



# Castlethorpe Parish Council

A Meeting of Castlethorpe Parish Councillors to be held online on Monday 7 June at 7.30 pm

## AGENDA

Dear Parishioners,

A Meeting of Castlethorpe Parish Councillors will be held on the above date & time by video conference when the business set out below will be considered.

Residents may ask questions in an Open Forum which will precede the Council Meeting:

- by giving them to the Clerk or any Councillor by noon on the day of the meeting
- by joining the Open Forum by following the link

<https://us02web.zoom.us/j/81300350243?pwd=SXdNOXgxNTV0OUE1K0U3cGVTSIUyQT09>

**It will be necessary to enter the Passcode:** 510496

- By posting questions as comments on the Facebook broadcast of the proceedings Please note that only questions posted during the Open Forum can be considered.

Alternatively, residents may phone in on 0203 481 5237, 0203 481 5240, 0203 901 7895, 0208 080 6591, 0208 080 6592, 0330 088 5830 or 0131 460 1196 and enter the meeting ID **813 0035 0243** and the Passcode: **510496**. Residents will be asked to leave the meeting at the end of the Open Forum and can continue to view the meeting on Facebook or YouTube (see below).

Proceedings may be viewed on the Castlethorpe Facebook page and on the YouTube Channel 'Castlethorpe Parish Council' both as a live stream and as a recording which will be retained for at least a month.

Steve Bradbury

Clerk to the Parish Council

Phone: 01908 337928 or email: [clerk@castlethorpe-pc.gov.uk](mailto:clerk@castlethorpe-pc.gov.uk)

- 1 TO RECEIVE APOLOGIES FOR ABSENCE**
- 2 TO RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below**
- 3 TO APPROVE MINUTES OF THE LAST MEETING**
  - 3.1. To agree the minutes of the Annual Meeting of the 5<sup>th</sup> May 2021 as a true record.
- 4 TO RECEIVE REPORTS.**
  - 4.1. Clerks Report & Review of Actions. *(to be circulated prior to meeting)*
  - 4.2. Update on Fibre Broadband upgrade to village **(to be given at meeting by Cllr Ayles)**
  - 4.3. Update on Modified Neighbourhood Plan **(to be given at meeting by Cllr Ayles)**
  - 4.4. Update on resumption of 'physical' parish council meetings **(to be given at meeting by Cllrs Forgham & Ayles)**
  - 4.5. FILE REPORT: Workshop - Devolved Parishes and Third Option Parishes - Feedback and thinking ahead to 2023 held on 24<sup>TH</sup> May *(to be circulated prior to meeting)*
- 5 TO CONSIDER PLANNING APPLICATIONS (previously viewed on line by Cllrs)**
  - 5.1. **21/01675/NMA** - Non material amendment to application reference 20/02628/FUL to amend the location of the new access. Bartholomew Farm Wolverton Road Castlethorpe
  - 5.2. **21/01017/FUL** - Loft conversion with front rooflights and rear dormer (Resubmission of 21/00369/FUL) | 23 Thrupp Close Castlethorpe – **to consider further submission by applicant made after parish council objection**
- 6 TO RECEIVE REPORT BACK ON PREVIOUS PLANNING APPLICATION**
  - 6.1. **20/02660/FUL** - Proposed siting of 40 static holiday caravans in lieu of 70 touring caravans (re-submission of 20/01298/FUL) Cosgrove Park Main Street Cosgrove - **application permitted. Please see condition 6 of Decision Notice: 'At no(£) time shall installation be via Fox Covert Lane'.**
- 7 TO CONSIDER OUTSTANDING MATTERS AND TO ADVISE CLERK ACCORDINGLY (all supporting documentation to be circulated prior to meeting)**
  - 7.1. To consider & agree to a public excluded part 2 of the meeting to discuss matters in accordance with Section 100(A) (4) of the Local Government Act 1972, as defined in paragraphs 1 of Part 1 of Schedule 12A to the Act
  - 7.2. To consider & advise final decision on types of lantern to order for the Chequers and Thrupp Close (Cllr Ayles)
  - 7.3. To consider & advise candidates for Community Infrastructure Fund grants for 2022/23 and to agree priorities (Cllr Forgham)

- 7.4. To consider Internal Audit Report for 2021 (Clerk)
- 8 8.1. **TO CONSIDER FINANCIAL MATTERS** (*circulated prior to meeting*)  
To agree the RFO payments schedule.
- 9 **CORRESPONDENCE RECEIVED** (*email circulated prior to meeting*)
- 10 9.1. None
- 11 **ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)**
- 11 **TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS/EVENTS**
- 11.1. Next meeting of Parish Councillors will be at 7.30 pm on Monday 5 July 2021 and will be conducted by video conference.

## **PART 2**

- 12 **TO RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below**
- 13 **TO CONSIDER FINANCIAL MATTERS**
- 13.1. To consider quote to remove Elder tree and repair/replace fencing and gate post at North Street (north west) pedestrian entrance to Castle Field
- 13.2. To consider estimate to replace 'post and rail' fencing at the Fishponds and to continue to obtain (at least) two further quotes for the work in line with Standing Orders

## **Appendix A – Schedule of Reports & File Notes**

### **1. Clerk's Report (item 4.1)**

To be circulated prior to meeting