



Castlethorpe Parish Council

Parish Council General Meeting to be held on
Monday 10th February 2020 at 7:30 p.m.

AGENDA

Dear Parishioners,

A General Meeting of Castlethorpe Parish Council will be held on the above date and time in the Village Hall when the business set out below will be transacted. The meeting will be preceded by an Open Forum (15 minutes if necessary).

Steve Bradbury

Clerk to the Parish Council

Phone: 01908 337928 or email: clerk@castlethorpe-pc.gov.uk

1. **TO RECEIVE APOLOGIES FOR ABSENCE**
2. **TO RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below**
3. **TO APPROVE MINUTES OF THE LAST MEETING**
 - 3.1 To agree the minutes of the General Meeting of the 6th January 2020 as a true record.
4. **TO RECEIVE REPORTS.**
 - 4.1 Clerks Report & Review of Actions. *(to be circulated prior to meeting)*
 - 4.2 Chairman's Report. *(attached)*
5. **TO CONSIDER PLANNING APPLICATIONS (previously viewed on line by Cllrs)**
 - 5.1 **20/00011/TCA** - Sycamore - Sectional fell using rigging operations due to proximity of tree to grade 2 listed property effecting foundations/drains and preventing Thatch roof replacement T2- Sycamore - Sectional fell using rigging operations due to proximity to grade 2 listed building effecting foundations/drains and preventing replacement of thatch roof | The Thatched Barn 1 Lodge Farm Court Castlethorpe **Application expiry date 16th February. This application was noted at the last meeting and a request made to all Cllrs to ask for an EGM if they had issues. None were forthcoming.**
6. **TO RECEIVE REPORT BACK ON PREVIOUS PLANNING APPLICATION**
 - 6.1 **19/03177/FUL** Removal and relocation of 2 No. garden structures, a timber summerhouse and a timber garden store and the construction of a new timber clad garden studio on the former site of the summerhouse and shed. 22 North Street. **Permitted.**
 - 6.2 **19/03240/FUL** proposed two storey rear extension 19 Station Road. **Permitted.**
 - 6.3 **19/03050/OUT** Hybrid planning application for the construction of 377 dwellings comprising an Outline planning application with all matters reserved, apart from access for 296 dwellings and associated development, with a vehicular access junction at Little Linford Lane; and, a Full planning application for 81 dwellings with estate roads, surface water drainage attenuation, landscaping, phase one of a noise attenuation bund, and other associated development. Land to The West of M1 Off Little Linford Lane Little Linford **21/1/2020 many objections including from Highways England and Castlethorpe PC. Petition opposing also available.**
 - 6.4 **19/02444/REM** - Reserved matters application for the erection of 31 dwellings, to include matters of appearance, landscaping, layout and scale for which approval is being sought. Land to The East of Maltings Field. – **21/1/2020no further updates**
7. **TO CONSIDER RESOLUTIONS**
 - 7.1 To consider & agree to a public excluded part 2 of the meeting to discuss matters in accordance with Section 100(A) (4) of the Local Government Act 1972, as defined in paragraphs 1 of Part 1 of Schedule 12A to the Act
 - 7.2 To consider financial and other assistance to the Pre-School (Cllr Forgham)
 - 7.3 To consider replacement of the Village Hall Blinds (Cllr Forgham)
 - 7.4 To consider constructing a storage area by the village hall for litter bin sacks (Cllr Ayles)
 - 7.5 To consider requests from Castlethorpe Sports Association for work at the Sports Ground (Cllr Forgham)
 - 7.6 To consider requests from Castlethorpe Cricket Club for a sponsorship board at the Sports Ground (Cllr Forgham)

- 7.7 To consider application to Community Infrastructure Fund for attic ladder, boarding and lights in the VH attic (Cllr Hinds)
- 7.8 To consider actions arising from Ecology visit including new location for trees offered by a resident (Cllr Ayles)
- 7.9 To consider actions arising from the letter from Short Mat Bowls on the VH floor (Cllr Forgham)
- 8. **TO CONSIDER FINANCIAL MATTERS**
- 8.1 To approve the RFO payments schedule (*Circulated prior to meeting*)
- 9. **CORRESPONDENCE RECEIVED (Circulated prior to meeting)**
- 10. **ANY OTHER BUSINESS (for noting or for inclusion on a future agenda)**
- 11. **TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS AND EVENTS**
- 11.1 Next General Parish Council meeting will be on 2nd March 2020 at 7.30pm.
- 11.2 The Annual Parish Meeting will be on 6th April at 7pm

PART 2

- 12. **TO RECEIVE DECLARATIONS OF INTEREST** by Councillors in any of the agenda items below
- 13. **TO RECEIVE CONFIDENTIAL REPORTS**
- 13.1 Update on current status of Maltings 2 planned housing development (*to be given by Cllr Ayles at meeting*)
- 13.2 Update on legal claim against Village Hall hirer (*to be given by Cllr Forgham at meeting*)

Appendix A – Schedule of Reports & File Notes

- 1. **Clerk's Report (item 4.1)**
To be circulated prior to meeting

2. Chairman's Report

Landscaping: Landscaping Agreement with MKC signed by Clerk and forwarded to them. MKC say that outsourcing parishes will be given access to additional layers on GIS. Clerk to forward original signed copies.

