



# Castlethorpe Parish Council

63 Thrupp Close, Castlethorpe, Milton Keynes MK19 7PL • Tel: 01908 337928

**Parish Council General Meeting to be held on Monday 2<sup>nd</sup> September 2019 at 7:30 p.m.**

## **AGENDA**

Dear Parishioners

A General Meeting of Castlethorpe Parish Council will be held on the above date & time in the Village Hall, when the business set out below will be transacted. The meeting will be preceded by an Open Forum (15 minutes if necessary) **at which a local resident will speak on a forthcoming planning application for change of use of barns at Bartholomew Farm, Wolverton Road, from agricultural buildings to storage facility..**

Steve Bradbury

Clerk to the Parish Council

01908 337928 or clerk@castlethorpe-pc.gov.uk

- 1 TO RECEIVE APOLOGIES FOR ABSENCE**
- 2 TO RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below**
- 3 TO APPROVE MINUTES OF THE LAST MEETING**
  - 3.1. To agree the minutes of the General Meetings of the 1<sup>st</sup> July 2019 as a true record.
- 4 TO RECEIVE REPORTS.**
  - 4.1. Clerks Report & Review of Actions. *(to be circulated prior to meeting)*
  - 4.2. Landscaping outsource update *(to be given by Clerk at meeting)*
  - 4.3. FILE NOTE: meeting Neighbourhood Plan Steering Group with David Blandamer MKC Planning *(see Appendix A2)*
  - 4.4. FILE NOTE: meeting Cllr Ayles & church representatives concerning church renovations *(see Appendix A3)*
  - 4.5. FILE NOTE: Update on street light replacements ( **see Appendix A4**)
- 5 TO CONSIDER PLANNING APPLICATIONS (previously viewed on line by Cllrs)**
  - 5.1. **19/01885/TPO** - Notification of intention to crown reduce 1 x Yew tree by 2.3m and cut back overhang - 14 North Street
  - 5.2. **19/01837/TCA** - Notification of intention to fell to ground level 1 x Cupressocyparis x Leylandii, & Remove dead wood from upper crown (suspected lightning strike) reduce upper crown by no more than 20% to balance shape of 1 x Sequoiadendron Giganteum - 6 South Street
- 6 TO RECEIVE REPORT BACK ON PREVIOUS PLANNING APPLICATION**
  - 6.1. **19/01409/FUL** -New windows and door in west wing of existing house 22 North Street Castlethorpe – **application permitted** - Prior to the installation of any new windows or doors, full details of the proposed windows shall be submitted to and approved in writing by the Local Planning Authority.
  - 6.2. **19/01425/FUL** - Proposed loft conversion with rooflights to front and rear roof slopes. 7 Thrupp Close Castlethorpe – **application permitted**
- 7 TO CONSIDER RESOLUTIONS**
  - 7.1. To consider & agree to a public excluded part 2 of the meeting to discuss matters in accordance with Section 100(A) (4) of the Local Government Act 1972, as defined in paragraphs 1 of Part 1 of Schedule 12A to the Act
  - 7.2. To approve payment of £498.33 for 2 x heavy duty picnic tables as agreed by Sports Ground Committee (Cllr Ayles)
  - 7.3. To set up a working group to improve the look of the village and to react to negative points raised by Bucks Best Kept Village judges (Cllr Sawbridge)
  - 7.4. To formally agree CPC position on Maltings 2 (Cllr Ayles)
  - 7.5. To agree amendments to Cute Maps draft for village maps (Cllr Ayles)
- 8 TO CONSIDER FINANCIAL MATTERS (circulated prior to meeting)**
  - 8.1. To approve the RFO payments schedule.
- 9 CORRESPONDENCE RECEIVED (Circulated prior to meeting)**
  - 9.1. The Mayor's office have written requesting a visit to parish council meetings or parish functions **(see Appendix A5)**.



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- 10 10.1. **ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)**  
To consider arrangements for VE day 70<sup>th</sup> anniversary commemoration  
**TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS/EVENTS**  
11.1 Next General Parish Council meeting will be on 7<sup>th</sup> October at 7.30 p.m.

