Castlethorpe Sports Association (CSA) was considered. It was agreed that there would be no impact on the lease agreement/relationship with the parish council. Cllr Ayles raised the matter of the money given by the parish council in ESCRO specifically to offset the risk that the CSA may be liable for business rates. A request had been made by the CSA to keep that money to cover cash flow. Cllr Ayles proposed that the money be returned and if the CSA are short of immediate funds for the parish council to consider a grant. Clerk to set up meeting of the Sports Ground Committee to discuss the matter and to meet any new elected officers. Clerk
- 7.2. It had been noted when considering the reparation of some storm damage that the Fishponds area of land is not registered to anyone. Cllr Ayles said that there is a deed in the safety deposit box transferring the land from the previous owners to the parish council. Clerk to check whether the land needs to be registered with Land Registry. Clerk
- 7.3. Cllr Ayles proposed that the item to decide whether to comment on the draft Plan:MK be deferred to the May meeting. The planning consultant is still drafting a response and will have something for then. Agreed unanimously. Clerk to include on May agenda. Clerk
- 7.4. Cllr Sweetland proposed entry to the Bucks Best Kept Village competition again. We had not done so well last time and there were several areas to look at. Cllr Sweetland could do with some help and will provide a list for volunteers to put their names to. It was agreed unanimously that we enter at a cost of £20. Cllr Sweetland
- 7.5. Cllr Sweetland reported that rubbish bins were being emptied every 3-4 weeks. MKC had said that there was no need to go through them to contact the service providers and this should be done if any bins were observed to be overflowing. It was agreed that Cllr Sweetland and Clerk should continue their dialogue with MKC to determine what are the gaps in service so the parish council can consider 'top ups'. It was further agreed that Cllr Sweetland get a quote from Frosts to weed kill the village. Cllr Sweetland/
Clerk
Cllr Sweetland
- It was also agreed that the bin by the school is too small. Clerk to put replacement (plus bench and tidy up of area) on next agenda Clerk
- 7.6. There was a discussion about how to use the £3,000 prize from the green recycling competition. It was agreed that it was disappointing that a maximum £5,000 had been granted through the Parish Partnership Investment Fund for the village centre improvement project. Cllr Ayles proposed that the award be used to top up the overall cost of the work. Agreed unanimously. Clerk to notify MKC. Clerk

- 7.7. Thames Valley Police have finally given approval to use their logo on the 'ANPR operates in this village' signs. The Clerk had sent proofs to a company that had worked with us before and they had provided a quote. It was agreed that plastic signs were preferred but as we are looking to jointly order with Hanslope if they prefer metal then that would be acceptable. It was unanimously agreed that a maximum of £400 be approved for the signs. Clerk to write to Hanslope requesting their input.

Clerk

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FINANCIAL MATTERS

- 8.1. The RFO Payment Schedule was proposed by Cllr Keane, seconded by Cllr Forgham and agreed unanimously.

Payee	Description	Invoice	Amount
S Bradbury	Salary Mar 2017	per pay slip	£569.09
S Bradbury	Refund payment fridge for VH	Per invoice	£202.49
S Bradbury	Refund purchase postage stamps	Per invoice	£21.40
R.Wontner	Mar 2016 invoice VH	per attached invoice 30	£150.00
D. Bugaj	Work on sports ground	invoice awaited	£135.00
R.I.Lever	Repair fence Fishponds	invoice awaited	£250.00
BT	Clerk's phone	per attached invoice Q022 j5	£182.42
B P Shayler	Supply and fit replacement boiler VH	per attached invoice 302	£2,465.00
B P Shayler	Electrical work VH	per invoice 295	£247.00
AH Contracts	Mar dog bins	per invoice 9255	£40.00
Pollards	VH consumables	per invoice 83809	£26.31
BMKALC & NALC	BALC 95.53 NALC 56.40	per invoice	£151.93
Grand Total			£4,440.64

Direct Debits			
EDF	electric VH	671070653836	£118.00
E.ON	gas VH	89208742670	£104.00

DD Total			£222.00
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CORRESPONDENCE RECEIVED (Circulated prior to meeting)

- 9.1. It was agreed that the parish council will not comment on the draft Woughton Neighbourhood Plan.
- 9.2. NALC have written to parish councils encouraging them for improvement on engaging with parishioners over increases in Precept and transparency about how their money is spent. It was agreed that the parish council is transparent and any raises in Precept are always explained.

