



Castlethorpe Parish Council

Parish Council General Meeting to be held
on Monday 4th January 2021 at 7:30 p.m.

AGENDA

Dear Parishioners,

A General Meeting of Castlethorpe Parish Council will be held on the above date & time by video conference when the business set out below will be transacted.

Residents may ask questions in an Open Forum which will precede the Council Meeting:

- by giving them to the Clerk or any Councillor by noon on the day of the meeting
- by joining the Open Forum by following the link

<https://us02web.zoom.us/j/84505348857?pwd=eDU4MHIWRIduZnVmeFVla1dBWmhZz09>

It will be necessary to enter the Passcode: 726401

Alternatively, residents may phone in on **0203 051 2874, 0203 481 5240, 0203 901 7895** or **0203 481 5237** and **enter the meeting ID 845 0534 8857 and the Passcode: 726401**. Residents will be asked to leave the meeting at the end of the Open Forum and can continue to view the meeting on Facebook or YouTube (see below).

- By posting questions as comments on the Facebook broadcast of the proceedings Please note that only questions posted during the Open Forum can be considered.

Proceedings may be viewed on the Castlethorpe Facebook page and on the YouTube Channel 'Philip Ayles' both as a live stream and as a recording which will be retained for at least a month.

Steve Bradbury

Clerk to the Parish Council

Phone: 01908 337928 or email: clerk@castlethorpe-pc.gov.uk

- 1 TO RECEIVE APOLOGIES FOR ABSENCE**
- 2 TO RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below**
- 3 TO APPROVE MINUTES OF THE LAST MEETING**
 - 3.1. To agree the minutes of the General Meeting of the 7th December 2021 as a true record.
- 4 TO RECEIVE REPORTS.**
 - 4.1. Clerks Report & Review of Actions. *(to be circulated prior to meeting)*
- 5 TO CONSIDER PLANNING APPLICATIONS (previously viewed on line by Cllrs)**
 - 5.1. **20/03174/LBC** Listed building consent to replace existing windows and doors (resubmission of 20/02156/LBC) The Samling 2 Lodge Farm Court Castlethorpe
 - 5.2. **20/03218/FUL** Garage conversion and single storey side extension 25 Station Road Castlethorpe
 - 5.3. **20/03276/TCA** Bramley Apple (B1) 11m high - Reduce crown by 1.2m as tree now overhangs Castlethorpe primary school playground boundary, and also roof of owner's property. Bramley House 13B South Street Castlethorpe
- 6 TO RECEIVE REPORT BACK ON PREVIOUS PLANNING APPLICATION**
 - 6.1. **20/02628/FUL** Change of use from agriculture to B8 (re-submission of 20/00272/FUL) | Bartholomew Farm Wolverton Road Castlethorpe – **application permitted**
 - 6.2. **19/02444/REM** - Reserved matters application for the erection of 31 dwellings, to include matters of appearance, landscaping, layout and scale for which approval is being sought. Land To The East of Maltings Field. **Permitted by Inspector – see item 13.1.**
 - 6.3. **20/02803/FUL** - New dwelling including new access and amenity space, new access and drive to existing dwelling 1 Wolverton Road Castlethorpe- **application withdrawn**
 - 6.4. **20/02822/TCA** - Notification of intention to fell two apple trees (4.5m in height) for excessive shading and low amenity value. Prune/pollard a Eucalyptus tree by 6m from 12m in height due to excessive shading and create a better and lower shape 3 Lodge Farm Court Castlethorpe – **no objections to TCA**
 - 6.5. **20/02875/FUL** - Proposed 3m single storey rear extension to form gym/studio and open plan kitchen/snug/dining area. Flat roof dormer extension to loft to form fourth bedroom and ensuite. | 12 Shepperton Close Castlethorpe – **registered**
 - 6.6. **20/03125/DISCON** - Details submitted pursuant to discharge conditions attached to planning application 20/02099/LBC 11 School Lane Castlethorpe - **registered**
 - 6.7.

20/02660/FUL - Proposed siting of 40 static holiday caravans in lieu of 70 touring caravans (re-submission of 20/01298/FUL) Cosgrove Park Main Street Cosgrove – **registered. Objection received from Environment Agency on grounds of insufficient flood Risk Assessment**

- 7 TO CONSIDER RESOLUTIONS (all supporting documentation to be circulated prior to meeting)**
- 7.1. To consider & agree to a public excluded part 2 of the meeting to discuss matters in accordance with Section 100(A) (4) of the Local Government Act 1972, as defined in paragraphs 1 of Part 1 of Schedule 12A to the Act
- 7.2. To decide whether to formally request that the Neighbourhood Plan proceeds to Referendum with inclusion of Gobbey's Field as an Open Green Space **(Cllr Ayles)**
- 7.3. To consider 2 requests to purchase and locate memorial benches in the cricket grounds **(Cllr Ayles)**.
- 7.4. To install a larger dog bin at the cattle grid on Station Road **(Cllr Sawbridge)**
- 7.5. To consider response to MKC Local Cycling and Walking Infrastructure Plan **(Cllr Keane)**
<https://www.gov.uk/government/publications/cycling-and-walking-investment-strategy>
- 7.6. To review MKC Proposed changes to PD rights and prioritising planning applications relating to public service buildings **(Cllr Ayles)**
<https://www.gov.uk/government/consultations/supporting-housing-delivery-and-public-service-infrastructure/supporting-housing-delivery-and-public-service-infrastructure>
- 7.7. To consider whether to comment on MKC Draft 21/22 Budget **(Cllr Ayles)**
<https://www.milton-keynes.gov.uk/your-council-and-elections/mkbudget>
- 7.8. To consider replacement of trees at Fishponds (carried forward from last meeting)
- 7.9. To consider actions arising from recent flooding of properties abutting Castle Field **(Cllr Ayles)**
- 8 TO CONSIDER FINANCIAL MATTERS (circulated prior to meeting)**
- 8.1. To approve the RFO payments schedule.
- 8.2. To consider impact of MKC Collection Rate on Tax Base for Precept
- 9 CORRESPONDENCE RECEIVED (email circulated prior to meeting)**
- 9.1. None
- 10 ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)**
- 11 TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS/EVENTS**
- 11.1. Next Parish Council meeting will be a General Meeting on Monday 1st February 2021 and will be conducted by video conference
- Part 2**
- 12 TO RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below**
- 13 TO CONSIDER REPORTS**
- 13.1. Verbal report by Cllr Ayles on the outcome of planning appeal APP/Y0435/W/20/3246813: Land to the east of Maltings Field, MK19 7EG