## Part 2

- 12 **TO RECEIVE DECLARATIONS OF INTEREST** by Councillors in any of the agenda items below  
13 **TO RECEIVE CONFIDENTIAL REPORTS**  
13.1. Update on proposed legal action against Village Hall hirer for damage caused during hire  
14 **TO CONSIDER RESOLUTIONS (*papers to be circulated prior to meeting*)**  
14.1. To consider quotes for village and sports ground weed killing and cleaning street signs for 2019/20  
14.2. To consider re-investment of Coventry Building Society Fixed Bond expiring 3<sup>rd</sup> October 2019

## Appendix A – Schedule of Reports & File Notes

### 1. Clerk's Report (item 4.1)

To be circulated prior to meeting

### 2. FILE NOTE - Meeting of NP Steering Group with David Blandamer, MKC Planning, 22 August

Present: Cllrs P Ayles & R Forgham, S Bradbury (Clerk) and L Dunwoodie  
D Blandamer (MKC Planning)

The purpose of the meeting was to clarify and agree actions necessary to progress the NP which has, for a number of reasons, been on hold since April. Principal among these reasons is that Plan:MK is now in place and has a 5YHLS in excess of 6 years so giving protection through existing planning policies. However, it was thought to be important to restart the process and get an updated NP in place in the first half of 2020.

- The project plan produced by Neil Homer in March 2019 (after the decision, on MKC counsel's advice, not to provide any additional sites for housing above those already designated) was agreed as remaining valid.
- It would be helpful for the parish council additionally to arrange an Open Session for residents to see and understand the proposals prior to the parish council public consultation.
- David recommended a new Policy (3A?) on the Conservation Area. In any case, he will discuss using the NP to amend the CA boundary with the Conservation Officer, Martin Ellison, in accordance with the visit by Martin in March 2018. The new Policy should explicitly refer to the SAM and Grade 2 listed buildings.
- With the replacement of the Core Strategy by Plan:MK, David has offered to revise the section of the NP which references the Core Strategy and Russell will send him an editable version.
- David will also review the Modification Proposal documents written by Neil Homer and let us have any comments. (These basically describe the NP Update.)
- The public consultation should include all interested parties including the owners of Gobbey's Field, all householders in the Conservation Area as well as the statutory bodies such as Historic England.

Philip Ayles



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### 3. FILE NOTE: Meeting with Michael O'Shea concerning church renovations

After nearly four years, the church authorities have finally granted Castlethorpe their 'Faculty' (equivalent to planning permission) to carry out the works previously presented to the parish council.

This will make the church building suitable and available as a village/community resource with running water, a heating system, a kitchen facility and a cleaner and redecorated church.

There are a great many conditions attached as expected with a Grade 1 Listed Building and a lot of pre-commencement planning to undertake not least of which is raising some more money.

The church want to start a programme of seeking villager support in their endeavours and they propose to start with an update leaflet explaining simply the history of the church and ideas as to how those interested can help.

I have suggested that Michael places a short introductory article in the imminent edition of the News and a fuller article in the November edition or a separate flyer which we might be able to deliver with the News.

I have discussed the parish council's concern about undermining the finances of the village hall if events are relocated but Michael says this is not the intention and the church would be used for overflow events only.

Philip Ayles  
2nd September 2019

### 4. FILE NOTE: Conservation Area Streetlights

All the new streetlights are now installed and, as far as I know, working. All signage has been transferred to them e.g. the 'school' sign in South St.

There are two ancillary pieces of work outstanding.

(a) the post mounted 'modern' light by the triangle is still to be removed. MKC say that Ringway are chasing the power supplier to do this.

(b) the new streetlights need their numbers stenciling on so that they can be easily identified if they become faulty. MKC say this will be done in September.



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## 5. Email from Mayor's office re. potential visit

Good morning

I am writing following my election as Mayor in May to ask if I might visit at some point during my Mayoral year which runs to May 2020. I have a particular interest in parish and town councils as I was one of the instigators of the original Milton Keynes Council decision to parish the whole of the borough area, and also oversaw the 2008 - 9 boundary review.

I should be very happy to fit in with whatever suits you best, for example participating in a meeting or attending a parish-run event.

If you would be interested in following this up please could you reply to Mayors Office (Milton Keynes Council) [Mayorsoffice@milton-keynes.gov.uk](mailto:Mayorsoffice@milton-keynes.gov.uk)

I look forward to hearing from you.

Yours sincerely

The Mayor of Milton Keynes  
Councillor Sam Crooks