



Castlethorpe Parish Council

Minutes of a Parish Council General Meeting held on
Monday 7th January 2019 at 7.30 p.m. in the Village Hall

PRESENT: Councillors Hinds, Sawbridge, Keane, Ayles, and Forgham, the Clerk and, Ward Cllr Geary and 1 member of the public.

There was no public session:

- | 1 | APOLOGIES FOR ABSENCE | ACTION |
|--------|--|---------------|
| 1.1 | Cllrs Stacey reason work & Markham reason illness. Both accepted. | |
| 2 | DECLARATIONS OF INTEREST | |
| 2.1. | Cllr Ayles financial interest 8.1. | |
| 3 | APPROVE MINUTES OF THE LAST MEETING | |
| 3.1 | The minutes of the General Meetings of the 5 th November were proposed by Cllr Sawbridge, seconded by Cllr Keane and agreed unanimously by those cllrs that were present. The minutes of 1 st October and 3 rd December could not be agreed as only two councillors present attended each of the meetings hence this meeting was not quorate in that respect. Carried forward. | Clerk |
| 4 | TO RECEIVE REPORTS | |
| 4.1. | Clerks Report & Review of Actions (See Appendix A1). Matters arising: | |
| 4.1.1. | Item 1 – The Clerk should liaise with Castlethorpe Sports Association and somebody should approach Anglian Water about the excessively high water bill for the sports ground Two cllrs knew of situations where people had appealed against unseemly high domestic bills and the charge had been waived. | Clerk |
| 4.1.2. | Item 5 – Cllr Ayles had to walk round to find the current status of the work to replace old style lamp posts with heritage types in the conservation area. Cllr Ayles suggested that the lamp that could not be replaced in New Road should now replace a lamp by the school that had been missed from the original requirement. Agreed. | |
| 4.1.3. | Item 14 – An Officer had made a decision in a delegated capacity to approve the transport plan for the Long Street Hanslope development that routes all traffic from north and south through the village. Cllr Geary said that although the overall discharge of conditions were heard by the DCC they do not believe that they should be making decisions of this type and just accepted the Officer's recommendation. Unfortunately all traffic will now be routed that way. | |
| 5 | TO CONSIDER PLANNING APPLICATIONS (previously viewed on line by Cllrs) | |
| 5.1. | 18/03042/FUL Removal of existing conservatory and front porch; erection of single-storey sun room to the rear and larger front porch 2 Maltings Field Castlethorpe – no objections | |
| 5.2. | 18/03019/FUL Erection of four dwellings Cuckoo Hill Farm Castlethorpe Road Hanslope – no objections | |
| 5.3. | 18/02921/REM Reserved matters application for the substitution of House types to Plots 12, 13, 20, 45, 46, 47, 50, 53, 55, 79, 85, 87, 95, 97, 98, 111 in accordance to application 16/02937/OUT – no objections | |
| 6 | TO RECEIVE REPORT BACK ON PREVIOUS PLANNING APPLICATION | |
| 6.1. | 18/02689/LBC Listed building consent to provide roof windows to the rear to allow natural light into the building. Reconfigure internal staircase - 3 Lodge Farm Court Castlethorpe
Application permitted | |

