



Castlethorpe Parish Council

63 Thrupp Close, Castlethorpe, Milton Keynes MK19 7PL • Tel: 01908 337928

Parish Council General Meeting to be held on Monday 1st July 2019 at 7:30 p.m.

AGENDA & SUMMONS

Councillors Ayles, Hinds, Keane, Markham, Sawbridge, Merritt & Forgham are summoned to a General Meeting of Castlethorpe Parish Council to be held on the above date & time, in the Village Hall, when the business set out below will be transacted. The meeting will be preceded by an Open Forum (15 minutes if necessary)

The meeting will be preceded by a special forum at 6.30 at which the developers of the Maltings 2 site will present their plans for development. All are welcome to attend.

Steve Bradbury
Clerk to the Parish Council
01908 337928 or clerk@castlethorpe-pc.gov.uk

- 1 TO RECEIVE APOLOGIES FOR ABSENCE**
- 2 TO RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below**
- 3 TO APPROVE MINUTES OF THE LAST MEETING**
 - 3.1. To agree the minutes of the General Meetings of the 3rd June 2019 as a true record.
- 4 TO RECEIVE REPORTS.**
 - 4.1. Clerks Report & Review of Actions. *(to be circulated prior to meeting)*
 - 4.2. Landscaping outsource update *(to be given by Clerk at meeting)*
 - 4.3. Neighbourhood Plan update *(to be given by Cllr Ayles at meeting)*
 - 4.4. Report on meeting with Allotments Association about sports ground *(to be given by Cllr Ayles at meeting)*
 - 4.5. Wildlife area update *(to be given by Cllr Ayles at meeting)*
 - 4.6. Delegated Decisions Meeting 18th June 2019 **(see Appendix A3)**
 - 4.7. Report on meeting with Nurture Landscapes re. damage to village notice board (Cllr Forgham)
 - 4.8. FILE NOTE: Telephone Conversation with Sheree Murray, Cute Maps **(see Appendix A4)**
- 5 TO CONSIDER PLANNING APPLICATIONS (previously viewed on line by Cllrs)**
 - 5.1. **18/00724/FUL** APPEAL BY McCann Homes Limited AGAINST REFUSAL FOR Demolition of Equestrian Centre and erection of 51 dwellings with associated works – **informal hearing Margaret Powell House 9th July 10.00**
 - 5.2. **18/01625/OUT** APPEAL BY Mr Simon Hill AGAINST REFUSAL FOR Outline application (all matters reserved except access) for up to 50 dwellings, including 34% affordable dwellings, At Cuckoo Hill Farm, Castlethorpe Road, Hanslope, Milton Keynes, MK19 7HQ **Informal hearing Margaret Powell House 10th July 10.00**
 - 5.3. **19/01409/FUL** -New windows and door in west wing of existing house 22 North Street Castlethorpe
 - 5.4. **19/01425/FUL** - Proposed loft conversion with rooflights to front and rear roofslopes. 7 Thrupp Close Castlethorpe
- 6 TO RECEIVE REPORT BACK ON PREVIOUS PLANNING APPLICATION**
 - 6.1. **19/00609/FUL** - Erect a single storey 3m by 3m extension to the rear of property 19 Lodge Farm Court Castlethorpe . - **permitted**
 - 6.2. **19/01206/FUL** - Attic conversion to include dormer and roof light 9 South Street Castlethorpe - **permitted**
 - 6.3. **19/01207/FUL** - Attic conversion to include dormer and roof light 7 South Street Castlethorpe - **permitted**
 - 6.4. **19/00961/TCA** Notification of intention to remove two Beech and one Maple tree in the rear garden 7C North Street Castlethorpe – **no objections.**
 - 6.5. **19/01074/PNHSE** Prior notification for a proposed single storey rear extension measuring 6.0 metres from the rear wall of the existing dwelling with a maximum ridge height of 3.6 metres and maximum eaves height of 3.1 metres - 4 The Chequers Castlethorpe – **approved**

