



Castlethorpe Parish Council

Minutes of a Parish Council General Meeting held
on Monday 4th July 2022 in the Village Hall

PRESENT: Councillors Forgham, Hinds, Merritt, Sawbridge, Ayles (by video link), Ward Cllrs Andrews & Wardle and one member of the public. Others were viewing through Facebook & Youtube.

It was reported that there is a loud buzzing noise going on continuously 24 x 7 that can be heard from houses in Station Road. Cllr Forgham will investigate.

There are road controls in place between Castlethorpe and Thrupp Wharf yet again. There seems to be no progress in resolving a problem with gas leak(s). Cllr Forgham will investigate.

A lady in the Chestnuts had reported that she had fallen over on land belonging to the owner of Station Yard. The Clerk will get more details.

The wall around the South Street paddock is in a poor state. Cllr Ayles had already written to Carrington Estates informing them of this. He will send a reminder.

There being no other matters the meeting commenced at 7.50. As Cllr Ayles could only participate via. Video link, Cllr Forgham as vice-Chair took the Chair.

- | | | ACTION |
|----------|--|---------------|
| 1 | APOLOGIES FOR ABSENCE | |
| 1.1 | None | |
| 2 | DECLARATIONS OF INTEREST | |
| 2.1. | None | |
| 3 | APPROVE MINUTES OF THE LAST MEETING | |
| 3.1 | Previous Minutes from the annual meeting of 6 th June were proposed by Cllr Hinds seconded by Cllr Merritt and agreed unanimously. | |
| | TO RECEIVE REPORTS | |
| 4.1. | Clerks Report & Review of Actions (See Appendix A1) – matters arising: | |
| 4.1.1. | Item 7 – it was agreed that there is no appetite to replace the dead conifers that had been removed from the triangle. | |
| 4.2. | Ward Cllrs Report | |
| | Cllr Wardle reported that both he and Cllr Andrews are sitting on the Shadow Cabinet | |
| 7.3. | Item 7.3. was brought forward by the Chair in order for the Ward Cllrs to participate in discussions: | |
| | Cllr Ayles had a meeting with MKC Highways about Xmas lighting arrangements where he was told that contrary to the agreed specification, MKC intended to mount new 'heritage style' lanterns onto wooden telegraph poles in Station Road & South Street. Cllr Ayles had responded that this was unacceptable as it had been agreed that all lanterns would be mounted on black metal poles. The MKC Lighting manager had relented and agreed to use poles in Bullington End Road but would not do so in Station Road due to 'technical difficulties'. Cllr Forgham proposed that the Clerk write to MKC and insist that the parish council will not accept lanterns mounted on wooden poles anywhere in the village. Agreed unanimously. | Clerk |
| | Agenda resumed in order | |
| 5 | TO CONSIDER PLANNING APPLICATIONS (previously viewed online by Councillors) | |
| 5.1. | 22/01306/FUL Change of Use of part of agricultural field to enclosed dog walking field with fencing field enclosure and gates and the formation of hard standing for vehicle parking and turning Land Off Fox Covert Lane Castlethorpe – no objections | |
| 5.2. | 22/01464/HOU Removal of existing lean-to and construction of new orangery, replacement of existing flat plastered ceiling to dining space with plastered insulated vaulted ceiling 47 North Street Castlethorpe | |

22/01465/LBC Listed building consent for the removal of existing lean-to and construction of new orangery, replacement of existing flat plastered ceiling to dining space with plastered insulated vaulted ceiling 47 North Street Castlethorpe – **no objections**