MK 2050 Futures Meeting 7.30pm 19th March Village Hall. Meeting arranged with Geoff Snelson and Fiona Robinson. Neighbouring parishes including Cosgrove and Old Stratford invited as it affects them ('Metropolitan' MK). Note Bucks CC and AVDC have reacted strongly against plan.

MKC Highways

- The 20mph zone in North St and South St was approved by Delegated Decision 14/1/20.
- Written to MKC (14th January) about heritage (or other) streetlights instead of standard in LED programme in 2021/22. Advised project officer would be appointed and respond to us. No response yet.
- Request made to remove 'Unsuitable for HGV' sign by Maltings Field
- Damaged granite sets and footway by the triangle reported and now repaired.
- NS18 light on permanently reported
- NS 15 reported faulty.
- Written concerning EV Charging Points. No response yet.

Other

- Cllr Merritt and I met with Mr Merritt who will create preliminary drawings and costs for a clubhouse SG so that an informed question can be put to residents in due course.
- Sally McLellan (Clerk, Wolverton) presented at Parishes Forum on Weed sweeper. Little use by parishes so far. Can we make use?
- VE 75th anniversary - street party? Parish Council sponsor if volunteers willing.
- Kevin Wilson visit about litter bins. Space by Village Hall agreed. Resolution to fence. Awaiting keys to litter bins.
- Modifications sent to Cute Maps. Returned but further mods now awaited. Plaque installed.
- No further response from MKC on PSPO for dog control.
- Precept Requirement finalised with MKC Finance and submitted.
- MKC now publishing S106 Reconciliation every 6 months. Important that schedule agreed as some of parish council allocation listed against Highways. (Note, talking to Hanslope, they have arranged a separate meeting with MKC as they believe their allocations are wrong so this first schedule may have some errors in it.)

- Meeting with Philip Sawbridge 3rd February. Viewed progress on Phase 1 of current development which is nearing completion and saw site of Phase 2. Philip also wanted to show me the site for application for a new Business Unit ('Orchard House') which was refused some years ago by MKC. He will pass plans to CPC when available. I was the only councillor able to attend today. Philip invites other councillors to contact him at weekends or in school holidays to arrange a separate visit.

Meeting with Richard Woodcock MKC Highways on street name plates (SNPs) 15th January (Clerk and self) - Summary Email sent to MKC

- Request that MKC consider a traditional street name plate specification including the font and design (as the existing photos of North St and School Lane), material, deformable construction and mounting guidelines (height from ground etc). This would be available to certain parishes including the rural parishes.
- The parishes considered suitable for this design would be invited to indicate whether they would wish to have the traditional street name plates adopted for their parish.
- Parishes adopting the traditional design would be expected to fund the acquisition and installation according to the published MKC guidelines referenced above. However, within these guidelines they would be free to procure from suppliers for best value.
- Similarly, they would be able to use an MKC approved contractor to install the street name plates and not be restricted to Ringway as this would be a parish procurement. If the SNPs are being installed in the same place or on a wall, parishes can proceed. Parishes would be responsible for obtaining written permission from owners for any wall mounted SNPs. If they are being installed in a different place on the adopted highway (including verges), they will require permission from MKC to ensure the site meets Highways requirements (eg not too close to the highway) and will not foul services.
- Parish implementation might be staged. For example, Castlethorpe might wish to start with the conservation area and then move to other parts of the village to spread the cost.
- We would expect MKC to maintain the SNPs after installation but with an option for parishes to replace if it was felt more urgent than the MKC programme.
- Particular concerns (not limited to this issue) are that MKC access charges should not be made for these improvements as none will disturb the highway itself. Similarly, the 19% uplift for Ringway work would not be applicable especially if Ringway were not selected by the parish.

Neighbourhood Plan

The Neighbourhood Plan Reg 14 Consultation (Pre-submission) started on 27th January and will complete on 11th March. All statutory consultees have been notified though some emails, mostly utility and mobile phone companies from MKC's list were rejected but David Blandamer feels I have discharged reasonable efforts to contact them.