- 6.2. **18/02688/LBC** | Listed building consent for the replacement of faulty roof windows to the front elevation; new roof windows to the rear; reconfiguration of internal staircase and minor internal alterations - The Samling 2 Lodge Farm Court Castlethorpe **Application Permitted**
- 6.3. **18/02738/FUL** | Demolition of lightweight dining room extension and replacement with two storey rear extension - 7 School Lane Castlethorpe – The parish council had made several objections to this application and as a result the applicant met with Cllrs Ayles & Forgham and he has now produced new plans in which:
- The windows are in a traditional style
 - Stonework is now consistent with the rest of the row when viewed from School Lane
 - The roofline has been lowered and is no longer overbearing
- Cllr Ayles had circulated the revised plans to all cllrs and proposed that the parish council maintain their objections to the old plans but support the application using the new plans only – plans to be forwarded with communication to avoid confusion
- 6.4. **18/02662/DISCON** | Details submitted pursuant to discharge of condition 12 (school drop-off) and condition 13 (surgery car park) attached to planning permission 17/03385/REM Land Off Castlethorpe Road Hanslope **Conditions discharged**
- 6.5. **18/02598/DISCON** Details submitted pursuant to the discharge of condition 16 (construction environment management plan) attached to planning permission 16/02937/OUT.
At: Site South of Hales Folly Farm Long Street Road Hanslope Conditions discharged – **despite Castlethorpe PC requesting that all deliveries should come from the north of the site the revised plan routing all traffic (from north and south) to the A508 junction with Yardley Road Cosgrove and then along Station Road was approved along with the discharge of conditions**
- 6.6. **18/02568/TCA** | Notification of intention to reduce height of a western red cedar by 20%, bring in sides slightly to match and give a crown raise for a 3m clearance. To also reduce an elderberry all round by 2m, pruning back the overhang. 33 North Street Castlethorpe **status No Objections to TCA**
- 6.7. **18/02505/FUL** | First floor extension over existing double garage to form additional bedroom. Bramley House 13B South Street Castlethorpe **status – Application Permitted**
- 6.8. **18/02421/FUL** | Demolition of existing Equestrian Centre and erection of 51 dwellings with associated works Milton Keynes Eventing Centre Malt Mill Farm Castlethorpe Road Hanslope **status – ‘registered’ to go to DCC 10th January with recommendation to grant permission following deferral at December meeting**
- 6.9. **18/02101/FUL** | Erection of 3 residential dwellings Cuckoo Hill Farm Castlethorpe Road Hanslope **status - Application Permitted**
- 6.10. **17/02799/FUL** A redevelopment of surplus land to the rear of The Greyhound, Haversham to provide two semi-detached homes. 2 High Street Haversham – **application rejected appeal unsuccessful**
- 6.11. **17/00838/OUT** Outline application for the development of 200 dwelling houses, with all matters reserved Land To The East of Eastfield Drive Hanslope **DCC 5/7/18 deferred decision – no further information available**

7 TO CONSIDER RESOLUTIONS

- 7.1. It was unanimously agreed to support the Hanslope Neighbourhood Plan.
- 7.2. It was unanimously agreed to increase the amount to spend on a clock for the Village Hall in light of the insufficient quality of the range of clocks available up to £300 as agreed last meeting. An upper limit of £600 plus fitting was agreed. .
- 7.3. Cllr Forgham added that if a master control unit were purchased and installed with the clock then time changes would be automatically managed with no need to climb up and manually reset the clock. It was agreed that this should be added to the purchase at a further cost of £200. It was suggested that a clock could be considered as ‘public art’ for which a grant application could be made. Cllr Forgham to gather costs then Clerk to apply for grant.
- 7.4. A request to canvas parishioners to respond to the MKC survey on the proposed increase in Council Tax was noted but not actioned as it was felt that there is sufficient publicity already

Cllr Forgham/
Clerk

- 7.5. There had been significant clamor on Social Media about the banning of bikes from the Sports Ground. Cllr Ayles suggested that as the signs had just been made at some expense and that MKC are looking at introducing local legislation on dog fouling that may cause us to have to amend the signs again then the decision on bikes should be deferred until that happens. Agreed unanimously.

8 FINANCIAL MATTERS

Cllr Ayles retired to the public gallery

- 8.1. The RFO Payment Schedule was proposed by Cllr Forgham, seconded by Cllr Keane and agreed unanimously. Cllr Ayles returned to meeting.

Payee	Description	Invoice	Amount
S Bradbury	Salary Dec 2018	per pay slip	£624.62
L Kitchener	Dec invoice VH	per attach email invoice	£260.00
Viking	VH consumables	inv 210667	£9.99
Viking	VH consumables	inv 205910	£27.75
R Wontner	Fit windows bus shelter	inv 64	£150.00
P Ayles	Refund purchase toy cars for PCSO hand outs	attached email invoice	£64.00
BP Shayler	Test for water leaks sports ground, repair water cystem cricket pavillion, replace missing ventilation grille football pavillion	attached invoice	£162.00
NBR Printing Ltd	Print newsletter	attached invoice	£153.75
ONeill Homer	Neighbourhood Plan cons	attached invoice	£500.00
Grand Total			£1,952.11

Direct Debits			
E.ON	gas VH - Dec DD	89208742670A	£119.00
EDF Energy	elec VH - Dec DD	107789257	£69.00
Google Ireland Ltd	G-suite	26107096G10SRJ3131	£19.80
XLN Telecom	Clerk's phone Apr	4976199 13977882	£31.95

DD Total			£239.75
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- 9 **CORRESPONDENCE RECEIVED (Circulated prior to meeting)**
- 9.1. None
- 10 **ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)**
- 10.1. Cllr Forgham has a template for CPC business cards if anyone wants any
- 10.2. Cllr Keane reported that the recently installed zipwire is in regular use and proving very popular
- 11 **TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS/EVENTS**
- 11.1 The next General Parish Council meeting will be held on 4th February 2019 in the Village Hall.
- 11.2 Delivering Landscaping Services from 2020 - Next Steps workshop is being held at Shenley Brook End & Tattenhoe PC offices 21 Jan 2 p.m. The Clerk cannot attend.