6 TO RECEIVE REPORT BACK ON PREVIOUS PLANNING APPLICATION – no further comments

- 6.1. **21/02533/OUTEIS** (1) Full application for the change of use of 68.65ha of agricultural land to a linear park and a new access road to the Linford Lakes Study Centre (2) Outline application (matter of access to be considered, with matters of layout, scale, appearance and landscaping reserved) Linford Lakes Nature Reserve Wolverton Road Great Linford – **status ‘registered’ Highways have maintained their objection following applicants further submissions, MKC Landscape Development Management have further objected**
- 6.2. **21/03346/FUL** Proposed siting of 25 static holiday caravans (to remain on pitch all year round) in lieu of 40 touring caravans on the eastern section of Cosgrove Park Main Street Cosgrove - **status ‘registered’ no updates this month**
- 6.3. **22/00855/ADV** Advertisement consent for the display adverts on hoarding for a residential development (retrospective) - Land At Maltings Field Castlethorpe **status ‘registered’ CPC objection on file. No further updates this month**
- 6.4. **22/00592/DISCON:** Approval of details required by Condition 7 (Cycle Parking) and Condition 8 (Landscape Management Plan) of permission ref. 19/02444/REM Land To The East of Maltings Field **status ‘registered’ – MKC Landscaping have agreed with CPC that the Landscape Management Plan should make it clear who will be taking on landscape and maintenance responsibilities:**
- 6.5. **21/03205/FUL** New dwelling including new access and amenity space, new access and drive to existing dwelling 1 Wolverton Road **application permitted - all soft and hard landscaping shall be carried out in accordance with the approved details prior to occupation of the dwelling,**
- 6.6. **22/00900/TCA** - Notification of intention to remove to ground level 1x Ash tree, remove decay and stem of 1x Sycamore and, remove decaying and leaning stems of 1x Laburnum Castlethorpe Lodge Hanslope Road Castlethorpe **decided – no objections**
- 6.7. **22/01024/TPO** - The removal of decaying stem of 1x Sycamore by 4m, the removal of two decaying and leaning stems of 1x Laburnum by 3m, crown raise by 6m 2x Lime, 3x Horse Chestnut, 3x Sycamore and 2x Ash trees protected by Milton Keynes Council Tree Preservation Order no. PS/540/15/79 Castlethorpe Lodge Hanslope Road Castlethorpe – **application permitted**
Castlethorpe **status ‘registered’ CPC objection on file**
- 6.8. **22/01098/HOU** - The demolition of the existing rear conservatory and erection of a new single storey rear sun room 9 Prospect Place Castlethorpe – **status ‘registered’**
- 6.9. **22/01156/FUL** - Erection of Cafe building (Class E(b)) with ancillary shower facilities and cycle stands, in an area of existing an unused hardstanding. Lodge Farm Business Centre Wolverton Road Castlethorpe – **status ‘registered’**
- 6.10. **22/01210/TPO** - The removal of significant deadwood and hanging branches and reduction of the low lateral branches of T1 (Sycamore) protected by Milton Keynes Council Tree Preservation Order no. PS/540/15/83. The reduction in height by approximately 4 metres of T2 (Pine) as the tree has outgrown its position. Carolwood 27 South Street Castlethorpe – **status ‘registered’**

7 TO CONSIDER RESOLUTIONS

- 7.1. A public excluded part 2 of the meeting to discuss matters in accordance with Section 100(A) (4) of the Local Government Act 1972, as defined in paragraphs 1 of Part 1 of Schedule 12A to the Act was proposed by Cllr Keane, seconded by Cllr Hinds and agreed unanimously.
- 7.2. Cllr Forgham proposed that the parish council support the school’s application to join the Schools Federation. Agreed unanimously.
- 7.3. See earlier item following 4.2.
- 7.4. There had been a village walkabout with the MKC project team managing the introduction of the new wheelie bins for domestic waste. Details were taken of all properties that would seemingly not be able to accommodate the 4 bins and MKC will keep these under consideration. MKC will be writing to all residents informing them what they will be getting and when before the rollout happens and they will be providing a ‘postcode checker’ on the MKC web site.

- 7.5. Cllr Forgham proposed that twice yearly clearance of the footpath around the perimeter of the football pitch be added to the landscaping schedule. Agreed unanimously.