- 7** **TO CONSIDER RESOLUTIONS**
- 7.1. To consider and respond to earlier presentation by Messrs. Stonewater on their plans for the Maltings 2 housing development (Cllr Ayles)
- 7.2. To respond to MKC DRAFT AFFORDABLE HOUSING SUPPLEMENTARY PLANNING DOCUMENT
<https://www.milton-keynes.gov.uk/planning-and-building/planning-policy/draft-affordable-housing-spd>
- 7.3. To respond to DRAFT PLANNING OBLIGATIONS SUPPLEMENTARY PLANNING DOCUMENT (SPD) and to support letter to MKC from Wolverton Town Council on the matter (**see Appendix A2**)
<https://www.milton-keynes.gov.uk/planning-and-building/planning-policy/draft-planning-obligations-supplementary-planning-document-spd>
- 7.4. To consider current utility provision to cricket pavilion in view of propane suppliers decision to levy an annual standing charge of £250 per tank (Cllr Forgham)
- 7.5. To consider an extra grant to CSA to assist in paying excessive water bill following burst pipes at the sports pavilions (Cllr Forgham)
- 7.6. To approve 'Suitability Questionnaire' and 'Supplier List' for circulation to landscape companies prior to issuing Invitations To Tender and to establish sub-committee to evaluate responses to all documents up to recommendation of preferred supplier to full parish council (Cllr Ayles).
- 7.7. To consider & agree to a public excluded part 2 of the meeting to discuss matters in accordance with Section 100(A) (4) of the Local Government Act 1972, as defined in paragraphs 1 of Part 1 of Schedule 12A to the Act
- 7.8. To comment on the MKC Draft Mobility Strategy Transport Infrastructure Delivery Plan and Strategic Environmental Assessment (Cllr Forgham)
<https://www.milton-keynes.gov.uk/consultations/525>
- 7.9. To consider a village survey to demonstrate village support for a 20mph zone in North Street. (Cllr Ayles)
- 7.10. To grant the sum of £339 for the building of a repository for the 'free little library' to be sited on the village green (Cllr Ayles)
- 7.11. To delegate Clerk and Chair to respond to the PSPO Dog Orders public consultation repeating our requirement for a dog banning order for the sports ground (Cllr Ayles)
- 7.12. To consider procurement of decorative parish maps – **see Appendix A4** (Cllr Ayles)
- 7.13. To commission replacement of village notice board (Cllr Forgham)
- 7.14. To comment on the LCTR parish funding from 2020/21 consultation
<https://www.milton-keynes.gov.uk/consultations/526>
- 8** **TO CONSIDER FINANCIAL MATTERS (*circulated prior to meeting*)**
- 8.1. To approve the RFO payments schedule.
- 9** **CORRESPONDENCE RECEIVED (*Circulated prior to meeting*)**
- 9.1. Residents at Fox Covert Lane have complained about damage to the grass verge caused by a Hanson/Cosgrove Park lorry delivering a large mobile home to the site (as witnessed by residents). Cllr Ayles has contacted MKC and has suggested that Cosgrove Park be required to install a grid through which grass could grow but that would support the weight of their vehicles.
- 10 **ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)**
- 11 **TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS/EVENTS**
- 11.1 Next General Parish Council meeting will be on 2nd September at 7.30 p.m. There will be no meeting in August
- Part 2**
- 12 **TO RECEIVE DECLARATIONS OF INTEREST** by Councillors in any of the agenda items below
- 13 **TO CONSIDER RESOLUTIONS (*papers to be circulated prior to meeting*)**
- 13.1. To consider further action against Village Hall hirer for damage caused during hire (Cllr Forgham)

1. Clerk's Report (item 4.1)

To be circulated prior to meeting

2. Letter to MKC from Wolverton Town Council RE. Planning Obligations

Tracy Darke
Head of Development Plans Team,
Growth, Economy and Culture
Milton Keynes Council,
Civic Office
1 Saxon Gate East,
Central Milton Keynes,
MK9 3EJ

20th June 2019

Dear Tracy,

RE: Town Council response to the Planning Obligations Supplementary Planning Document (May 2019) consultation

The Draft Planning Obligations Protocol which was heard at the cabinet meeting in June 2014, laid out the desired **roles of Milton Keynes Council, Ward Councillors and local town and Parish Councils** and the importance of their role in informing the renegotiation of S106 agreements within their local areas, this was seen as a step towards involving these key bodies in the decision making process, particularly Parish Councils (PC's) involvement, along with the Ward Councillors – however, nothing further was heard on this protocol despite various attempts to bring this back up.

The original draft addressed and resolved all the points that the Parish Councils are still facing, and as such are currently [raising as issues with MKC](#). This is particularly relevant with regards to the whole process that is in place and the issues that are being faced with communicating to the PC's for the payment of S106.

Recent concerns have highlighted the need for there to be a policy in place which involves **all** of the above key parties as part of this whole process to become smoother, more accountable and more transparent for those involved.

The WGTC Clerk recently met with several other Parish Councils Clerks, to discuss the approach to Planning Obligations and the SPD Planning Obligations Consultation.