Appendix A – Schedule of Reports & File Notes

Clerk's Report (item 4.1)

1. A meeting has been arranged tomorrow between the NP Steering Group, MKC and Ward Cllrs to discuss the way forward with the Neighbourhood Plan. There is a resolution tonight to re-confirm the parish council's decision to request that the Plan go forward to referendum with inclusion of Gobbey's Field as an 'Open Green Space'.
2. The Inspector has determined that designs submitted by Messrs. Stonewater for the Maltings 2 development are acceptable and they have been approved. The applicants have submitted a request for a 'Deed of Variation' to MKC to change aspects of the originally approved application including significant reduction/removal of s.106 obligations and proportion of 'affordable' housing. Cllr Ayles to provide a report in Part 2 of tonight's meeting.
3. MKC Planning Enforcement have written to the resident in Shepperton Close where a porch way has been built without the required planning approval asking for it to be removed and the design reverted to be consistent with the rest of the area.
4. Defibrillators have been fitted at the Village Hall and Cricket Pavilion and this has been publicised. Training sessions and 'opening event' to be arranged when Covid-19 rules allow.
5. LED security lights have been installed at the football pavilion.
6. Work still to be arranged at the sports ground as an obligation of the landlord:

Football

- Double doors for entry need repairing as letting in rain and not very secure
- Decorating

Cricket

- Motion sensitive lighting is not working
- Paving slab broken to be repaired

- Downpipe broken – front of pavilion
- Side door does not open

Tennis

- Combination lock on the toilet
- Transfer of power for the floodlights into the tennis court

Basketball back board has been repaired

- £34,033.16 has been paid into our bank account being the s.106 monies for costs met in making village improvements. £1559.68 for 'leisure' and £1473.25 for 'allotments' remain unallocated from the overall agreement.
- Cllr Ayles is still chasing MKC for a quote to get remaining old street lights upgraded when MKC convert village streetlights to LED .
- CCLA Deposit and Property Fund accounts have been opened. Further forms to be completed and cheque deposits to be made out.
- Seeds have been scattered at the wildlife area and behind the bench on the village green.
- Pricing for revision to contract with RTM is as follows:
Original Contract (14 cuts) £6,450
Reduction to 10 cuts 2020 £5,050
Removal of part Station Road hedge £4,700 (amount of contract 2020)
Increase in 2021 to 12 grass cuts £5,400
Inclusion of further shrubs at Bullington End Road and North Street £160
Agreement to renew to be made at next meeting..
- MKC have approached Serco to obtain quote for planting trees as per minutes from December 2020. Response awaited.
- The Xmas craft bags were picked up from MK Play Association by someone from the school. Despite school having to close they were able to get the packs to the school and Acorn Nursery children and they were very well received.
- One application has been received to provide groundsman services to the CSA and the parish council. A meeting with Cllr Markham, Clerk and CSA was to be arranged at the sports ground but the applicant subsequently communicated that he was unwell.
- Cllr Keane to communicate CPC's agreed views on potential cycle track between Castlethorpe & Hanslope and to try and get some traction on improving the route from Castlethorpe to the railway arch at Lodge Farm Business Park.

No progress/unknown status on outstanding actions:

- Clerk to engage tradesman to repair fence and gate at west South Street entrance to Castle Field
- Review of draft plans for possible development of club house at sports ground
- Reach agreement with Allotments Association on transfer of land at sports ground to the parish council
- Quotes for both turfing and laying of artificial grass for the Village Hall garden to be commissioned.
- Clerk will put resolution to have war memorial cleaned on an agenda for early Spring 2021
- Clerk to get further quotes for maintenance of playground and outdoor aerobic equipment. No time this month.
- MKC have said that they will consider replacing the fading public footpath signs. Clerk has not had time to make the request this month.
- MKC have reported that they are not currently working on the exercise to identify new designs for rural street name plates.
- Cllr Keane to raise matter of Sustrans track at Transport Forum
- Clerk to purchase Balmoral style bench for south end of North Street.
- Cllr Ayles & Geary to consider MKC decision not to sell land at the side of 6 The Chestnuts
- CCTV at Sports Ground – clerk to contact suppliers to understand the management overheads. No progress this month
- Cllr Ayles has had no response on PSPO Dogs but was not expecting one yet as MKC have not made Order. Previous decision was just to consult

Steve Bradbury

4/1/2021

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