



Castlethorpe Parish Council

Minutes of a Parish Council General Meeting held
on Monday 6th January 2020 in the Village Hall

PRESENT: Councillors Ayles, Forgham, Hinds, Merritt, Sawbridge, the Clerk, Ward Cllrs Bowyer & Geary and two members of the public.

Concern was again expressed about the proposal to build 100% affordable housing at Maltings 2. Cllr Ayles re-stated the parish council's view that 100% affordable is not acceptable but as the latest site and property layouts are not visible on the MKC planning public area they cannot comment any further. There were no further matters raised and the public session closed at 7.40.

- | | | ACTION |
|-------------|---|---------------|
| 1 | APOLOGIES FOR ABSENCE | |
| 1.1 | Cllr Markham reason work, Cllr Sawbridge reason illness. Both accepted. | |
| 2 | DECLARATIONS OF INTEREST | |
| 2.1. | Cllr Forgham declared a pecuniary interest in item 8.1. | |
| 3 | APPROVE MINUTES OF THE LAST MEETING | |
| 3.1 | The minutes of general meeting on 2 nd December were proposed by Cllr Merritt seconded by Cllr Hinds and agreed unanimously. | |
| | TO RECEIVE REPORTS | |
| 4.1. | Clerks Report & Review of Actions (See Appendix A1). Matters arising: | |
| 4.1.1. | Item 1 –Stony Stratford Town Council had solicitors look at the draft landscaping contract between MKC and parishes but they were not happy with their work. The one matter that was raised was to ensure that the MKC requirement to monitor and record service levels were understood and achievable. Clerk to talk to Hanslope PC. | Clerk |
| 4.1.2. | Item 2 – Quote for changes to village 'cute maps' has been received and approved by Clerk under his allocated spending power. Work on building the plinth at the village green at accommodate the metal version should be complete by month end. | |
| 4.1.3 | Item 9 – Cllr Ayles reported that a delegated decision will be made at MKC on 14 January to introduce 13 x 20mph.throughout the borough and that Castlethorpe is one of these. | |
| 4.1.4. | Item 23 – It was pointed out that the 5 bar gate between the Chequers and Fishponds had fallen apart and needs replacing. It was not known whether this is the responsibility of the parish or MKC. Cllr Hinds will find out. | Cllr Hinds |
| 4.2. | Neighbourhood Plan update (given verbally by Cllr Ayles) | |
| 4.2.1. | The piece on Gobbey's field has now been completed and has been sent to David Blandamer at MKC. When returned the document will be sent to the planning consultant to produce the pre-submission version of the document as previously delegated by the parish council. Cllr Ayles proposed just one more change to the policy for the Maltings 2 development: 'Houses will be as close in design as possible to the Edwardian style of the houses in Paddock Close, to include bay windows, sash window lintels and recessed porches.' Agreed unanimously. | |
| 5 | TO CONSIDER PLANNING APPLICATIONS (previously viewed on line by Cllrs) | |
| 5.1. | 19/03177/FUL Removal and relocation of 2 No. garden structures, a timber summerhouse and a timber garden store and the construction of a new timber clad garden studio on the former site of the summerhouse and shed. 22 North Street - no objection | |
| 5.2. | 19/03240/FUL proposed two storey rear extension 19 Station Road - no objection | |
| 5.3. | 19/03050/OUT Hybrid planning application for the construction of 377 dwellings comprising an Outline planning application with all matters reserved, apart from access for 296 dwellings and associated development, with a vehicular access junction at Little Linford Lane; and, a Full planning application for 81 dwellings with estate roads, surface water drainage attenuation, landscaping, phase one of a noise attenuation bund, and other associated development. Land To The West of M1 Off Little Linford Lane Little Linford | |

It was unanimously decided that the parish council should object on the same grounds as they had when the same application was made before:

1. The land is in 'open countryside' and the application contravenes what used to be Planning Policy S10
2. The highway access along Little Linford Lane into Newport Pagnell is insufficient to support the proposed development. This road is relatively narrow and has parking spaces on the highway resulting in significant lengths of single lane traffic by the motorway service area on the east side of the bridge.
3. The land falls down to the Great Ouse river with lakes behind it and there would be a significant ecological impact in building over it

6 TO RECEIVE REPORT BACK ON PREVIOUS PLANNING APPLICATION – no further comments

- 6.1. **19/02958/FUL** Two storey rear extension - 7 New Road Castlethorpe **application permitted**
19/02444/REM - Reserved matters application for the erection of 31 dwellings, to include matters of appearance, landscaping, layout and scale for which approval is being sought. Land To The East of Maltings Field. – **no further updates**

