



# Castlethorpe Parish Council

Minutes of a Parish Council General Meeting held on Monday 1<sup>st</sup> October 2018 at 7.30 p.m. in the Village Hall

**PRESENT: Councillors Hinds, Ayles, and Stacey, the Clerk, Ward Cllr Geary (later) and 1 member of the public.**

There was no public forum

- |          |   | <b>ACTION</b> |
|----------|---|---------------|
| <b>1</b> | <b>APOLOGIES FOR ABSENCE</b>  |               |
| 1.1      | Cllr Keane & Forgham reason holiday, Cllrs Markham & Sawbridge reason health. Both accepted.  |               |
| <b>2</b> | <b>DECLARATIONS OF INTEREST</b>   |               |
| 2.1.     | None  |               |
| <b>3</b> | <b>APPROVE MINUTES OF THE LAST MEETING</b>  |               |
| 3.1      | The minutes of the General Meeting of the 3 <sup>rd</sup> September were proposed by Cllr Hinds seconded by Cllr Ayles, and were agreed unanimously.  |               |
| <b>4</b> | <b>TO RECEIVE REPORTS</b>   |               |
| 4.1.     | <b>Clerks Report &amp; Review of Actions (See Appendix A1).</b> Matters arising:  |               |
| 4.1.1.   | Item 15 – The sign directing Bloor Homes construction traffic for the Castlethorpe Road Hanslope development from the Dips and through Castlethorpe village is still there. Cllr Geary said that no-one had authorised the placement of the sign. He will email Bloor Homes and ask for the sign to be removed and also to instruct their drivers to proceed via the agreed route of A508, Yardley Road, Station Road, Hanslope Road.   | Cllr Geary    |
| 4.1.2.   | Item 17 – Cllr Stacey will request that the branches overhanging the war memorial be removed at the PCC meeting on 2 <sup>nd</sup> October.   | Cllr Stacey   |
| 4.1.3.   | Item 21 – Cllr Geary will arrange a meeting with Head of Housing and Cllr Ayles to further discuss purchase of the land at the side of 6 The Chestnuts.   | Cllr Geary    |
| <b>5</b> | <b>TO CONSIDER PLANNING APPLICATIONS (previously viewed online by Cllrs) Noted</b>  |               |
| 5.1.     | <b>18/02101/FUL</b>   Erection of 3 residential dwellings Cuckoo Hill Farm Castlethorpe Road Hanslope. It was reported that Roade medical surgery is likely to be closed with all registered patients being split between Hanslope & Blisworth. Hanslope surgery managers had said that they could handle the additional load from the already approved development but any such closure would severely impact the practise. It was unanimously agreed therefore to maintain the previously agreed decision to object to any new development at Hanslope until there has been a full review of health, education and major road traffic usage. Clerk to communicate objection to MKC. | Clerk         |
| 5.2.     | <b>18/02154/CLUE</b>   Certificate of lawfulness for the status of an existing dwelling house Lodge Farm House Wolverton Road Castlethorpe – no objections  |               |
| <b>6</b> | <b>TO RECEIVE REPORT BACK ON PREVIOUS PLANNING APPLICATIONS – no further comment on items 6.1-6.7</b>   |               |
| 6.1      | <b>18/01917/FUL</b>   Removal of condition 5 (Landscaping Scheme) attached to planning permission 14/01341/FUL   20 Lodge Farm Court <b>Application refused</b>   |               |
| 6.2.     | <b>18/01682/FUL</b> - Erection of 4 residential dwellings Cuckoo Hill Farm Castlethorpe Road Hanslope <b>Application refused</b>  |               |
| 6.3      | <b>18/01625/OUT</b> - Outline application (all matters reserved except access) for up to 50 dwellings, including 34% affordable dwellings, surface water attenuation, open space, landscaping and associated highway works. Cuckoo Hill Farm Castlethorpe Road Hanslope <b>status:registered no further updates this month</b>  |               |
| 6.4.     | <b>18/01294/FUL</b> Demolition of existing business unit and construction of new 7 new light industrial units (B1c) and 4 offices (B1a). Lodge Farm Business Centre Wolverton Road Castlethorpe <b>Application permitted</b>  |               |
| 6.5.     | <b>17/02799/FUL</b> A redevelopment of surplus land to the rear of The Greyhound, Haversham to provide two semi-detached homes. 2 High Street Haversham – <b>application rejected appeal lodged by applicant</b>  |               |
| 6.6.     | <b>17/02105/OUT:</b> Hybrid application for Full and Outline permission. Outline application (all matters reserved except for access, drainage, open space and play areas, noise attenuation and highway infrastructure). A Full application for  |               |

phase 1 of the development containing 81 dwellings, estate roads, surface water drainage attenuation, landscaping and phase 1 of the noise attenuation bund land To The West of M1 Off Little Linford Lane Little Linford – **status 'registered' no further updates this month.**

