



Castlethorpe Parish Council

Parish Council General Meeting to be held
on Monday 3rd August 2020 at 7:30 pm

AGENDA

Dear Parishioners,

A General Meeting of Castlethorpe Parish Council will be held on the above date & time **by video conference** when the business set out below will be transacted.

Residents may ask questions in an Open Forum which will precede the Council Meeting:

- by giving them to the Clerk or any Councillor by noon on the day of the meeting
- by joining the Open Forum by following the link <https://us02web.zoom.us/j/81649700534>

The meeting ID is 816 4970 0534.

Alternatively, residents may phone in on 0203 051 2874 or 0203 481 5237 and entering the meeting ID. Residents will be placed in a 'Waiting Room' and admitted to the meeting by the Chairman. Residents will be asked to leave the videoconference at the end of the Open Forum and can continue to view the meeting on Facebook or YouTube.

- By posting questions as comments on the Facebook broadcast of the proceedings Please note that only questions posted during the Open Forum can be considered.

PCSO Josh Richardson will join the Open Forum and will provide an update on crime statistics for the parish. Proceedings may be viewed on the Castlethorpe Facebook page and on the YouTube Channel 'Philip Ayles' both as a live stream and as a recording which will be retained for at least a month.

Steve Bradbury

Clerk to the Parish Council

Phone: 01908 337928 or email: clerk@castlethorpe-pc.gov.uk

- 1 **TO RECEIVE APOLOGIES FOR ABSENCE**
- 2 **TO RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below**
- 3 **TO APPROVE MINUTES OF THE LAST MEETING**
 - 3.1. To agree the minutes of the General Meeting of the 6th July 2020 and meeting of 1st July 2020 to assess risks in re-opening parish council maintained facilities as a true record.
- 4 **TO RECEIVE REPORTS.**
 - 4.1. Clerks Report & Review of Actions. *(to be circulated prior to meeting)*
 - 4.2. Neighbourhood Plan update *(to be given verbally at meeting by Cllr Ayles)*
 - 4.3. Village Hall update *(to be given verbally at meeting by Cllr Forgham)*
- 5 **TO CONSIDER PLANNING APPLICATIONS (previously viewed on line by Cllrs)**
 - 5.1. **20/01298/FUL** Proposed siting of 40 static holiday caravans in lieu of 70 touring caravans Cosgrove Park Main Street Cosgrove
 - 5.2. **20/01672/TCA** Notification of intention to cut back the Ash Tree in back garden. Carried out by a qualified tree surgeon who has advised we trim the tree back cutting off overhanging branches which crown at around 4/5 metres. 5 School Lane Castlethorpe
- 6 **TO RECEIVE REPORT BACK ON PREVIOUS PLANNING APPLICATION**
 - 6.1. **19/02444/REM** - Reserved matters application for the erection of 31 dwellings, to include matters of appearance, landscaping, layout and scale for which approval is being sought. Land To The East of Maltings Field. Awaiting allocation of a Planning Inspector.
 - 6.2. **20/01075/FULMMA** Variation of condition 1 (Approved Drawings) attached to planning permission 18/01294/FUL to amend the western elevations, and provide details of the parking layout and cycle store Lodge Farm Business Centre Wolverton Road Castlethorpe **status 'awaiting decision'**
 - 6.3. **20/01168/TPO** Horse Chestnut tree in our garden requires 20% reduction to retain integrity Castlethorpe Lodge Hanslope Road Castlethorpe **status 'permitted'**
 - 6.4. **20/01182/FUL** Single storey orangery to the rear of the property Castle House 5 North Street Castlethorpe **status 'application withdrawn'**
 - 6.5. **20/01183/LBC** Listed Building Consent for single storey orangery to the rear of the property Castle House 5 North Street Castlethorpe **status 'application withdrawn'**
 - 6.6. **South Northants Council S/2020/0836/FUL** Proposed change of use of land to create a 4 Pitch Gypsy/Traveller site comprising siting of 1 Mobile Home, 1 Touring Caravan, and the erection of 1 dayroom per pitch Land East Of Northampton Road Yardley Gobion (see link at end of agenda)

- 7 **TO CONSIDER RESOLUTIONS (all supporting documentation circulated prior to meeting)**
- 7.1. To consider & agree to a public excluded part 2 of the meeting to discuss matters in accordance with Section 100(A) (4) of the Local Government Act 1972, as defined in paragraphs 1 of Part 1 of Schedule 12A to the Act
- 7.2. To consider its response to the Examiner of the NP (**draft circulated prior to meeting**) (Cllr Ayles)
- 7.3. To close the village website from 31 October as the CPC website now contains all the information in it (Cllr Forgham)
- 7.4. To not publish a printed edition of the September Castlethorpe News but to produce a special downloadable version online instead (Cllr Forgham)
- 8 **TO CONSIDER FINANCIAL MATTERS (circulated prior to meeting)**
- 8.1. To approve the RFO payments schedule.
- 8.2. To receive & approve the annual accounts for financial year ending 2019 (**Circulated prior to meeting**). Chair to sign off.
- 8.3. To receive report on status of s.106 funds drawdown from MKC (RFO)
- 9 **CORRESPONDENCE RECEIVED (email circulated prior to meeting)**
- 9.1. None
- 10 **ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)**
- 10.1. The village handyman has reported that he is often clearing up black bags that are being left around the village – carried forward from last meeting.
- 11 **TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS/EVENTS**
- 11.1. Next Parish Council meeting will be a General Meeting on Monday 7th September 2020 and will be conducted by video conference
- PART 2**
- 12 **RECEIVE DECLARATIONS OF INTEREST** by Councillors in any of the agenda items below
- 13 **TO CONSIDER RESOLUTIONS**
- 13.1. To select supplier to provide lighting for Village Hall loft storage area (quotes to be circulated prior to meeting)

Appendix A – Schedule of Reports & File Notes

1. **Clerk's Report (item 4.1)**
To be circulated prior to meeting