7 TO CONSIDER RESOLUTIONS

- 7.1. It was agreed that a public excluded part 2 of the meeting is not necessary.
- 7.2. Cllr Hinds suggested that application be made for a Community Infrastructure Fund grant to provide further storage in the loft for Village Hall users. Agreed unanimously. The application is to get to MKC by 7th February and the Clerk will be away for the majority of the time leading up to this date. It was agreed that the Clerk will commence the form and then forward to Cllrs Forgham and Ayles to complete and submit. **Clerk Cllrs Hinds/forgham**
- 7.3. MKC will not restore the 4 week interval for the clearance of litter bins. They had though offered to provide bin bags and keys for the parish council to implement their own solution. A local resident had volunteered to clear the three bins by the village centre bus stations. It was agreed that the Clerk ask the handyman whether he would be prepared to clear the bins by the north bus stop, the school and the two bins opposite the triangle. Cllr Ayles will then respond to MKC. **Clerk Cllr Ayles**
- 7.4. One of the benches in the graveyard is broken and needs to be replaced. The bench by the war memorial will become redundant when the World War 1 commemorative bench is installed. Cllr Ayles proposed that the redundant bench be used to replace the broken one. Agreed unanimously. Cllr Ayles to ask what to do with old broken bench. Clerk to arrange for bench to be moved if necessary. **Cllr Ayles Clerk**
- 7.5. A request had been received from a resident to plant a stand of trees in the village in his family's memory. Cllr Hinds suggested that they would fit nicely at the grassed area at the Chequers. Agreed unanimously. Cllr Ayles will get more details from the requestor then ask MKC for permission. **Cllr Ayles**
- 7.6. It was agreed to spend up to £300 to re-print the Historic Castlethorpe brochure
- 7.7. Cllr Ayles asked the parish council to support the draft comments that he had circulated on the MKC draft document 'Together We Can' formerly the Parish Protocol. Agreed unanimously.
- 7.8. MKC have now agreed that the 'No HGV's' sign at the entrance to Maltings Field is misleading but they require the parish council's agreement to remove it. Agreed that the sign should be removed. Cllr Ayles to respond to MKC. **Cllr Ayles**
- 7.9. No further action required on the wildlife area for the moment.
- 7.10. The clerk had asked the contractor building the plinth at the village green to re-do the pointing at the VH bell tower. Cllr Hinds asked if he could move the clock down a bit. Clerk will ask contractor to contact Cllr Hinds. **Clerk**
- 7.11. It was not clear whether the dog bin at the Chequers is smaller than the others in the village (20 litres instead of 35). Cllr Hinds will determine and let the Clerk know. **Cllr Hinds**
- 7.12. It was agreed to add the name of the parish council to those others supporting. The 'Local Electricity Bill' **Clerk**
- 7.13. Due to pressure of work the volunteer that has been designing the new web site has not been able to make much progress. Cllr Forgham had in the meantime developed a version. It was agreed that Cllr Forgham promote this version to replace the old castlethorpevillage.org.uk site for the time being **Forgham**
- 7.14. It was agreed to spend up to £300 parts and labour to fit security lights to the football pavilion.

8 FINANCIAL MATTERS

Cllr Forgham withdrew from the meeting

8.1. One additional payment had been sent to be added to the schedule: refund R. Forgham £91.70 for payments made for the afternoon tea party and purchase of boxes for Xmas lights. The payment schedule was proposed with this one change by Cllr Ayles seconded Cllr Merritt and was approved unanimously.

Cllr Forgham returned to the meeting

8.2. It was agreed that the costs and receipts in the draft budget had been agreed at the last meeting. It was only the amount of Precept that was deferred due to cllrs having to leave the meeting leaving only 3 to make a key decision.. As the parishioners had been told last year that the cost of taking on the landscaping services would amount to c. £5 per (Band D) household (7.4%) and had elected overwhelmingly to do so then Cllr Ayles proposed that that should be the Precept increase requested, Seconded by Cllr Merritt and agreed unanimously.

Payee	Description	Invoice	Amount
S Bradbury	Salary December 2019	per pay slip	£624.62
S Bradbury	refund VH mugs and glasses	Per attached receipt	£54.46
Stacey Blease	VH Cleaning December	per attached invoice 9	£270.00
R Wontner	Re-paint bus shelter	invoice awaited	£20.00
R. Wontner	Trim hedges village	per attached invoice 83	£20.00
R. Wontner	VH maintenance	per attached invoice 83	£50.00
Viking Payments	VH Consumables	attached invoice450600	£55.53
Cute maps	Changes to village map	attached quote - await invoice	£112.00
Sara Montague	Refund purchase saucepans VH	attached invoice	£36.32
SLCC	Annual subscription	attached invoice	£126.00
David Ogilvie Engineering	WW1 bench + delivery	see attached quotation	£1,330.50
TOTAL			£2,699.43

9 CORRESPONDENCE RECEIVED (Circulated prior to meeting)

9.1. None

10 ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)

10.1. Martin Ellison at MKC had contacted the Clerk about progressing with review of conservation boundaries..

10.2. Cllr Geary informed that there had been a planning app that would be decided before the date of the next meeting – a sectional tree felling application at the Thatched Barn. If any cllrs would want to consider an objection they should contact the Chair and ask for an EGM.