The draft NP and the associated Modification documents have been publicised on the website and on the Notice Board together with a descriptive notice. The notice is being printed and will be distributed to all residents and spares will be left at appropriate occasions e.g. Communi-Tea.

There will be an Open Day at 10am-4pm on 29th February at the Village Hall. Parish Councillors and Ward Councillors are asked to be there if possible. A briefing will be held at 9am.

The main 'modifications' to the existing NP are:

1. Updating the NP to relate to Plan:MK (instead of the outdated Core Strategy) and the latest NPPF.
2. The creation of a Policy on non-designated heritage assets (Buildings of Local Interest) and we need to reassure the owners if they have concerns that this simply means that they will have to get planning permission for external changes and only frontage (especially rooflines) are likely to be problematic.
3. A new Policy on Climate Change.
4. Deletion of the Policy predisposing approval for car parking at the Carrington.
5. Designation of Gobbey as an LGS.

The process from now is hopefully:

- Pre-sub consultation (Reg14) ends 11th March. Assess comments with Neil Homer and decide on any amendments. Parish Council / Steering Committee agrees any amendments and then submits NP to MKC.
- David Blandamer has already checked for compliance with Plan:MK and NPPF. He has initiated the SEA - he anticipates no need for one. He will then start the Pre-examination publicity period (Reg 16). I am hoping this can be done this by end March so this would finish in mid-May.
- At the same time, MKC with the help of Neil Homer, will select an Examiner to be in place by the end of the Reg 16 period.
- It should be a simple examination lasting no more than 4 weeks though Gobbey's may be an issue but should complete by end June.
- Hopefully, the Examiner will agree that the Plan makes major modifications and Neil's view is, because it does not make new allocations of land for housing, that there will not need to be a referendum.
- We could reasonably expect the Modified NP to be 'made' by MKC in July.

Visit by Diane Evans, MKC Ecology 22nd January

Visit was follow up from attendance at MKC Biodiversity Workshop 26th November

1. Station Road hedge around bridleway entrance: Hedge (mostly trees shrubs) by the footpath entrance should be cut back every 5 years. Behind car park and down to 30mph limit:Coppice Hawthorne close ground to thicken up.
2. The Chequers. Open area (by Dave's) which was selected for trees offered by resident. This area is too small and Highways are concerned it could affect sightlines. Also, soil quality is poor and two small existing trees don't seem to be thriving.
3. Open area by The Paddocks (opposite swale). This is currently owned by Stonewater which does not intend to build on it. If eventually is left as open area, Diane recommends a pocket park.
4. Sports Ground. Diane recommends triangular area at the back between the cricket and football pitches as good spot for donated trees. Of the suggested species, she recommends rowan is replaced with whitebeam plus the suggested field maple, crab apple, wild cherry and hazel. Generally suggests not mowing up to the hedges except at the end of season to encourage flora.
5. Wildlife Area. Consider log piles for insect. Bug hotel on stand at back by Castle Field hedge.

Police Report NAG 28th January

1. Our rural PCs are now Dan Smith and Liam Farrow. Liam attended the NAG. SC Guillaume Ouellette continues but obviously part-time but has done speed enforcement in Castlethorpe. Due to staff shortages, our PCSO Travis Phillips, has been reassigned to Newport Pagnell and PCSO Pat Flynn will temporarily look after us while a new PSO completes training. Pat's email can be published for residents and is Patricia.Flynn@thamesvalley.pnn.police.uk
2. In the period 28th October to 28th January, in Castlethorpe, there was one theft of vehicle (a van) and three residential burglaries. It was believed that two of the last were apprehended, one caught hiding in bushes by police dog and the other by DNA.
3. There have been a number of fraud incidents in Hanslope. This is normally 'courier fraud' where a caller will impersonate a police officer to tell the victim that their card has been compromised and that he is sending a courier to collect it and the PIN number. Two residents have lost significant money this way. Targeted victims are all elderly.
4. Liam said that, in common with other areas, theft of tools from vehicles is increasing and advises care.
5. Operation Drover will occur w/c 3rd February to counter farm theft.
6. As well as 999 and 101, non-urgent crimes can be reported online on the TVP website <https://www.thamesvalley.police.uk/contact/af/contact-us/>
7. Police are requesting residents with CCTV or video doorbells to tell TVP as footage may assist investigations. I am just clarifying reporting process and will then ask Russell to publicise.
8. Our SID battery has become faulty and has been returned to MKC for replacement.
9. Resident reported a vehicle left for several weeks on Station Rd. Reported at NAG but taxed and insured so no police action taken.

Philip Ayles, Chairman, Castlethorpe Parish Council