



Castlethorpe Parish Council

Parish Council General Meeting to be held on Monday 3rd April at 7.30 pm

AGENDA

Dear Parishioners

A General Meeting of Castlethorpe Parish Council will be held on the above date & time **in the Village Hall**, when the business set out below will be transacted. The meeting will be preceded by an Open Forum (15 minutes if necessary) **Do not attend if you are ill or have any Covid symptoms!**

Residents may ask questions in the Open Forum or by giving them to the Clerk or any Councillor by noon on the day of the meeting

Technology permitting, proceedings may be viewed on the 'Castlethorpe Parish Council' YouTube Channel, both as a live stream and as a recording which will be retained for at least a month. **There will be no stream to Facebook.**

Steve Bradbury
Clerk to the Parish Council
Phone: 01908 337928 or email: clerk@castlethorpe-pc.gov.uk

- 1 TO RECEIVE APOLOGIES FOR ABSENCE**
- 2 TO RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below**
- 3 TO APPROVE MINUTES OF THE LAST MEETING**
 - 3.1. To agree the minutes of the previous general meeting of the 6th March as a true record.
- 4 TO RECEIVE REPORTS**
 - 4.1. Clerks Report & Review of Actions (*to be circulated prior to meeting*)
 - 4.2. Ward Councillors Report (to be given at meeting)
 - 4.3. Update on clubhouse (to be given at meeting)
- 5 TO CONSIDER PLANNING APPLICATIONS (previously viewed on line by Cllrs)**
 - 5.1. **23/00362/HOUM** - Variation of condition 3 (Materials) of permission ref. 21/02497/FUL seeking amendments to the roof tiles relating to the erection of single storey rear extension; new pitched roof above each bay window at front 36 Shepperton Close Castlethorpe
 - 5.2. **23/00564/TCA** - The complete removal of 13 metre tall Birch (T1) and 4.5 metre tall Apple (T2) due to slight subsidence and the complete removal of 11 metre tall Pine (T3) Yew Tree Cottage 47 North Street Castlethorpe
 - 5.3. **23/00565/FUL** - The construction of four residential dwellings with associated access and parking The Old Rail Yard South Street Castlethorpe
- 6 TO RECEIVE REPORT BACK ON PREVIOUS PLANNING APPLICATION**
 - 6.1. **21/03346/FUL** Proposed siting of 25 static holiday caravans (to remain on pitch all year round) in lieu of 40 touring caravans on the eastern section of Cosgrove Park Main Street Cosgrove - **status 'registered' no further updates this month**
 - 6.2. **22/01156/FUL** - Erection of Cafe building (Class E(b)) with ancillary shower facilities and cycle stands, in an area of existing an unused hardstanding. Lodge Farm Business Centre Wolverton Road Castlethorpe – **status 'registered' seemingly the Local Lead Flood Authority had objected. They have now withdrawn their objection and asked for conditions.**
 - 6.3. **WNS/2022/1741/EIA** Application for full planning permission for the erection of 9 x employment units comprising circa 69,744sqm GIA. of floorspace within Class B2 or B8 Uses, with ancillary class E(g)(i) offices and E(g)(ii) research and development, together with country park, ground re-profiling in the country park, new vehicular access from the A508 and associated site infrastructure, including lorry parking – status pending
see: <https://snc.planning-register.co.uk/Planning/Display/WNS/2022/1741/EIA>
 - 6.4. **22/02895/DISCON** Approval of details required by conditions 6 (Sustainable Construction) and 7 (Sustainable Drainage Strategy) of permission ref. 21/03205/FUL 1 Wolverton Road **decided – Condition discharged**
 - 6.5. **22/03159/HOU** Erection of a two storey rear extension 17 Lodge Farm Court – **status 'awaiting decision' – no further updates**
 - 6.6. **23/00239/TCA** | The pollarding to previous pollard points reducing height of trees from approximately 6 metres to 4.5 metres of 4 European Lime (T1, T2, T3, T4) trees | 6 South Street Castlethorpe - **No Objections to TCA**

- 6.7. **23/00307/HOUM** Variation of condition 3 (Matching external materials) to alter the approved roof tiles (relating to permission ref. 21/01637/FUL Single storey rear extension and rear terrace roof canopy) 38 Shepperton Close **Awaiting decision**
- 6.8. **23/00350/DISCON** Approval of details required by condition 3 (Layered bedding materials and tiles) and condition 4 (Tile samples) of permission ref. 21/02619/LBC 11 School Lane Castlethorpe **Awaiting decision**
- 6.9. **23/00355/TCA** The felling to the ground of Sycamore tree due to 18 inch open scar with rot inside at the base and concerns of safety. Castlethorpe Lodge Hanslope Road Castlethorpe **No Objections to TCA**
- 7 TO CONSIDER RESOLUTIONS (all supporting documentation to be circulated prior to meeting)**
- 7.1. To consider & agree to a public excluded part 2 of the meeting to discuss matters in accordance with Section 100(A) (4) of the Local Government Act 1972, as defined in paragraphs 1 of Part 1 of Schedule 12A to the Act
- 7.2. To decide whether to approach Hanslope & Haversham Parish Councils to request grant from Hanslope Park in lieu of s106 Planning Gain for developments on site (Cllr Markham)
- 7.3. To support Cosgrove Parish Council in their efforts to make the junction from Thrupp Wharf up to Yardley Road Cosgrove safer and with improved visibility
- 7.4. To consider a request from the Women's Institute to place a wooden memorial planter on the old front step of the village hall (Cllr Forgham)
- 7.5. To consider enhancements to the wild life area (Cllr Ayles)
- 7.6. To consider arrangements for Automated External Defibrillator upkeep and training (Cllr Merritt)
- 7.7. To consider choice of replacement tree at the triangle in light of sourcing difficulties (Cllr Ayles)
- 7.8. To delegate responsibility to Clerk, Cllrs Keane & Merritt to select supplier for new village landscaping contract in conjunction with Hanslope Parish Council (Cllr Keane)
- 7.9. To agree arrangements between end of current landscaping contract (August) and commencement of new contract (tbd) (Cllr Merritt)
- 8 TO CONSIDER FINANCIAL MATTERS (circulated prior to meeting)**
- 8.1. To agree the RFO payments schedule.
- 9 CORRESPONDENCE RECEIVED (email circulated prior to meeting)**
- 9.1. None
- 10 ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)**
- 11 TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS/EVENTS**
- 11.1. Next meeting will be held at 7.30 on Monday 15th May in the Village Hall.
- 11.2. To discuss the date of Annual Parish Meeting
- PART 2**
- 12 RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below**
- 13 TO RECEIVE REPORTS**
- 13.1 Update on MKCC Complaints
- 14 TO CONSIDER RESOLUTIONS**
- 14.1 To consider quote for repair of post and rail fencing between Castle Field and the church
- 14.2 To approve recommendations of panel with delegated responsibility for new Clerk appointment
- 14.3. To consider Clerk's remuneration package

Appendix A – Schedule of Reports & File Notes

- 1. Clerk's Report (item 4.1)**
To be circulated prior to meeting