8

FINANCIAL MATTERS

- 8.1. The payment schedule was proposed by Cllr Merritt seconded Cllr Merritt and was approved unanimously

Payee	Description	Invoice	Amount
S Bradbury	Salary June 2022	per pay slip	£673.40
S Bradbury	HP instant ink	per attached invoice	£16.24
RTM	Landscaping May + wildlife area	invoice 3498	£469.00
T. Ladyman	Clear village litter bins June	attached invoice	£40.00
P. Ayles	Refund Zoom license	attached invoice	£119.90
TOTAL			£1,318.54

Direct Debits			
IdNet	Domain name + web hosting	attached invoice 800576	£135.00
Talktalk	01560036/882		27.54
Everflow	B220925A		48.31
Google Cloud	26107096G05ASYDKH7		£36.80
XLN	4976199 16674975		£35.14
EON	089208742670A		£112.00
EDF	671070653836.00		£114.00
DD Total			£508.79

9 **CORRESPONDENCE RECEIVED (email circulated prior to meeting)**

- 9.1. None

10 **ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)**

- 10.1. None

11 **TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS/EVENTS**

- 11.1. Next meeting will be held at 7.30 on Monday September 5th in the Village Hall. There will be no meeting in August.

There being no further business Part 1 of the meeting finished at 20.26

PART 2

12 **TO RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below**

- 12.1. None

13 **TO CONSIDER REPORTS**

- 13.1. Cllr Ayles had received a communication from Joanne Payne at MKC and was happy that all enforcement issues raised are under management

14 **TO CONSIDER RESOLUTIONS**

- 14.1. Cllr Forgham proposed acceptance of the quote from Wellers Law Group to proceed with the 'enlargement' option to transfer ownership of the Sports Ground to the parish council as the Allotments Association can find no record of title. Seconded Cllr Merritt and agreed unanimously.

- 14.2. Cllr Forgham proposed acceptance of the quote from Wellers Law Group to provide legal advice about the allowable proportion of social housing at Carrington Close. Clerk to communicate acceptance of both quotes and to stress urgency on the latter.

Clerk

Part 2 of the meeting closed at 21.00

Appendix A - Schedule of Reports & File Notes

APPENDIX A1 – CLERK’S REPORT 4/7/2022

1. Street light upgrade continues but we are getting no feedback from MKC. The project manager seems to have decided that contrary to what was previously agreed lanterns will now be mounted on wooden telegraph posts rather than having adjacent self-standing units. Cllr Ayles seems to have now persuaded him to install new posts along Bullington End Road but he declined to do so for Station Road. Item on agenda tonight to discuss.
2. Cllr Ayles has written to MKC accepting the quote from MKC to provide additional parking spaces by reducing the width of the parking lines o/s Acorn Nursery. No further update on when work will commence.
3. Successful suppliers Messrs. Sportscourts Ltd have been informed of their success of their bid to re-surface the tennis courts. Carl Sabon (CSA tennis) has been asked to also notify unsuccessful bidders. The successful company require a 25% down-payment before commencement of work. Carl has been asked to arrange when the work will be done and to confirm when the payment is needed
4. Duke of Edinburgh Award work continues.
5. The two landscaped areas at the top of Paddock Close have been strimmed & cut by Stonewater and hedges were trimmed back where they were overgrowing the fence and hanging over the footways. No progress on resolving the issue that that the swale is not draining and that the fencing is not stable.
6. Martin Gallop of the AA has been unable to find any record to confirm title of the sports ground by the Allotments Association. Resolution in Part 2 tonight to instruct lawyers to go ahead as such.
7. Dead conifers on the village triangle have been removed. **Do the parish council want to replace them?.**
8. There was a meeting with Leo Hawkes (MKC arborologist) on 8th June to discuss planting trees in Gobbey's Field. Probably 8-10 large and medium specimens on the north boundary at about £250 per tree. Leo said he would draw up specifications for us to send to the landowners.. Nothing received as yet..
9. There was a walkabout on 23rd or 27th June with the MKC project manager to consider the change over to multiple waste bins that was attended by Cllr Ayles and the Ward Cllrs. Item on tonight's agenda.
10. Simon Pert at MKC has responded to Cllr Ayles' question about protecting the Water Tower by applying for Grade 2 listing. His suggestion is that applications to Historic England are better coming from parish councils, local interest groups or individuals. Clerk has written to Newport Pagnell Clerk asking for advice as they have recently made application for their Police Station.
11. There are concerns that have been raised with MKC Planning Enforcement that are now under their management:
 - 6 Shepperton Close: porch not consistent. Case closed as 'not expedient'
 - 41 Shepperton Close: garage converted to extra room – resident informed that planning application required
 - 12 Shepperton: extension to residence being used as gym for business purposes. Residents have been contacted 22/00270/FUL applies
12. Annual Return forwarded to External Auditors and 'Notice of Public Access to accounts' posted on web site and Facebook.
13. Spec for 2023 landscaping contract forwarded to Hanslope Clerk, who is co-ordinating joint approach by Haversham, Hanslope & Castlethorpe.
14. Actions from Internal Auditor's report to be resolved:
 - parish council to produce a Finance Strategy
 - CCLA investment to be included on Asset Register
 - improved financial information to be produced for web site
15. Cllr Ayles to find out who is the MKC Planning Case Officer for Station Yard and refer them to Cllr Markham to discuss use of historic tunnel as storm drain