There being no further business the meeting closed at 8.45 pm

Appendix A – Schedule of Reports & File Notes

APPENDIX A1 – CLERK'S REPORT 7/1/2019

1. Castlethorpe Sports Association have had a direct debit returned by their bank after Anglian Water charged c. £1900 for this round of water rates. A plumber was engaged to ensure that there is no underground leak and there is not. A meter reading has been taken and the Treasurer will be checking the figures with Anglian Water. If the figures are correct it is highly likely that excessive usage accumulated when we had the burst pipes last winter.
2. Cableway has also now been successfully installed. WREN grant drawdown request was submitted but they now require proof of spend so was not paid in December. Applications have also gone off for s.106 funding for play equipment and cableway and for drawdown of the MKC Play Area Improvement Scheme.
3. Guarantee documents to be obtained from Proludic and the committed £1000 refund to be settled. Assets to be added to Insurance and Asset List
4. Risk Assessment to be performed on decision to take over landscaping and other land maintenance in 2020..
5. Six of the nine heritage streetlights have now been installed. A seventh cannot be because it is located on the public highway. A light next to the school was missed off of the initial requirement and we will ask for this to be replaced in lieu. An old lamp mounted on the telegraph pole outside the shop is still to be removed. MKC's running of the project has been appalling and the Clerk asks councillors to authorise him to make a complaint to MKC management.
6. MKC have yet to reveal what they intend to do with regard to the Community Infrastructure Fund which has been put on hold following complaints. Our previous agreed candidate for a grant, to replace VH floor, had previously been ruled out of scope by the MKC grant scheme administrators.
7. Both windows have been replaced at the bus stop at the south end of the village. The handyman has done a very good job.
8. A grant of £6050 has been awarded to cover external costs in providing a refresh of the Neighbourhood Plan. An initial meeting with the planning consultant will take place on 10th January.
9. There are no preservation orders on trees around the war memorial. Cllr Stacey will now arrange for the overhanging branches to be cut back.
10. Cllr Ayles has been in dialogue with MKC about making Dog Control Orders under the new (Antisocial Behaviour) Act. No updates this month
11. Four quotes have been received to cut back and thin out the trees at the wildlife area. As the least expensive is within the Clerk's delegated spending powers he will instruct that contractor to go ahead.
12. CCTV at Sports Ground – still waiting for a response from Hanslope PC about what steps they took to ensure legality of installing cameras.
13. Speeding – still awaiting a response from PCSO to see if an officer can attend the village with a speed gun at the times that excessive speeding have been observed.
14. MKC have approved a transport plan for all Long Street Hanslope construction traffic (from north and south) to be routed along the A508 and thence along Yardley Road, Station Road and Hanslope Road. The parish council had opposed the original plan to route the traffic along the bends and past Hanslope Park but requested that all traffic come from the north of the site.

No progress on outstanding actions:

- Cllr Green has agreed to talk to Tom Blackburn-Maze at MKC re. the school car park as the cllrs were not happy with the advice he gave the Clerk (carried forward)
- Clerk will arrange a meeting with CCLA about potential investment before the one year fixed term bond matures.(carried forward)
- Cllr Forgham to document proposed process for taking cheque deposits by card (carried forward)
- 6 copies of G-suite are now licensed and available.
- Cllr Ayles has emailed MKC Environmental Services about drainage problems in Station Road. He had reported the problem but has not received a reply (carried forward). **Situation updated 3/12**
- Clerk to approach Historic England for consent to repair fences at Castle Field. Cllr Stacey to provide map.
- Cllr Ayles & Geary to consider MKC decision not to sell land at the side of 6 The Chestnuts.
- Clerk to register The Fishponds Play Area with Land Registry
- Clerk to make 'rights of way' application for the strip of land between Station Road and Fishponds

Steve Bradbury 7/1/2019