Below are key points raised, which we would like Milton Keynes to include as part of this SPD and would welcome a discussion with you to ensure parishes, as democratically elected bodies, are involved in this process:

1. MKC to put in place a formal engagement with parish councils, who are democratically elected, and therefore have a democratic mandate to represent the people in the way that community groups do not, enabling parish council officers to be part of S106 negotiation at an early stage, and before a pre- app and or planning application is made.
2. Where a Parish Council has S106 aspirations detailed in their Neighbourhood Plan, these should be included as part of the early heads of terms discussions for the development and should be taken into consideration as whole with the Plan:MK.
3. Consideration needs to be given also if the parish council has a Council/Business Plan in place, as part of the discussions these will be given material consideration when negotiating heads of terms and or spending S106 monies.
4. MKC will recognise that parishes are a statutory body, who are elected, and as such MKC needs to have a clear process which recognises that whilst community groups will have their own aspirations towards use of S106 funds the Town and Parish Council should still be consulted about such use and if both a parish and a community group want to use the same funds there should be a transparent process for the decision making, if the S106 funds are awarded the funds then notification to the PC should be part of the process
5. To enable all bodies to apply for S106 monies MKC will have a formal engagement process for between applicants, with time scales to allow sufficient opportunity for consideration.
6. The formal process for negotiation and release of S106 to be transparent, with clear delegation of decisions and regular updates provided to PC's

7. The contributions per household is kept at £27,000 per dwelling to ensure that there is sufficient funding to cover all aspects of infrastructure and development, lowering this to the suggested £20,000 per household will mean that there is no money left for any parish contributions

I have attached the original draft Planning Obligations for your perusal and ask that the collective points from various PC's are given some serious consideration before the adoption of the SPD.

Yours sincerely



Mandy Shipp
Assistant to the Clerk

3. Delegated Decisions Meeting 18th June 2019

I attended this meeting to speak on two Decisions being taken.

1. To Consult on a Borough-wide Public Space Protection Order for dog fouling. I made the point that Castlethorpe had two Dog Control Orders under the previous legislation which were extinguished by the new Act and that, following an exchange with Shaun Greig (MKC Environmental Crime Officer) about a year ago, re-making these orders would have to wait until the new Borough-wide Order is made. I just wanted our local order to be registered. (Incidentally, I think the new Order is optimistic because it relies on an officer catching an offender in the act which is very hard to do and hence preferring a complete ban where practical as at the Sports Ground.)

I also questioned whether the PCSOs actually had the fixed penalty tickets in their books because they didn't a few years ago and also whether there was any agreement that they would spend any time on this. Not a satisfactory response to either.

I said we strongly supported the Consultation and the decision was made by Cllr Emily Darlington..

2. To Consult on the expansion of Hanslope School. I was speaking for Andrew as well who had a Deputy Mayoral appointment but had written to the Cabinet Member. I expressed strong support but said that the Decision should have been made a year ago when the planning permissions were granted and, as an aside, said the same applied to the expansion of the surgery.

I expressed concern that prospective parents at Castlethorpe were given the impression that, if they took a Castlethorpe place, they were not guaranteed a place at Hanslope. MK Education (Simon Sims) denied this saying 15 places were 'reserved' for Castlethorpe children in Year 3. Simon also said that currently, there are spaces in all year groups at Hanslope. I have asked if they can publicise this to avoid misunderstanding (as numbers are down in September).

The Decision was made by Cllr Zoe Nolan.

Philip Ayles

4. FILE NOTE: Telephone Conversation with Sheree Murray, Cute Maps

Councillors may recall the leaflet received in April from Sheree Murray of MK Cutemaps offering services to produce a stylised map of the village. There was preliminary interest in proceeding.

I have now contacted Sheree. Her maps are produced on a one off charge basis and the design then belongs to the purchaser who can use to print boards or leaflets as required.

The cost of the design is usually in the range £280 - £350. To give an accurate quotation, she would need a list of the landmarks we wanted included.

It might be that we decide to go for two maps; one of the village and the other of the parish including the two business centres and all the footpaths (we don't have a definitive map of the footpaths for residents). Sheree said she might be able to do the village as a bubble within the parish map. There was an example in the leaflet she sent us.

If councillors are interested, I suggest we delegate it to the clerk and two councillors with a spending limit of £350 for the village map and £280 for the simpler parish map, possibly combining them if artistically possible.

Philip Ayles
26th June 2019

Suggested Landmarks:

Church
School
Pub (disused)
Elm Cottage
Corner House
Village Shop
Village Hall
Acorn Nursery (Wesleyan Chapel)
Sports Ground
Fishponds Play Area
Thrupp Play Area
Allotments
Show triangle
Village Green
Castle Field

Outside village

Lodge Farm Business Centre
Lincoln Lodge Business Centre
Balney Grounds
Milford Leas Farm and houses
Windy Harbour