No progress/unknown status on outstanding actions

1. . Sports Ground
 - Clerk still to produce table of required activity from fire inspection – no time again this month
 - Doors at football pavilion need fixing/replacing – to be included with quote for VH doors. Cllrs Forgham & Clerk to pursue
 - Roof tiles at football pavilion need repair – will arrange on site meeting with new handyman to add to work required as per recommendations from the fire inspection report
 - Quote received for repairs to mower significantly more than that given last year. Decision to be made when s.106 monies are available. Choice to be made: repairs vs. part exchange of mower for newer model.
2. CSA have been provided with respective landscaping costs at sports ground and will make payment – no sign of payments in latest statement
3. Clerk has not had opportunity to ask MKC if the outstanding s.106 money from Paddock Close can be used for mower repairs.
3. Cllr Markham to purchase a chain and combination lock then provide combination to the landscapers and to nearby neighbours. It was agreed that a combination lock should also be put on the other entrance gate to the Fishponds using the same combination.
4. Clerk to ask Cllr Sawbridge for details of all stiles across the footpath network in the parish.
5. A parishioner has successfully removed both sets of graffiti either side of the footbridge over the river Tove – many thanks to Tony. The graffiti across the river from the area known as 'Castlethorpe Beach' is still there though.

6. No progress on the feasibility study of a cycleway link to Hanslope.
7. MKC have finally produced a draft of the MKC Local Cycling and Walking Improvement Plan having asked for parish council comments in January 2021. The cycleway between Castlethorpe and Haversham has been ranked 45th with the weighting used very obviously favouring urban candidates. It has now been out for public consultation which is quite ridiculous as the 61 page document is far too complex and unwieldy for people to see wood through trees.
Public consultation link:
<https://www.milton-keynes.gov.uk/consultations/676>
8. Litter bins + bases to be ordered as agreed: one + spare base for outside shop & one for Shepperton Close. No progress following MKC's advice not to place a litter bin at the site suggested in Shepperton.
9. Awaiting response from BP Pulse/Energy Savings Trust on the request to install Electric Vehicle charging points in South Street. Anticipated this Autumn
10. Cllr Markham still to confirm number of posts & rails required to fix fence between sports ground and Lodge Farm Court
11. Cllr Merritt to agree public sessions for defibrillator awareness with village First Responder for when date for end of lockdown confirmed.
12. Cllr Merritt to liaise with Network Rail department re. carrying of excess loads over weight restricted railway bridge
13. No pipes in loft are lagged in cricket pavilion. SGC to consider remedial action for future.
14. Review of draft plans for possible development of club house at sports ground
15. Cllr Ayles & Geary to consider MKC decision not to sell land at the side of 6 The Chestnuts
16. CCTV at Sports Ground – clerk to contact suppliers to understand the management overheads. No progress this month

Steve Bradbury
4/7/2022