

**General meeting of Castlethorpe Sports Ground Committee to be held at 7.00 p.m. on Wednesday 20 November 2019 in the Cricket Pavilion, Thrupp Close**

**AGENDA & SUMMONS**

Councillors Ayles, Markham, Sawbridge & Forgham, co-opted members Mark Smith, Michelle Cowlin, Neil Humphreys and David Spinelli are summonsed & councilors Merritt, Keane & Hinds invited to a general meeting of **Castlethorpe Sports Ground Committee** to be held, on the above date and time, in the **cricket pavilion**, when the business set out below will be transacted. There will be an Open Forum if needed before commencement of the meeting proper (15 minutes provided).

Stephen Bradbury

Clerk to the Parish Council  
(01908 522 900 or clerk.Castlethorpe@gmail.com)

15 November 2019

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**1 TO RECEIVE APOLOGIES FOR ABSENCE**

**2 TO APPROVE MINUTES OF THE LAST MEETING**

- 2.1 The approve the minutes of the Sports Ground Committee meeting held on 11 June 2019 and consider matters arising
- Lease renewed and signed
  - Water rates resolved
  - Portable football posts – Clerk waiting on specifics of item and a delivery address
  - Decoration/improvements at football pavilion – position unknown
  - Picnic tables – 2 purchased, 1 constructd, Clerk had to get fixings for second (not sent)
  - Lease allows appropriate subletting’ but requires there to be no nuisance to neighbours.

**3 REVIEW OF COMMITMENTS/OBLIGATIONS ARISING FROM LEASE BETWEEN PARISH COUNCIL AND CASTLETHORPE SPORTS ASSOCIATION**

- 3.1. Payment of VAT for appropriate services (3.2. bullet 3)
- 3.2. Utility services for the sports ground (3.3)
- 3.3. Additions or alterations planned by the Tenant (3.5)
- 3.4. Permitted use – any plans by the Tenant
- 3.5. Notification of any defects in the Premises or any part that might give rise to action or expense by the Landlord (3.13)
- 3.6. Safety inspection of gas and electrical facilities (Landlord’s responsibilities (4.2)
- 3.7. Internal decoration - (Landlord’s responsibilities (4.2)
- 3.8. Tenant insurance – sufficient public liability (6.2)
- 3.9. Fire fighting and alarm equipment (Landlord’s responsibilities (6.6)

**4 FINANCIAL MATTERS**

- 4.1. To review CSA finances, income and expenditure
- 4.2. To review operating fee for 2019/20
- 4.3. To review operating fee for 1920/21

**5 TO CONSIDER RESOLUTIONS:**

- 5.1. To purchase new table for cricket pavilion (D.Spinelli)

**6 ANY OTHER BUSINESS (for noting or inclusion on next agenda only)**

- 6.1. Clerk had written to the CSA about spectators bringing dogs into sports ground and children climbing over outdoors gym equipment

**7. DATE OF NEXT MEETING (previous agreement to hold meetings quarterly)**