



Castlethorpe Parish Council

Minutes of a Parish Council General Meeting held on Monday 4th June 2018 at 7.30 p.m. in the Village Hall

PRESENT: Councillors Forgham, Stacey, Ayles, and Markham, the Clerk, Ward Cllr Green and 1 members of the public.

The parish council were informed that Cosgrove PC had met with Northants CC about the dangerous T junction at the top of the hill past the Navigation meeting Yardley Road. They were told by the CC that there is no money to do the work for the foreseeable future.

- | 1 | APOLOGIES FOR ABSENCE | ACTION |
|--------|--|---------------|
| 1.1 | Cllrs Keane & Hinds reason holiday. Both accepted. | |
| 2 | DECLARATIONS OF INTEREST | |
| 2.1. | None | |
| 3 | APPROVE MINUTES OF THE LAST MEETING | |
| 3.1 | The minutes of the annual general meeting of the 14 th May were proposed by Cllr Markham seconded by Cllr Ayles, and were agreed unanimously. | |
| 4 | TO RECEIVE REPORTS | |
| 4.1. | Clerks Report & Review of Actions (See Appendix A1). Matters arising: | |
| 4.1.1. | Item 3 – MKC had communicated that they would give an allowance of £2,800 back to Castlethorpe should they provide their own landscaping (grass/verges and hedges) from 2020. An estimate of c.£3,200 had already been received for the grass elements. Clerk to get similar estimate for the hedgerows. Cllr Ayles will propose at the next meeting that a residents survey be conducted. | Clerk |
| 4.1.2. | Item 7 – ‘Enforcement letters’ had been sent by MKC to the owner of the Carrington Arms instructing him to make repairs to the building. It was not known whether there had been any progress beyond that. Cllr Green to pursue. | Cllr Green |
| 5 | TO CONSIDER PLANNING APPLICATIONS (previously viewed online by Cllrs) | |
| 5.1. | 18/01156/FUL Demolition of conservatory, erection of dayroom at ground level with en-suite bedroom at first floor level, existing bedroom 3 and 4 to be single 3 and new lobby at rear entrance. 11 North Street Castlethorpe – no objections | |
| 6 | TO RECEIVE REPORT BACK ON PREVIOUS PLANNING APPLICATIONS – no further comments on items 6.1. to 6.6. | |
| 6.1. | 17/03385/REM: Approval of reserved matters of appearance, landscaping, layout and scale for the erection of 150 dwellings, including associated works. All matters reserved except access, pursuant to outline permission 16/02106/OUT. Land Off Castlethorpe Road Hanslope status to go to DCC 7/6 with officer recommending approval | |
| 6.2. | 17/02799/FUL A redevelopment of surplus land to the rear of The Greyhound, Haversham to provide two semi-detached homes. 2 High Street Haversham – status to go to DCC 7/6 with officer recommending approval | |
| 6.3 | 17/02932/FUL New 3 bedroom dwelling (resubmission of 17/00454/FUL) 23 Shepperton Close Haversham – status to go to DCC 7/6 with officer recommending approval. | |
| 6.4 | 17/02834/FUL: Proposed two storey side & rear and single rear extensions and internal alterations 17 Prospect Place – Application Permitted | |
| 6.5. | 17/02105/OUT: Hybrid application for Full and Outline permission. Outline application (all matters reserved except for access, drainage, open space and play areas, noise attenuation and highway infrastructure). A Full application for phase 1 of the development containing 81 dwellings, estate roads, surface water drainage attenuation, landscaping and phase 1 of the noise attenuation bund land To The West of M1 Off Little Linford Lane Little Linford – status ‘registered’ no further updates this month. | |
| 6.6. | 17/00624/OUT Outline permission for 9 dwelling houses with all matters reserved on Land To The East of 7 To 17 Castlethorpe Road Hanslope. – status ‘registered’ no further updates this month | |

