



Castlethorpe Parish Council

Parish Council General Meeting to be held on Monday 6th March at 7.30 pm

AGENDA

Dear Parishioners

A General Meeting of Castlethorpe Parish Council will be held on the above date & time **in the Village Hall**, when the business set out below will be transacted. The meeting will be preceded by an Open Forum (15 minutes if necessary) People attending are asked to observe the following precautions to avoid any spread of Covid-19

- Seating will be laid out to observe social distancing where possible
- Use the hand sanitiser provided on entry.
- The hall will be ventilated as best as possible.
- **Do not attend if you are ill or have any Covid symptoms!**

Residents may ask questions in the Open Forum or by giving them to the Clerk or any Councillor by noon on the day of the meeting. Technology permitting, proceedings may be viewed on the 'Castlethorpe Parish Council' YouTube Channel, both as a live stream and as a recording which will be retained for at least a month. **There will be no stream to Facebook.**

Steve Bradbury

Clerk to the Parish Council

Phone: 01908 337928 or email: clerk@castlethorpe-pc.gov.uk

- 1 TO RECEIVE APOLOGIES FOR ABSENCE**
- 2 TO RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below**
- 3 TO APPROVE MINUTES OF THE LAST MEETING**
 - 3.1. To agree the minutes of the previous general meeting of the 9th January as a true record.
- 4 TO RECEIVE REPORTS**
 - 4.1. Clerks Report & Review of Actions (*to be circulated prior to meeting*)
 - 4.2. Ward Councillors Report (to be given at meeting)
- 5 TO CONSIDER PLANNING APPLICATIONS (previously viewed on line by Cllrs)**
 - 5.1. **23/00239/TCA** | The pollarding to previous pollard points reducing height of trees from approximately 6 metres to 4.5 metres of 4 European Lime (T1, T2, T3, T4) trees | 6 South Street Castlethorpe
 - 5.2. **23/00307/HOUM** | Variation of condition 3 (Matching external materials) to alter the approved roof tiles (relating to permission ref. 21/01637/FUL Single storey rear extension and rear terrace roof canopy) | 38 Shepperton Close
 - 5.3. **23/00350/DISCON** | Approval of details required by condition 3 (Layered bedding materials and tiles) and condition 4 (Tile samples) of permission ref. 21/02619/LBC | 11 School Lane Castlethorpe
 - 5.4. **23/00355/TCA** | The felling to the ground of Sycamore tree due to 18 inch open scar with rot inside at the base and concerns of safety. | Castlethorpe Lodge Hanslope Road Castlethorpe
 - 5.5. **23/00350/DISCON** | Approval of details required by condition 3 (Layered bedding materials and tiles) and condition 4 (Tile samples) of permission ref. 21/02619/LBC | 11 School Lane Castlethorpe
- 6 TO RECEIVE REPORT BACK ON PREVIOUS PLANNING APPLICATION**
 - 6.1. **21/03346/FUL** Proposed siting of 25 static holiday caravans (to remain on pitch all year round) in lieu of 40 touring caravans on the eastern section of Cosgrove Park Main Street Cosgrove - **status 'registered' no further updates this month**
 - 6.2. **22/01156/FUL** - Erection of Cafe building (Class E(b)) with ancillary shower facilities and cycle stands, in an area of existing an unused hardstanding. Lodge Farm Business Centre Wolverton Road Castlethorpe – **status 'registered' still no updates since July 2022**
 - 6.3. **WNS/2022/1741/EIA** Application for full planning permission for the erection of 9 x employment units comprising circa 69,744sqm GIA. of floorspace within Class B2 or B8 Uses, with ancillary class E(g)(i) offices and E(g)(ii) research and development, together with country park, ground re-profiling in the country park, new vehicular access from the A508 and associated site infrastructure, including lorry parking – status pending
see: <https://snc.planning-register.co.uk/Planning/Display/WNS/2022/1741/EIA>
 - 6.4. **22/02895/DISCON** Approval of details required by conditions 6 (Sustainable Construction) and 7 (Sustainable Drainage Strategy) of permission ref. 21/03205/FUL 1 Wolverton Road **registered – LLFA 'unable to recommend approval of drainage plans'**

- 6.5. **22/03159/HOU** Erection of a two storey rear extension 17 Lodge Farm Court – **status ‘registered’ – no further updates**
- 6.6. **22/03189/FUL** The erection of a single storey two bedroom residential dwelling, the creation of new access and associated parking, and works to stone wall. 11 South Street - **Status ‘registered’**
22/03190/LBC Listed Building Consent for the erection of a single storey two bedroom residential dwelling, the creation of new access and associated parking, and works to stone wall. 11 South Street
- **Applications withdrawn**
- 7 **TO CONSIDER RESOLUTIONS (all supporting documentation to be circulated prior to meeting)**
- 7.1. To consider & agree to a public excluded part 2 of the meeting to discuss matters in accordance with Section 100(A) (4) of the Local Government Act 1972, as defined in paragraphs 1 of Part 1 of Schedule 12A to the Act
- 7.2. To consider arrangements for celebration of King's Coronation including commemorative coins (Cllr Ayles)
- 7.3. To agree membership of an interview panel for a new Clerk (Cllr Ayles)
- 7.4. To support a request to write to the Member of Parliament to support the recently published Government's 'Net Zero Review' (received request)
- 7.5. To agree to purchase a mobile phone for the Clerk (Cllr Ayles)
- 7.6. To approve the Clubhouse Project Organisation and amend the Project Board Membership (Cllr Ayles)
- 7.7. To purchase a Universal license for new publishing software for Castlethorpe News - cost £141.60 (Cllr Forgham)
- 7.8. To consider purchasing a floodgate for 1 The Chestnuts on behalf of MKCC (to be refunded) (Cllr Ayles)
- 7.9. To consider further issues arising from a Postal Poll of residents on the Clubhouse (if further update received from MKCC) (Cllr Ayles)
- 7.10. To consider a request to support 'The Great British Spring Clean 2023' (received request)
- 7.11. To write a letter of complaint to Network Rail regarding the noise that their staff and contractors make in the centre of the village late at night before and after they work on the tracks (Cllr Forgham)
- 8 **TO CONSIDER FINANCIAL MATTERS (circulated prior to meeting)**
- 8.1. To agree the RFO payments schedule.
- 9 **CORRESPONDENCE RECEIVED (email circulated prior to meeting)**
- 9.1. None
- 10 **ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)**
- 11 **TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS/EVENTS**
- 11.1. Next meeting will be held at 7.30 on Monday April 3rd in the Village Hall.
- PART 2**
- 12 **RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below**
- 13 **TO RECEIVE REPORTS**
- 13.1 Update on Carrington Grove complaint (Cllr Ayles)

Appendix A – Schedule of Reports & File Notes

1. **Clerk's Report (item 4.1)**
To be circulated prior to meeting