- 6.7** **17/00838/OUT** Outline application for the development of 200 dwelling houses, with all matters reserved Land To The East of Eastfield Drive Hanslope **DCC 5/7/18 deferred decision – no further information available**
- 6.8** **18/01608/REM** Reserved matters application, pursuant to outline planning permission 16/02937/OUT, for the appearance, landscaping, layout and scale of 141 dwellings and associated works. Reserved matters are being considered by DCC this month but there is no mention of a construction traffic management plan. Clerk to write to MKC. **Clerk**
- 7** **TO CONSIDER RESOLUTIONS**
- 7.1.** To consider & agree to a public excluded part 2 of the meeting to discuss matters in accordance with Section 100(A) (4) of the Local Government Act 1972, as defined in paragraphs 1 of Part 1 of Schedule 12A to the Act proposed by Cllr Ayles seconded by Cllr Stacey and agreed unanimously
- 7.2.** The replacement of both rotten frames and broken window pane at the bus shelter opposite Bullington End Road with rosewood coloured uPVC frames with multi-pane appearance at a cost of £339 plus fitting was proposed by Cllr Ayles and agreed unanimously.
- 7.3.** All functionality is in place for the migration of the parish council across to the new G-Suite configuration and gov.uk domain and Cllrs Sawbridge and Ayles have been migrated across. Clerk and remaining cllrs to be done. **Cllr Sawbridge**
- 7.4.** A Ministerial Statement has been released stating that Neighbourhood Plans will 'stand up' even if the local Planning Authority cannot demonstrate a 5 year housing supply but only for 2 years. Plan:MK will achieve this target but the supply will be re-tested every year and there is a risk that the target will not be met in subsequent tests. Worst case scenario is that the Castlethorpe Neighbourhood Plan may lose its efficacy by November 2019. Cllr Ayles proposed that the Plan be refreshed to counteract this risk. Agreed unanimously. Clerk to investigate grant position and get a quote from the previously used consultant, progress to be reviewed at next month's meeting. **Clerk**
- 7.5.** Cllr Forgham had written to Cllrs requesting that re-laying of the Village Hall should be the primary target for MKC Community Infrastructure Fund grants. It was agreed unanimously that the Clerk establish the type and cost of the flooring and make the grant application, to be in by the end of October. **Clerk**
- 7.6.** As part of the village landscaping initiative the wild life area at the sports ground was going to be scraped by a digger to remove the long grass where it had been flailed. There would then be an on-site meeting to discuss how to progress to the stage where wild flower seed can be deployed. It was agreed that the Clerk be authorised to pay for any further ground preparation and to purchase the seed.

**8 FINANCIAL MATTERS**

- 8.1. The RFO Payment Schedule was proposed by Cllr Ayles, seconded by Cllr Keane and agreed unanimously with the addition of £256.25 for the printing of Castlethorpe News.

Payee	Description	Invoice	Amount
S Bradbury	Salary Sept 2018	per pay slip	£624.62
All Cleaned Up	Sept invoice VH	ACU0058	£270.00
Viking	VH consumables	786338	£41.45
Proludic	Install playground equipment	10703	£10,116.00
Proludic	Install outdoor gym equipment	10702	£15,256.00
R.Wontner	Repair glass bus shelter	62	£35.00
R Forgham	Reimburse costs for gym	attached receipts	£81.59
Brissco	No Dogs' signs	46312	£417.20
Riley Power Machinery	Repair ride on mower	7800	£495.25
PKF Littlejohn LLP	External Audit fee	SB201801175	£300.00
NBR Printing	Newsletter		£256.25
<b>Grand Total</b>			<b>£27,893.36</b>

Direct Debits			
E.ON	gas VH - May DD	89208742670A	£119.00
EDF Energy	elec VH - May DD	107789257	£69.00
XLN Telecom	Clerk's phone Apr	4976199	£25.29

<b>DD Total</b>			<b>£213.29</b>
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- 8.2. The External Auditor's report was circulated and was noted with no further comment

**9 CORRESPONDENCE RECEIVED (Circulated prior to meeting)**

- 9.1. A resident of Station Road had asked who had responsibility for cutting the hedge along the parking area. It was confirmed that it is the land owners responsibility and the hedge will be cut now the bird nesting season is over
- 9.2. There has been a report of dog mess in the gravel along Fox Covert Lane. It was agreed to keep the situation under review as there was some doubt over whether a further dog bin is needed.