7 TO CONSIDER RESOLUTIONS

- 7.1. To consider & agree to a public excluded part 2 of the meeting to discuss matters in accordance with Section 100(A) (4) of the Local Government Act 1972, as defined in paragraphs 1 of Part 1 of Schedule 12A to the Act proposed by Cllr Ayles seconded by Cllr Forgham and agreed unanimously
- 7.2. A local resident who by trade is a garden designer will produce a proposal to re-establish and then maintain the wildlife area at the sports ground. In the meantime she suggested strimming back the grass to 1 metre from the path and raising the crowns of the overhanging trees. Clerk to arrange. Clerk
- 7.3. A template for a 'No Dogs Allowed' sign was demonstrated by Cllr Forgham. The format was agreed by all. Clerk to commission making of the signs and to arrange installation. Clerk
- 7.4. Following advice from Historic England it would appear that there are now 3 choices with regards to installing a beacon in Castle Field:
 - Fix a permanent beacon at the flat ground near Lodge Farm Court
 - Buy a temporary beacon. It could be stored at the cupboard by the tennis courts
 - do not have a beacon
 Cllr Ayles proposed that a decision be made at the next meeting. Agreed. Clerk

8 FINANCIAL MATTERS

- 8.1. The RFO Payment Schedule was proposed by Cllr Ayles, seconded by Cllr Forgham and agreed unanimously.

Payee	Description	Invoice	Amount
S Bradbury	Salary May 2018	per pay slip	£606.32
S Bradbury	Refund purchase postage stamps	per payment schedule	£21.96
All Cleaned Up	May invoice VH	ACU0043	£320.00
D. Bugaj	May invoice SG	JH-19-23-22-C	£294.00
Viking Payments	VH consumables	awaiting invoice	£40.62
Grand Total			£1,282.90

Direct Debits			
E.ON	gas VH - May DD	89208742670A	£83.00
EDF Energy	elec VH - May DD	107789257	£81.00
XLN Telecom	Clerk's phone Apr	4976199 13977882	£23.48

DD Total			£187.48
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- 8.2. The annual accounts for 2017/18 were scrutinised & unanimously approved. They were signed by the Chair.

9 CORRESPONDENCE RECEIVED (Circulated prior to meeting)

- 9.1. None

10 ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)

- 10.1. Cllr Markham raised the matter of loose floor tiles at the Village Hall. Cllr Forgham will get the handyman to fix them.
- 10.2. MKC have said that the land at 2 The Chestnuts is on the books of the Housing Revenue Account and the responsible department have said that it should only be sold at the market value. Rod Aitken at MKC is pursuing.
- 10.3. The people who currently maintain the flower trough by the bus stop at the south of the village have said that they are no longer able to do it. Clerk to ask

Cllr Forgham

Clerk
Cllr Forgham

- handyman to stock it for this year. Cllr Forgham will drop notes through doors asking for new volunteers to do so in the future.
- 11 **11.1** **TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS/EVENTS**
The next General Parish Council meeting will be held on 2nd July 2018 in the Village Hall.

There being no further business part 1 of the meeting closed at 8.40 pm

- 12 **PART 2**
TO RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below

12.1. None

- 13 **TO CONSIDER RESOLUTIONS**

- 13.1. It was agreed following Clerk's advice that the casual vacancy for a parish councillor should be specifically advertised. Cllr Forgham to put article in Castlethorpe News and Clerk to prepare advertisements/posters to be posted round the village. It was unanimously agreed that the selection be by way of applicants that have applied:
- introducing themselves to the parish council for no longer than 3 minutes
 - thereafter parish councillors to nominate a candidate
 - following all nominations councillors to vote by show of hands
 - all in the public part of the next meeting
- 13.2. Cllrs Forgham, Ayles and the Clerk had undergone site visits to all four bidders for the outdoor sports equipment for the sports ground. They had then consulted a local fitness expert and had formed the opinion that the two cheaper suppliers equipment did not provide as much resistance and would not give as good a work out. Also the two more expensive options provided more functionality by way of user instructions and interface with technology. Cllr Ayles therefore proposed that the bid from Messrs Proludic represented the best value for money solution from the other two suppliers and should be selected as such. Agreed unanimously.
- 13.3. A decision had been taken at the last meeting to select a supplier to provide play equipment for the Thrupp Close area. Unfortunately it transpired that the equipment was not made from the standard of hard wood the parish council had stipulated. As such that bid was re-considered in terms of value for money against two others providing a hard wood solution. It was agreed that as the cost of the less expensive of these two bids was not significantly greater, that bid should now be accepted. The order would therefore be given to Messrs. Proludic.