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ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)

- 10.1. None

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TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS/EVENTS

- 11.1 The next General Parish Council meeting will be the Annual General Meeting on 8th May 2017 in the Village Hall

There being no further business the meeting closed at 9.56 pm

Cllr Forgham
/Clerk

Appendix A – Schedule of Reports & File Notes

APPENDIX A1 – CLERK'S REPORT 3/4/2017

1. The Clerk is TO communicatE with Cllr Sweetland and one other about scoping a request for Ringway to provide 2 days free work.
2. Cllrs Forgham and Keane to arrange cleaning of the village entrance gates on Wolverton Road. Carried forward until improved weather
3. MKC have (only just) informed me that our application for a Parish Partnership Investment Fund grant to renovate the village centre has been successful and £4985 has been awarded. A start can now be made on commissioning the work.
4. No further action on playground enhancement this month pending applying for a grant from WREN- actions:
 - a. Clerk to get details of construction materials plus warrantee for all items
 - b. Clerk to obtain details of reference sites from each supplier
 - c. Clerk to ask Philip Snell MKC for references on bidding companies
 - d. Clerk to obtain maintenance costs
 - e. Clerk/Chair to solicit letters of support for WREN grant application – early attempts have not been successful
 - f. Clerk to apply for WREN grant – applications to be in by 5th May for next round
 - g. Cllr Keane to solicit opinions on proposed outdoor gym equipment – done and advice recorded
5. Groundsman still to meet with Cllr Sweetland about mower. He apologises that he has had to spend a lot of time away but will respond soon
6. Footpath 'way markers' have been delivered and paid for. Clerk to take to Angela Tipping.
7. Clerk & Cllr Forgham still to agree how best to cascade information about healthy lifestyles on a monthly basis by way of social media, hardcopy posts and/or items for the village newsletter as requested by MKC Public Health team – no progress carried forward
8. Clerk has contacted the contractor and the Propane configuration at the cricket pavilion will be serviced this month.
9. Castlethorpe came second in the MKC green recycling competition and is to be awarded a prize of £3,000. Councillors to decide tonight how they should use the money on 'improvements to the village' to be communicated back to MKC.
10. Clerk and Cllr Forgham have yet to review the report on Village Hall drains before discussing the matter with residents of Castle House – no progress carried forward.
11. Cllr Forgham has detected a problem with one of the village entry signs needing attention. He will await spring to ensure that none of the other signs are damaged before contacting the manufacturers – carried forward
12. The Chair of School Governors has responded to the letter from the parish council about the planning application for the extra classroom and has accepted the parish council's request to replace the new temporary classroom in no later than 10 year's time .
13. The Clerk has yet again contacted MKC about renewing/replacing the current Dog Control Orders that expire this month. I spoke to Jeanette Middleton at MKC again following the Environmental Health team's failure to get back to me (Ref FS12610533). Jeanette will chase this up and try to get back to me before the meeting. In the meantime there is an item on tonight's agenda to consider the implications of the orders running out
14. Clerk still to pursue actions coming out of recent Finance course – item 4.2.1. of February minutes refers.
15. ANPR Signage – a quote has been requested from Messrs Brisco to produce signs for Castlethorpe and Hanslope. As TVP have still not responded as to whether their logo can be used, two separate quotes have been requested (with logo and without). It is hoped that the quotes will be received by tonight's meeting so that a decision can be made. The Clerk will then contact Hanslope PC with the detail.

16. At a recent seminar MKC had accepted that it is difficult for parishes to enhance the reduced level of landscaping services without being told what those new levels will be (and what they were). Hanslope had previously indicated they would be interested in combining to commission a contractor but they too need more detail from MKC.
17. Basketball hoops are now with Oliver Sawbridge having plates attached to they may be fitted to existing posts in the sports ground.

No progress on outstanding actions:

- The Clerk has drafted a policy for complaints handling to be considered at a later meeting. Cllrs Ayles, Forgham and Clerk to identify other gaps in documentation of parish council policies e.g. Emergency Plan.
- Review MKC fault list inc. state of Sustrans cycle track

Steve Bradbury
3/4/2017

DRAFT