



Castlethorpe Parish Council

Parish Council General Meeting to be held on Monday 7th March at 7.30 pm

AGENDA

Dear Parishioners

A General Meeting of Castlethorpe Parish Council will be held on the above date & time **in the Village Hall**, when the business set out below will be transacted. The meeting will be preceded by an Open Forum (15 minutes if necessary)

People attending are asked to observe the following precautions to avoid any spread of Covid-19

- Seating will be laid out to observe social distancing
- Face masks are to be worn except when speaking including Members of the Public attending.
- Use the hand sanitiser provided on entry.
- The hall will be ventilated as best as possible.
- **Do not attend if you are ill or have any Covid symptoms!**

Residents may ask questions in the Open Forum or by giving them to the Clerk or any Councillor by noon on the day of the meeting

Technology permitting, proceedings may be viewed on the Castlethorpe Facebook page and on the YouTube Channel 'Castlethorpe Parish Council' both as a live stream and as a recording which will be retained for at least a month.

Steve Bradbury

Clerk to the Parish Council

Phone: 01908 337928 or email: clerk@castlethorpe-pc.gov.uk

- 1 TO RECEIVE APOLOGIES FOR ABSENCE**
- 2 TO RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below**
- 3 TO APPROVE MINUTES OF THE LAST MEETING**
 - 3.1. To agree the minutes of the previous general meeting of the 7th February as a true record.
- 4 TO RECEIVE REPORTS (to be circulated prior to meeting)**
 - 4.1. Clerks Report & Review of Actions
 - 4.2. Ward Councillors Report (to be given at meeting)
- 5 TO CONSIDER PLANNING APPLICATIONS (previously viewed on line by Cllrs)**
 - 5.1 **22/00270/FUL** - The erection of a single storey rear extensions to main dwelling and garage, and garage conversion (resubmission of 21/00016/FUL) 12 Shepperton Close
- 6 TO RECEIVE REPORT BACK ON PREVIOUS PLANNING APPLICATION**
 - 6.1. **21/02217/DISCON** - Approval of details required by condition 2 (External Materials), 3 (Pumping station and boundary), 4 (Hard and soft landscaping), 5 (Boundary Treatment) & 6 (Ground levels, earthworks and excavations) of permission ref 19/02444/REM. Land To The East of Maltings Field Castlethorpe – **status 'registered' MKC Senior Landscape Analyst recommends amendments 21/02213/DISCON** Approval of details required by conditions 4 (Levels), 6 (Ground assessment), 7 (Foul and surface water drainage scheme) & 8 (Estate Road Details) of permission ref. 17/01536/OUT. – **status 'registered' no further updates this month**
 - 6.2. **21/02767/FUL** - Loft conversion with two front dormers and three rear roof lights - 21 Lodge Farm Court **status 'awaiting decision' – no updates this month**
 - 6.3. **21/02533/OUTEIS** (1) Full application for the change of use of 68.65ha of agricultural land to a linear park and a new access road to the Linford Lakes Study Centre (2) Outline application (matter of access to be considered, with matters of layout, scale, appearance and landscaping reserved) Linford Lakes Nature Reserve Wolverton Road Great Linford – **status registered**. No further updates this month
 - 6.4. **21/03205/FUL** New dwelling including new access and amenity space, new access and drive to existing dwelling 1 Wolverton Road – **status registered – no updates this month**
 - 6.5. **21/03346/FUL** Proposed siting of 25 static holiday caravans (to remain on pitch all year round) in lieu of 40 touring caravans on the eastern section of Cosgrove Park Main Street Cosgrove
 - 6.6. **21/03701/DISCON** Approval of details required by condition 5 (Implementation of WSI for Archaeological Mitigation) of permission ref. 17/01536/OUT - Land To The East of Maltings Field Castlethorpe **status 'awaiting decision'**

- 7 **TO CONSIDER RESOLUTIONS (all supporting documentation to be circulated prior to meeting)**
- 7.1. To consider & agree to a public excluded part 2 of the meeting to discuss matters in accordance with Section 100(A) (4) of the Local Government Act 1972, as defined in paragraphs 1 of Part 1 of Schedule 12A to the Act
 - 7.2. To consider status of Carrington Close development and consider any further action to include the commissioning of legal advice (Cllr Ayles)
 - 7.3. To consider a commemorative gift for the Queen's Jubilee and to receive an update on the event (Cllr Forgham)
 - 7.4. To agree arrangements for lighting beacon for Queen's Platinum Jubilee and any corresponding arrangements (Cllr Ayles)
 - 7.5. To consider actions required on the drains at the Village Hall (Cllr Forgham)
 - 7.6. To consider any actions arising from the completion of Gigaclear work in the village including a walk-round for any defects, the nomination of the Community Hub connection and a possible opening 'event' (Cllr Ayles)
 - 7.7. 'To consider a request from the Youth Club to make a one-off grant to meet extraordinary costs that are essential but not immediately affordable due to worsened financial position following on from the Covid outbreak (Cllr Sawbridge)
- 8 **TO CONSIDER FINANCIAL MATTERS (circulated prior to meeting)**
- 8.1. To agree the RFO payments schedule.
- 9 **CORRESPONDENCE RECEIVED (email circulated prior to meeting)**
- 9.1. A letter has been received from a parishioner raising objections about the planning application for 12 Shepperton Close (item 5.1. refers)
- 10 **ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)**
- 11 **TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS/EVENTS**
- 11.1. Next meeting will be held at 7.30 on Monday April 4th in the Village Hall unless Covid conditions and/or Government guidance suggest reverting to a meeting of Parish Councillors by videoconference.
 - 11.2. The Annual Parish meeting will be held at 7.00 on Monday April 11th again at the Village Hall with the above possible arrangement.
- PART 2**
- 12 **RECEIVE DECLARATIONS OF INTEREST** by Councillors in any of the agenda items below
- 13 **TO CONSIDER RESOLUTIONS**
- 13.1. To consider applications for the role of village handyman as from April 2022
 - 13.2. To agree a quote to prepare a Deed of Transfer for the transfer of freehold for the sports ground from the Allotments Association to the Parish Council

Appendix A – Schedule of Reports & File Notes

1. Clerk's Report (item 4.1)

To be circulated prior to meeting