



# Castlethorpe Parish Council

Parish Council General Meeting to be held  
on Monday 1<sup>st</sup> February 2021 at 7:30 pm

## AGENDA

Dear Parishioners,

A General Meeting of Castlethorpe Parish Council will be held on the above date & time by video conference when the business set out below will be transacted.

Residents may ask questions in an Open Forum which will precede the Council Meeting:

- by giving them to the Clerk or any Councillor by noon on the day of the meeting
- by joining the Open Forum by following the link

<https://us02web.zoom.us/j/82968406340?pwd=cXZvd0hoYm94QjJHMmdURkova0ZYQT09>

**It will be necessary to enter the Passcode: 883209**

Alternatively, residents may phone in on **0203 051 2874, 0203 481 5240, 0203 901 7895** or **0203 481 5237** and **enter the meeting ID 829 6840 6340 and the Passcode: 883209**. Residents will be asked to leave the meeting at the end of the Open Forum and can continue to view the meeting on Facebook or YouTube (see below).

- By posting questions as comments on the Facebook broadcast of the proceedings Please note that only questions posted during the Open Forum can be considered.

Proceedings may be viewed on the Castlethorpe Facebook page and on the YouTube Channel 'Philip Ayles' both as a live stream and as a recording which will be retained for at least a month.

Steve Bradbury

Clerk to the Parish Council

Phone: 01908 337928 or email: [clerk@castlethorpe-pc.gov.uk](mailto:clerk@castlethorpe-pc.gov.uk)

- 1 TO RECEIVE APOLOGIES FOR ABSENCE**
- 2 TO RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below**
- 3 TO APPROVE MINUTES OF THE LAST MEETING**
  - 3.1. To agree the minutes of the General Meeting of the 4<sup>th</sup> January 2021 as a true record.
- 4 TO RECEIVE REPORTS.**
  - 4.1. Clerks Report & Review of Actions. *(to be circulated prior to meeting)*
- 5 TO CONSIDER PLANNING APPLICATIONS (previously viewed on line by Cllrs)**
  - 5.1. **21/00016/FUL** - Proposed 3m single storey rear extension (resubmission of 20/02875/FUL). **12 Shepperton Close Castlethorpe**
  - 5.2. **21/00073/FUL** - Loft conversion and construction of a rear facing dormer. Internal changes and revised rear elevational changes. **42 South Street Castlethorpe**
  - 5.3. **21/00129/FUL** - New dwelling including new access and amenity space, new access and drive to existing dwelling (re-submission of 20/02803/FUL) **1 Wolverton Road Castlethorpe**
- 6 TO RECEIVE REPORT BACK ON PREVIOUS PLANNING APPLICATION**
  - 6.1. **20/02875/FUL** - Proposed 3m single storey rear extension to form gym/studio and open plan kitchen/snug/dining area. Flat roof dormer extension to loft to form fourth bedroom and ensuite. | 12 Shepperton Close Castlethorpe – **application withdrawn and re-submitted – see item 5.1.**
  - 6.2. **20/03125/DISCON** - Details submitted pursuant to discharge conditions attached to planning application 20/02099/LBC 11 School Lane Castlethorpe – **conditions discharged**
  - 6.3. **20/02660/FUL** - Proposed siting of 40 static holiday caravans in lieu of 70 touring caravans (re-submission of 20/01298/FUL) Cosgrove Park Main Street Cosgrove – **registered. Haversham & Little Linford PC have requested a condition that the units be delivered through Cosgrove as part of the Delivery Management Strategy**
  - 6.4. **20/03174/LBC** Listed building consent to replace existing windows and doors (resubmission of 20/02156/LBC) The Samling 2 Lodge Farm Court Castlethorpe – **application permitted**
  - 6.5. **20/03218/FUL** Garage conversion and single storey side extension 25 Station Road Castlethorpe **Awaiting decision – no further information**

- 6.6. **20/03276/TCA** Bramley Apple (B1) 11m high - Reduce crown by 1.2m as tree now overhangs Castlethorpe primary school playground boundary, and also roof of owner's property. Bramley House 13B South Street Castlethorpe – **no objections to TCA**
- 7 **TO CONSIDER RESOLUTIONS (all supporting documentation to be circulated prior to meeting)**
- 7.1. To consider & agree to a public excluded part 2 of the meeting to discuss matters in accordance with Section 100(A) (4) of the Local Government Act 1972, as defined in paragraphs 1 of Part 1 of Schedule 12A to the Act
- 7.2. To consider any further actions on the revised Neighbourhood Plan (**Cllr Ayles**)
- 7.3. To have the war memorial professionally cleaned (Cllr Ayles)
- 7.4. To approve replacement/further planting of trees at the Fishponds play area (Cllr Ayles)
- 7.5. To Consider a proposal for food and drink evenings at sports ground in summer (Cllr Ayles).
- 7.6. To comment on whether/how new model code of Conduct for Councils is adopted:  
<https://milton-keynes.cmis.uk.com/milton-keynes/Calendar/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/6793/Committee/1364/Default.aspx>
- 8 **TO CONSIDER FINANCIAL MATTERS (circulated prior to meeting)**
- 8.1. To approve the RFO payments schedule.
- 9 **CORRESPONDENCE RECEIVED (email circulated prior to meeting)**
- 9.1. An email has been received (also addressed to Ward Cllrs) complaining about lack of progress by MKC in repairing the damaged road surface outside the entrance to 12-14 Bullington End Road
- 10 **ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)**
- 11 **TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS/EVENTS**
- 11.1. Next Parish Council meeting will be a General Meeting on Monday 1<sup>st</sup> March 2021 and will be conducted by video conference. It is expected that the Annual Village Meeting will recommence this year and that it will be held by videoconference on 12<sup>th</sup> April.
- Part 2**
- 12 12 **TO RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below**
- 13 **TO CONSIDER REPORTS**
- 13.1. Verbal report by Cllr Ayles on the outcome of planning appeal APP/Y0435/W/20/3246813: Land to the east of Maltings Field, MK19 7EG

## Appendix A – Schedule of Reports & File Notes

### 1. Clerk's Report (item 4.1)

To be circulated prior to meeting