Cllr Forgham
Clerk

Appendix A – Schedule of Reports & File Notes

APPENDIX A1 – CLERK'S REPORT 4/6/2018

1. An article has gone out in this edition of Castlethorpe News inviting applications for co-option onto the parish council. Clerk to make up notices to put on village notice boards. Applications to be considered at next meeting.
2. The supplier chosen at the last meeting to provide the play equipment at Thrupp Close was unable to supply a hard wood solution. The decision is therefore re-scheduled for tonight so the councillors can decide between the cheaper soft wood quote or between the other quotes based on hard wood equipment. The gym equipment supplier is to be chosen tonight. Messrs. Proludic have been selected to provide the zip-wire. Next steps are to get CAD drawings of the exact location of the excavations required to install the equipment at Fish Ponds play area so that we can approach Historic England. The company has been asked to provide them.
3. I received today (too late to put anything on the agenda) details of the grant that will be given back to the parish council should it elect to provide its own landscaping. It now needs to be decided how to complete the exercise to work out the actual overall cost and whether to gather public opinion.

4. I have heard nothing back from MKC as to whether they have banked the cheque payment for the replacement of 9 x old streetlamps with new heritage style units. The cheque had not cleared up to 24th May. Message left on Richard Woodcock's answerphone.
5. Marcus Young have commenced clearing the dog bins..
6. The old benches from the village green are yet to be installed either side of the football pavillion .
7. Litter bin for outside shop to be installed now that work on the green complete. Additional work still to be done: gate between Lodge Farm Court and sports ground to be secured (carried forward)
8. Application has been made to the Calor Community Fund for a grant of £2500 towards providing further hard surface parking at the sports ground. Success now depends on public support through votes on the Calor web site. Football and cricket clubs have been encouraged to rally support from members, friends and relatives.
9. Cllr Green has agreed to talk to Tom Blackburn-Maze at MKC re. the school car park as the cllrs were not happy with the advice he gave the Clerk (carried forward)
10. Clerk will arrange a meeting with CCLA about potential investment before the one year fixed term bond matures.
11. Smartwater key codes have been received. Clerk to now allocate them to the people that have requested them.
12. Clerk still to write to Northants CC about the poor state of the repairs to the road up to Cosgrove.
13. Cllr Forgham to document proposed process for taking cheque deposits by card.
14. Wording for dog exclusion from sports ground signs to be agreed tonight.
15. Cllrs Ayles, Forgham & Clerk to register castlethorpe.go.uk domain name and purchase G-suite software package
16. Cllrs Ayles, Forgham & Clerk had met with local resident and identified areas that would benefit from landscaping. The resident will further consider and will write up some recommendations. Clerk has asked handyman to strim nettles & thistles between the fence to the swale at Paddock Close and the pavement.
17. Cllr Geary was to talk to the Head of Design Conservation to see what is happening with regard to the Carrington Arms.
18. Cllr Ayles has emailed MKC Environmental Services about drainage problems in Station Road. He had reported the problem but has not received a reply.

No progress on outstanding actions:

- There has been no progress on the joint action (Cllr Ayles and Clerk) to approach MKC about applying for a dog exclusion order from the sports ground under the new Anti Social Behaviour Act.
- Clerk to register The Fishponds Play Area with Land Registry
- Clerk to make 'rights of way' application for the strip of land between Station Road and Fishponds

Steve Bradbury
4/6/2018