



Castlethorpe Parish Council

Parish Council General Meeting to be held on Monday 4 April at 7.30 pm

AGENDA

Dear Parishioners

A General Meeting of Castlethorpe Parish Council will be held on the above date & time **in the Village Hall**, when the business set out below will be transacted. The meeting will be preceded by an Open Forum (15 minutes if necessary)

People attending are asked to observe the following precautions to avoid any spread of Covid-19

- Seating will be laid out to observe social distancing
- Face masks are to be worn except when speaking including Members of the Public attending.
- Use the hand sanitiser provided on entry.
- The hall will be ventilated as best as possible.
- **Do not attend if you are ill or have any Covid symptoms!**

Residents may ask questions in the Open Forum or by giving them to the Clerk or any Councillor by noon on the day of the meeting

Technology permitting, proceedings may be viewed on the Castlethorpe Parish Council YouTube Channel both as a live stream and as a recording which will be retained for at least a month. Please note that this meeting will not be streamed on Facebook.

Steve Bradbury

Clerk to the Parish Council

Phone: 01908 337928 or email: clerk@castlethorpe-pc.gov.uk

- 1 TO RECEIVE APOLOGIES FOR ABSENCE**
- 2 TO RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below**
- 3 TO APPROVE MINUTES OF THE LAST MEETING**
 - 3.1. To agree the minutes of the previous general meeting of the 7th March and extraordinary meeting of 18th March as a true record.
- 4 TO RECEIVE REPORTS**
 - 4.1. Clerks Report & Review of Actions (*to be circulated prior to meeting*)
 - 4.2. Ward Councillors Report (to be given at meeting)
 - 4.3. Jubilee update (to be given at meeting)
- 5 TO CONSIDER PLANNING APPLICATIONS (previously viewed on line by Cllrs)**
 - 5.1 **22/00542/TCA:** Fell Ash Tree - Land Adjacent To 2 North Street
 - 5.2 **22/00592/DISCON:** Approval of details required by Condition 7 (Cycle Parking) and Condition 8 (Landscape Management Plan) of permission ref. 19/02444/REM Land To The East of Maltings Field
 - 21/03205/FUL** New dwelling including new access and amenity space, new access and drive to existing dwelling 1 Wolverton Road – submission of revised plans
- 6 TO RECEIVE REPORT BACK ON PREVIOUS PLANNING APPLICATION**
 - 6.1. **21/02217/DISCON** - Approval of details required by condition 2 (External Materials), 3 (Pumping station and boundary), 4 (Hard and soft landscaping), 5 (Boundary Treatment) & 6 (Ground levels, earthworks and excavations) of permission ref 19/02444/REM. Land To The East of Maltings Field Castlethorpe – **status 'registered' no further updates this month**
21/02213/DISCON Approval of details required by conditions 4 (Levels), 6 (Ground assessment), 7 (Foul and surface water drainage scheme) & 8 (Estate Road Details) of permission ref. 17/01536/OUT. – **status 'awaiting decision' no objection from MKC Landscape Architect but Network Rail have requested opportunity to comment. Anglian Water have no objection to proposed foul water discharge.**
 - 6.2. **21/02767/FUL** - Loft conversion with two front dormers and three rear roof lights - 21 Lodge Farm Court **status 'awaiting decision' – no updates this month**
 - 6.3. **21/02533/OUTEIS** (1) Full application for the change of use of 68.65ha of agricultural land to a linear park and a new access road to the Linford Lakes Study Centre (2) Outline application (matter of access to be considered, with matters of layout, scale, appearance and landscaping reserved) Linford Lakes Nature Reserve Wolverton Road Great Linford – **status registered. MKC Highways have objected.**
 - 6.4. **21/03346/FUL** Proposed siting of 25 static holiday caravans (to remain on pitch all year round) in lieu of 40 touring caravans on the eastern section of Cosgrove Park Main Street Cosgrove - **status 'registered' no updates this month**

- 6.5. **21/03701/DISCON** Approval of details required by condition 5 (Implementation of WSI for Archaeological Mitigation) of permission ref. 17/01536/OUT - Land To The East of Maltings Field Castlethorpe **decided – condition discharged**
- 6.6. **22/00270/FUL** - The erection of a single storey rear extensions to main dwelling and garage, and garage conversion (resubmission of 21/00016/FUL) 12 Shepperton Close **new plans submitted CPC have informed Case Officer that they are now happy**
- 6.7. 22/00437/FUL: Single storey rear and side & two storey rear extensions, including air source heat pump and solar panels to original rear roof slope Wren House 4 Maltings Court status 'registered'
- 7 **TO CONSIDER RESOLUTIONS (all supporting documentation to be circulated prior to meeting)**
- 7.1. To reply to Request for Information from NALC asking parishes to raise issues causing concern in small councils (Cllr Forgham)
- 7.2. To add to the 'cutting' landscaping schedule the trimming back of the area of shrubs and weeds at Station Road car park (Cllr Forgham)
- 7.3. To determine action on the rugby posts at the sports ground (Cllr Forgham)
- 7.4. To purchase a brazier and fittings to be lit as part of the Queen's Platinum Jubilee celebrations (Cllr Hinds)
- 7.5. To donate £30 to Bradwell Silver Band who will provide a bugler for the celebrations (Cllr Forgham)
- 7.6. To review stiles along public footpaths in the parish and whether to ask landowners to replace them with metal kissing gates available from MKC at no cost (Cllr Forgham)
- 7.7. To commission tree survey for all trees in Castle Field (Cllr Forgham)
- 7.8. To add to the 'mowing' landscape schedule the cutting of the Village Hall garden on a regular basis (Cllr Forgham)
- 7.9. To consider poor state of conifers at the village triangle and identify remedial action (Cllr Forgham)
- 7.10. To request the field owners' permission to plant trees adjacent to the railway line in Gobbey's Field (Cllr Forgham)
- 8 **TO CONSIDER FINANCIAL MATTERS (circulated prior to meeting)**
- 8.1. To agree the RFO payments schedule.
- 9 **CORRESPONDENCE RECEIVED (email circulated prior to meeting)**
- 9.1. None
- 10 **ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)**
- 11 **TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS/EVENTS**
- 11.1. Next meeting will be held at 7.30 on Monday May 9th in the Village Hall unless Covid conditions and/or Government guidance suggest reverting to a meeting of Parish Councillors by videoconference.
- 11.2. The Annual Parish meeting will be held at 7.00 on Monday April 11th again at the Village Hall with the above possible re-arrangement.

Appendix A – Schedule of Reports & File Notes

1. Clerk's Report (item 4.1)

To be circulated prior to meeting