



Castlethorpe Parish Council

A Meeting of Castlethorpe Parish Councillors to be held on Monday 4th October at 7.30 pm

AGENDA

Dear Parishioners

A General Meeting of Castlethorpe Parish Council will be held on the above date & time **in the Village Hall**, when the business set out below will be transacted. The meeting will be preceded by an Open Forum (15 minutes if necessary)

People attending are asked to observe the following precautions to avoid any spread of Covid-19

- Seating will be laid out to observe social distancing
- Face masks are to be worn except when speaking including Members of the Public attending.
- Use the hand sanitiser provided on entry.
- The hall will be ventilated as best as possible.
- **Do not attend if you are ill or have any Covid symptoms!**

Residents may ask questions in the Open Forum or by giving them to the Clerk or any Councillor by noon on the day of the meeting

Proceedings may be viewed on the Castlethorpe Facebook page and on the YouTube Channel 'Castlethorpe Parish Council' both as a live stream and as a recording which will be retained for at least a month.

Steve Bradbury

Clerk to the Parish Council

Phone: 01908 337928 or email: clerk@castlethorpe-pc.gov.uk

- 1 TO RECEIVE APOLOGIES FOR ABSENCE**
- 2 TO RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below**
- 3 TO APPROVE MINUTES OF THE LAST MEETING**
 - 3.1. To agree the minutes of the previous general meeting of the 6th September 2021 as a true record.
- 4 TO RECEIVE REPORTS (to be circulated prior to meeting)**
 - 4.1. Clerks Report & Review of Actions
 - 4.2. Community Fibre Broadband (oral update by Cllr Ayles)
 - 4.3. Maltings 2 development (oral update by Cllr Ayles)
 - 4.4. Deployment of Electric Vehicle Chargers to village (oral update by Cllr Ayles)
- 5 TO CONSIDER PLANNING APPLICATIONS (previously viewed on line by Cllrs)**
 - 5.1 **21/02619/LBC** - Listed building consent for internal works to the living room floor and hearth 11 School Lane
 - 5.2. **21/02655/FUL** - To convert existing garage into habitable room and remove existing up & over garage door, brick up opening leaving apertures for two no. windows 7 The Chestnuts
 - 5.3. **21/02767/FUL** - Loft conversion with two front dormers and three rear roof lights - 21 Lodge Farm Court
 - 5.4. **21//02497/FUL** - Erection of single storey rear extension with flat roof and roof lanterns; new pitched roof above each bay window at front 36 Shepperton Close Castlethorpe – **status 'registered' objections made last month by parish council and several residents. Applicant has submitted revised proposals following sight of objections from the parish council to be further considered**
- 6 TO RECEIVE REPORT BACK ON PREVIOUS PLANNING APPLICATION**
 - 6.1. **21/01017/FUL** - Loft conversion with front rooflights and rear dormer (Resubmission of 21/00369/FUL) | 23 Thrupp Close Castlethorpe – **application permitted by DCP following a site visit.**
 - 6.2. **21/02170/LBC** - Listed Building Consent for adding lime plaster to part of internal wall: 11 School Lane Castlethorpe
21/02261/LBC - Listed building consent for the replacement of the front first floor window: 11 School Lane Castlethorpe
21/02619/LBC - Listed building consent for internal works to the living room floor and hearth: 11 School Lane Castlethorpe
All status 'registered'

- 6.3. **21/02217/DISCON** - Approval of details required by condition 2 (External Materials), 3 (Pumping station and boundary), 4 (Hard and soft landscaping), 5 (Boundary Treatment) & 6 (Ground levels, earthworks and excavations) of permission ref 19/02444/REM. Land To The East of Maltings Field Castlethorpe – **status ‘registered’**
- 6.4. **21/02358/FUL** - Change of use from light industry (Class E) to swim school for children with special needs (Class F2) Lodge Farm Business Centre Wolverton Road Castlethorpe status – **‘awaiting decision’**
- 6.5. **21/02590/FUL** - Erection of a single storey timber conservatory to the rear of the property Castle House 5 North Street Castlethorpe - **status ‘registered’, further questions raised by MKC archaeologist about a ‘stone wall of likely 16th to 18th century origin’ revealed by trial trench evaluation**
- 7 **TO CONSIDER RESOLUTIONS (all supporting documentation to be circulated prior to meeting)**
 - 7.1. To consider Covid Precautions in Council meetings (Cllr Ayles)
 - 7.2. To consider a request from Pre-School to place advertising boards at village entrances (Cllr Forgham)
 - 7.3. To replace Fishponds 5 bar gate and hard surfaces by kissing gates (Cllr Ayles)
 - 7.4. To provide a facility on the website so that residents can subscribe to News which is 'pushed' to them rather than having to 'pull' from website or FaceBook (Cllr Forgham)
 - 7.5. To give dispensation to the Clerk to complete on-line surveys along the lines of normal Castlethorpe Parish Council working practices (Cllr Ayles)
 - 7.6. To consider what to do about how to mark the celebration of the Queen’s Platinum Jubilee next year (from previous minutes)
 - 7.7. To consider any actions to remove graffiti from alongside the river Tove (from previous minutes)
 - 7.8. To consider the placement of a further litter bin at the sports ground (Cllr Sawbridge)
 - 7.9. To add a further dog bin at the gate between Castle Field and the path to Thrupp Close and also at Shepperton Close (Cllr Forgham) and adjacent to Maltings 2 (Cllr Sawbridge)
- 8 **TO CONSIDER FINANCIAL MATTERS (circulated prior to meeting)**
 - 8.1. To agree the RFO payments schedule.
- 9 **CORRESPONDENCE RECEIVED (email circulated prior to meeting)**
 - 9.1. None
- 10 **ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)**
- 11 **TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS/EVENTS**
 - 11.1. Next meeting will be held at 7.30 on Monday November 1st in the Village Hall unless Covid conditions and/or Government guidance suggest reverting to a meeting of Parish Councillors by videoconference.

Appendix A – Schedule of Reports & File Notes

1. Clerk’s Report (item 4.1)

To be circulated prior to meeting