



# Castlethorpe Parish Council

Parish Council General Meeting to be held on Monday 6<sup>th</sup> February at 7.30 pm

## AGENDA

Dear Parishioners

A General Meeting of Castlethorpe Parish Council will be held on the above date & time **in the Village Hall**, when the business set out below will be transacted. The meeting will be preceded by an Open Forum (15 minutes if necessary) People attending are asked to observe the following precautions to avoid any spread of Covid-19

- Seating will be laid out to observe social distancing where possible
- Use the hand sanitiser provided on entry.
- The hall will be ventilated as best as possible.
- **Do not attend if you are ill or have any Covid symptoms!**

Residents may ask questions in the Open Forum or by giving them to the Clerk or any Councillor by noon on the day of the meeting. Technology permitting, proceedings may be viewed on the 'Castlethorpe Parish Council' YouTube Channel, both as a live stream and as a recording which will be retained for at least a month. **There will be no stream to Facebook.**

Steve Bradbury  
Clerk to the Parish Council  
Phone: 01908 337928 or email: clerk@castlethorpe-pc.gov.uk

- 1 TO RECEIVE APOLOGIES FOR ABSENCE**
- 2 TO RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below**
- 3 TO APPROVE MINUTES OF THE LAST MEETING**
  - 3.1. To agree the minutes of the previous general meeting of the 9<sup>th</sup> January as a true record.
- 4 TO RECEIVE REPORTS**
  - 4.1. Clerks Report & Review of Actions (*to be circulated prior to meeting*)
  - 4.2. Ward Councillors Report (to be given at meeting)
- 5 TO CONSIDER PLANNING APPLICATIONS (previously viewed on line by Cllrs)**
  - 5.1. None
- 6 TO RECEIVE REPORT BACK ON PREVIOUS PLANNING APPLICATION**
  - 6.1. **21/03346/FUL** Proposed siting of 25 static holiday caravans (to remain on pitch all year round) in lieu of 40 touring caravans on the eastern section of Cosgrove Park Main Street Cosgrove - **status 'registered' a new version of a 'transport statement/delivery plan' has been submitted by the applicant confirming that delivery will be through Cosgrove village**
  - 6.2. **22/01156/FUL** - Erection of Cafe building (Class E(b)) with ancillary shower facilities and cycle stands, in an area of existing an unused hardstanding. Lodge Farm Business Centre Wolverton Road Castlethorpe – **status 'registered' still no updates since July 2022**
  - 6.3. **WNS/2022/1741/EIA** Application for full planning permission for the erection of 9 x employment units comprising circa 69,744sqm GIA. of floorspace within Class B2 or B8 Uses, with ancillary class E(g)(i) offices and E(g)(ii) research and development, together with country park, ground re-profiling in the country park, new vehicular access from the A508 and associated site infrastructure, including lorry parking – status pending  
[see: https://snc.planning-register.co.uk/Planning/Display/WNS/2022/1741/EIA](https://snc.planning-register.co.uk/Planning/Display/WNS/2022/1741/EIA)
  - 6.4. **22/02702/HOU** Two storey rear extension to existing garage to provide gym and home office above for ancillary use to the main properties. Existing garage conversion at 21 to be converted back to garage. 20 & 21 Lodge Farm Court **application permitted**
  - 6.4. **22/02895/DISCON** Approval of details required by conditions 6 (Sustainable Construction) and 7 (Sustainable Drainage Strategy) of permission ref. 21/03205/FUL 1 Wolverton Road **registered – no updates this month**
  - 6.5. **22/02959/TCA** The reduction to approx. top of the 1st floor window of Eucalyptus tree, the re-reduction to the height of the lowest tree and trimming of the front to shape the row of Beech trees, the re-pollarding of the upper canopy to previous points and reduction of lower limbs to shape the Willow tree, the removal to ground level of dead Lombardy Poplar, and removal of limb from Hazel tree growing towards a Magnolia Castle House 5 North Street - **no objections to TCA**

- 6.6. **22/03159/HOU** Erection of a two storey rear extension 17 Lodge Farm Court – **status ‘registered’ – comments made to MKC by 2 residents**
- 6.7. **22/03189/FUL** The erection of a single storey two bedroom residential dwelling, the creation of new access and associated parking, and works to stone wall. 11 South Street - **Status ‘registered’**
- 22/03190/LBC** Listed Building Consent for the erection of a single storey two bedroom residential dwelling, the creation of new access and associated parking, and works to stone wall. 11 South Street - **Status ‘registered’**
- 7 TO CONSIDER RESOLUTIONS (all supporting documentation to be circulated prior to meeting)**
- 7.1. To consider & agree to a public excluded part 2 of the meeting to discuss matters in accordance with Section 100(A) (4) of the Local Government Act 1972, as defined in paragraphs 1 of Part 1 of Schedule 12A to the Act
- 7.2. To consider supporting a request for enforcement made by a neighbour about developments at Nos 36 and 38 Shepperton Close
- 7.3. Resolutions relating to Clubhouse project (all Cllr Ayles)
- 7.3.1. To commission architect’s drawings of a clubhouse extension to the cricket pavilion
- 7.3.3. Subject to CPC approval of the final drawings, to authorise the architect to submit drawings to MKCC for full planning approval
- 7.3.3. To confirm with MKCC that this development would qualify in principle for the S106 funding and start the application process
- 7.3.4. To adopt in principle the governance arrangements outlined in papers for meeting of 19<sup>th</sup> January and appoint a Project Board
- 7.3.5. To decide on a form of survey or Poll to confirm or not the wish of the village for a social club.
- 7.3.6. To arrange the removal of the LPG tank
- 7.4. To consider concessionary Village Hall hire rates for a new Pre-School (Cllr Forgham)
- 7.5. To consider arrangements for the King's Coronation (Cllr Ayles)
- 7.6. To consider the proposed MKCC Local Cycling and Walking Infrastructure Plan (Cllrs Merritt & Keane)
- 7.7. To discuss arrangements for the Parish Council Open Session on Sunday 26<sup>th</sup> February (Cllr Ayles)
- 7.8. To consider repairs to fence between Castle Field and Church (Cllr Markham)
- 7.9. To consider state of trees on Bullington End Road and Wolverton Road (Cllr Markham)
- 8 TO CONSIDER FINANCIAL MATTERS (circulated prior to meeting)**
- 8.1. To agree the RFO payments schedule.
- 9 CORRESPONDENCE RECEIVED (email circulated prior to meeting)**
- 9.1. None
- 10 ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)**
- 11 TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS/EVENTS**
- 11.1. Next meeting will be held at 7.30 on Monday March 6<sup>th</sup> in the Village Hall.
- PART 2**
- 12 RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below**
- 13 TO CONSIDER RESOLUTIONS**
- 13.1. To consider taking legal advice on MKCC's conduct in the development of Carrington Grove (Cllr Ayles)
- 13.2. To submit a formal complaint about MKCC's conduct in the development of Carrington Grove (Cllr Ayles)

## Appendix A – Schedule of Reports & File Notes

1. **Clerk’s Report (item 4.1)**  
To be circulated prior to meeting