



# Castlethorpe Parish Council

A Meeting of Castlethorpe Parish Council to be held on Monday 1<sup>st</sup> November at 7.30 pm

## AGENDA

Dear Parishioners

A General Meeting of Castlethorpe Parish Council will be held on the above date & time **in the Village Hall**, when the business set out below will be transacted. The meeting will be preceded by an Open Forum (15 minutes if necessary)

People attending are asked to observe the following precautions to avoid any spread of Covid-19

- Seating will be laid out to observe social distancing
- Face masks are to be worn except when speaking including Members of the Public attending.
- Use the hand sanitiser provided on entry.
- The hall will be ventilated as best as possible.
- **Do not attend if you are ill or have any Covid symptoms!**

Residents may ask questions in the Open Forum or by giving them to the Clerk or any Councillor by noon on the day of the meeting

Proceedings may be viewed on the Castlethorpe Facebook page and on the YouTube Channel 'Castlethorpe Parish Council' both as a live stream and as a recording which will be retained for at least a month.

**Steve Bradbury**

**Clerk to the Parish Council**

Phone: 01908 337928 or email: clerk@castlethorpe-pc.gov.uk

- 1 TO RECEIVE APOLOGIES FOR ABSENCE**
- 2 TO RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below**
- 3 TO APPROVE MINUTES OF THE LAST MEETING**
  - 3.1. To agree the minutes of the previous general meeting of the 4<sup>th</sup> October 2021 as a true record.
- 4 TO RECEIVE REPORTS (to be circulated prior to meeting)**
  - 4.1. Clerks Report & Review of Actions
  - 4.2. Community Fibre Broadband (oral update by Cllr Ayles)
  - 4.3. Maltings 2 development (oral update by Cllr Ayles)
  - 4.4. Problems experienced during highways work at Bullington End Road and resultant traffic diversion (oral update by Cllr Merritt)
- 5 TO CONSIDER PLANNING APPLICATIONS (previously viewed on line by Cllrs)**
  - 5.1 **21/02533/OUTEIS** (1) Full application for the change of use of 68.65ha of agricultural land to a linear park and a new access road to the Linford Lakes Study Centre (2) Outline application (matter of access to be considered, with matters of layout, scale, appearance and landscaping reserved) Linford Lakes Nature Reserve Wolverton Road Great Linford
  - 5.2. **21/03205/FUL** New dwelling including new access and amenity space, new access and drive to existing dwelling 1 Wolverton Road
- 6 TO RECEIVE REPORT BACK ON PREVIOUS PLANNING APPLICATION**
  - 6.1. **21/02170/LBC** - Listed Building Consent for adding lime plaster to part of internal wall: 11 School Lane Castlethorpe **application permitted**  
**21/02261/LBC** - Listed building consent for the replacement of the front first floor window: 11 School Lane Castlethorpe **application permitted**  
**21/02619/LBC** - Listed building consent for internal works to the living room floor and hearth: 11 School Lane Castlethorpe **application permitted**
  - 6.2. **21/02217/DISCON** - Approval of details required by condition 2 (External Materials), 3 (Pumping station and boundary), 4 (Hard and soft landscaping), 5 (Boundary Treatment) & 6 (Ground levels, earthworks and excavations) of permission ref 19/02444/REM. Land To The East of Maltings Field Castlethorpe – **status 'registered'**  
**21/02213/DISCON** Approval of details required by conditions 4 (Levels), 6 (Ground assessment), 7 (Foul and surface water drainage scheme) & 8 (Estate Road Details) of permission ref. 17/01536/OUT.

- 6.3. **21/02358/FUL** - Change of use from light industry (Class E) to swim school for children with special needs (Class F2) Lodge Farm Business Centre Wolverton Road Castlethorpe status – **‘awaiting decision’**
- 6.4. **21/02590/FUL** - Erection of a single storey timber conservatory to the rear of the property Castle House 5 North Street Castlethorpe - **status ‘registered’**
- 6.5. **21//02497/FUL** - Erection of single storey rear extension with flat roof and roof lanterns; new pitched roof above each bay window at front 36 Shepperton Close Castlethorpe – **status ‘registered’**
- 6.6. **21/02619/LBC** - Listed building consent for internal works to the living room floor and hearth 11 School Lane **application permitted**
- 6.7. **21/02655/FUL** - To convert existing garage into habitable room and remove existing up & over garage door, brick up opening leaving apertures for two no. windows 7 The Chestnuts **status registered**
- 6.8. **21/02767/FUL** - Loft conversion with two front dormers and three rear roof lights - 21 Lodge Farm Court **status registered**
- 7 **TO CONSIDER RESOLUTIONS (all supporting documentation to be circulated prior to meeting)**
- 7.1. To consider & agree to a public excluded part 2 of the meeting to discuss matters in accordance with Section 100(A) (4) of the Local Government Act 1972, as defined in paragraphs 1 of Part 1 of Schedule 12A to the Act
- 7.2. To consider responding to West Northamptonshire Strategic Plan Spatial Options Consultation (Cllr Forgham) <https://westnorthantsplan.inconsult.uk/WNSPOptions/consultationHome>
- 7.3. To maintain Parish Council owned trees on Wolverton Road (Cllr Markham)
- 7.4. To approve purchase of litter bins and base(s)
- 8 **TO CONSIDER FINANCIAL MATTERS (circulated prior to meeting)**
- 8.1. To agree the RFO payments schedule.
- 8.2. To consider preparation of draft budget for 2022/23
- 9 **CORRESPONDENCE RECEIVED (email circulated prior to meeting)**
- 9.1. An email has been received reporting the poor state of the stile at the start of the footpath on Station Road, immediately south of the railway bridge. The matter has been referred to the MKC Rights of Way team who are taking the matter forward with the landowner.
- 9.2. A communication has been received from a resident complaining about dogs being left off lead in Castle Field and claiming the Law states that they should be kept on leads on ‘Open Access’ land.
- 10 **ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)**
- 11 **TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS/EVENTS**
- 11.1. Next meeting will be held at 7.30 on Monday December 6<sup>th</sup> in the Village Hall unless Covid conditions and/or Government guidance suggest reverting to a meeting of Parish Councillors by videoconference.
- PART 2**
- 12 **RECEIVE DECLARATIONS OF INTEREST** by Councillors in any of the agenda items below
- 13 **TO CONSIDER RESOLUTIONS**
- 13.1. To select supplier to replace 5 bar gate between Fishponds and the Chequers (quotes to be circulated prior to meeting)

## Appendix A – Schedule of Reports & File Notes

### 1. Clerk’s Report (item 4.1)

To be circulated prior to meeting