11 TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS/EVENTS

11.1 The next General Parish Council meeting will be on 10th February 2020 in the Village Hall.

Appendix A – Schedule of Reports & File Notes

APPENDIX A1 – CLERK'S REPORT 6/1/2020

1. Landscaping: RTM have responded with a reduction in cost for not cutting the north end part of the Station Road hedge. Clerk has asked Stony Stratford Clerk whether her solicitors are happy with draft contract with MKC. If so Hanslope and Castlethorpe are ready to sign contracts with RTM and MKC.
2. Cllr Ayles has sent identified amendments off to Cutemaps. A quote is awaited but it is not expected that it will be too expensive. The stone plinth at the village green is expected to be completed in the next month..
3. Contract awarded to QC Flooring to re-lay the Village Hall floor. All tenderers have been advised. Work will be scheduled for the next school half term.
4. All that is left outstanding on the streetlights replacement project is the removal of bracket on NS18. This is not urgent.
5. Final cut before start of growing season to be commissioned for wildlife area.
6. CCLA have rejected the report provided by the IFA's that they recommended as not sufficiently describing our financial position. Advisers' have been contacted and they said they would address the matter w/c 6/1/2020.
7. Yet to receive payment from Ward Cllrs for the 'little free library' – this month's statement not yet checked.
8. Position on whether Ward Cllrs can provide half of the grant for the senior citizens' Xmas lunch still to be confirmed.
9. There has been a further accident on North St and Cllr Ayles has written to Highways to ask for it to be taken into 20mph zone decision consideration
10. The Clerk had contacted Luke Stacey to have trees by war memorial cut back further to the boundary of the wall. He said that he would do it but may need reminding. No updates this month
11. One more cut to be done at the wildlife area before growing season starts
12. Wobbly gateposts at Castle Field has been replaced and Lodge Farm Court has been repaired.
13. Cllr Ayles has had no response on PSPO Dogs but was not expecting one yet as MKC have not made Order yet. Previous decision was just to consult,
14. The two new saucepans to replace those taken from the Village Hall were too large for the kitchen so have been returned. Two replacements have been purchased by Sara McKenzie – money to be refunded tonight.
15. Whilst the Xmas lights were being put up it was noticed that the pointing beneath the bell tower at the Village Hall needs re-doing. Contractor building the new plinth at the village green will attend at the same time.
16. There has been another example of damage to the Village Hall from an 'out of village' hirer. As the payment was made by card it was possible to take the money spent in 'putting right' and the hirer themselves had the damaged door repaired.
17. Cllr Ayles will arrange a 'Biodiversity and ecology walkround' - possible dates, 16th or 23rd January and will invite councillors when date confirmed
18. Cllr Ayles has written to Highways (Naveed and Chris Hales) about options for LED streetlights in 2021/22
19. VAT return and letter to HMRC advising the underpayment of HMRC will be actioned this week.
20. A meeting is being arranged by Hanslope PC for the Chairs of Hanslope and Castlethorpe and Cllr Bill Green with the Practice Manager at Hanslope Surgery to discuss options for expansion.
21. Cllr Ayles has written to Richard Woodcock to continue discussion from May 2018 about rural style street name plates now that style agreed
22. Cllr Merritt has asked his father to meet with regard to producing architectural drawings for a potential new clubhouse at the sports ground. Expected to happen this month.
23. Clerk has asked the handyman to look at the latch on the 5 bar gate between the Chequers and Fishponds
24. Cllr Ayles has written to MKC to get latest position on Electric Vehicle charging points
25. Cllr Merritt has sent off a grant application to purchase 2 x defibrillators. He was asked for further information that the Clerk has provided.

No progress/unknown status on outstanding actions:

- Cllr Merritt to talk to MKC about trimming back the Sustrans cycle track
- Clerk is still awaiting details of portable goal posts for football ground despite several reminders.
- Clerk to identify which heritage style streetlamps need repainting.
- S.106 contribution for village centre work to be claimed along with re-surfacing of Station Road car parking area.
- Prior to Bucks Best Kept Village judging Cllr Sawbridge to set up working group for March 2020 to improve overall appearance of village
- Clerk to purchase Balmoral style bench for south end of North Street.
- Cllr Ayles & Geary to consider MKC decision not to sell land at the side of 6 The Chestnuts.
- Clerk has contacted the Account Manager but Proludic have still not made the £1000 refund to us –. Assets to be added to Insurance and Asset List – carried forward
- CCTV at Sports Ground – clerk to contact suppliers to understand the management overheads. No progress this month
- Clerk to register The Fishponds Play Area with Land Registry
- Clerk to make 'rights of way' application for the strip of land between Station Road and Fishponds

Steve Bradbury 6/1/2020