**10 ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)**

- 10.1. None

**11 TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS/EVENTS**

- 11.1 The next General Parish Council meeting will be held on 5<sup>th</sup> November 2018 in the Village Hall.

There being no further business part 1 of the meeting closed at 8.15 pm

**PART 2**

**12 TO RECEIVE DECLARATIONS OF INTEREST** by Councillors in any of the agenda items below

- 12.1. None

**13 TO CONSIDER RESOLUTIONS**

- 13.1. There are a couple of 'snags' with the fitness equipment at the sports ground: one of the pieces of equipment is rusting and it is necessary to part stand on grass when using the end two bits of equipment. A site visit has been arranged with Proludic.

There being no further business the meeting closed at 8.28 pm

# Appendix A – Schedule of Reports & File Notes

## APPENDIX A1 – CLERK’S REPORT 1/10/2018

1. Serco have told us that they cannot reduce the cost for additional waste bin clearances. Cllr Ayles has escalated within MKC.
2. All playground and fitness equipment now installed. There are problems with the mulch not sufficiently covering the exercise area and some rust on one of the bits of equipment and these have been reported to Proludic. The zipwire cannot be installed at the Fishponds until Historic England grant ‘Ancient Monument Consent’ which they estimate will take until mid-October. An opening event was arranged by Cllrs Sawbridge and Forgham and was very well attended. S.106 and Wren grant monies to be claimed along with £1,000 discount from Proludic.
3. New and existing play and fitness equipment to be added to the list of assets stipulated in the insurance policy schedule, nor in the Asset List.
4. MKC have been notified that the parish council will be arranging its own landscaping following end of current contract in 2020.
5. Still only two of the nine heritage style lanterns have been installed at Hanslope Road and on the North St/Station Rd/Hanslope Rd triangle. The light on Hanslope Road was not what was ordered but on reflection is well located. It is thought that there is no need for the light between the shop and the triangle. Further attempts made to call Richard Woodcock to review options but no call back as yet.
6. Commencement of residue of work on village centre, replacement of bin by shop and removal of village green benches to sports ground will commence on 1<sup>st</sup> October along with work to extend the hard surface car park at sports ground.
7. Cllr Green has agreed to talk to Tom Blackburn-Maze at MKC re. the school car park as the cllrs were not happy with the advice he gave the Clerk (carried forward)
8. Clerk will arrange a meeting with CCLA about potential investment before the one year fixed term bond matures.(carried forward)
9. Northants CC have effected repairs to the road up to Cosgrove.(carried forward)
10. Cllr Forgham to document proposed process for taking cheque deposits by card (carried forward)
11. 6 copies of G-suite are now licensed and available.
12. Cllr Geary was to talk to the Head of Design Conservation at MKC to see what is happening with regard to the Carrington Arms (carried forward)
13. Cllr Ayles has emailed MKC Environmental Services about drainage problems in Station Road. He had reported the problem but has not received a reply (carried forward).
14. ‘No Dogs’ signs for the sports ground have been ordered and should have been delivered to Cllr Hinds today.
15. It has been confirmed that there is a designated route for construction traffic for the Castlethorpe Road development at Hanslope and that is via A508, Yardley Rd Cosgrove, then left past the Navigation pub along Station Rd and up Hanslope Rd. It is not known whether a route has been defined for the Long St development.
16. Repairs to floor tiles in Village Hall did not leave a true surface for the Bowls Club. A specialist floor tiling company will re-do the repairs later this month.
17. Cllr Stacey has been asked to approach the church to have the trees overhanging the war memorial cut back
18. The Clerk has asked Scott Pearson of the cricket club to dispose of the benches in the sports ground.
19. Clerk to approach Historic England for consent to repair fences at Castle Field.
20. Cllr Keane to approach MKC Tree Conservation Officer about height of trees at the end of the Fishponds play area.
21. Cllr Ayles & Geary to consider MKC decision not to sell land at the side of 6 The Chestnuts.

### No progress on outstanding actions:

- There has been no progress on the joint action (Cllr Ayles and Clerk) to approach MKC about applying for a dog exclusion order from the sports ground under the new Anti Social Behaviour Act.
- Clerk to register The Fishponds Play Area with Land Registry
- Clerk to make ‘rights of way’ application for the strip of land between Station Road and Fishponds

Steve Bradbury 1/10/2018