



# Castlethorpe Parish Council

Minutes of a Sports Ground Committee Extraordinary Meeting held in the Village Hall on Monday 24th April 2023

**PRESENT: Councillors Forgham, Merritt, Ayles, Sawbridge, Markham, the Clerk, David Spinelli**

There was no public Open session, the meeting commenced at 7.00 pm

- |          |   |               |
|----------|---|---------------|
| <b>1</b> | <b>APOLOGIES FOR ABSENCE</b>  | <b>ACTION</b> |
| 1.1      | Neil Humphrey – accepted  |               |
| <b>2</b> | <b>TO ELECT A CHAIR</b>   |               |
| 2.1.     | Cllr Ayles proposed Cllr Forgham, seconded by Cllr Sawbridge and agreed unanimously   |               |
| <b>3</b> | <b>TO RECEIVE DECLARATIONS OF INTEREST</b>  |               |
| 3.1      | None  |               |
| <b>4</b> | <b>TO CONSIDER RESOLUTIONS</b>  |               |
| 4.1.     | A public excluded part 2 of the meeting to discuss matters in accordance with Section 100(A) (4) of the Local Government Act 1972, as defined in paragraphs 1 of Part 1 of Schedule 12A to the Act was proposed by Cllr Ayles, seconded by Cllr Sawbridge and agreed unanimously.   |               |
| <b>5</b> | <b>ANY OTHER BUSINESS</b>   |               |
| 5.1      | The Clerk raised the matter of a burst water pipe in the garage and damaged guttering. Cllr Ayles proposed that a quote is obtained from the handyman and if within the Clerks delegated spend authority the repair be commissioned.  | Clerk         |
| 5.2      | Cllr Markham agreed to dispose of the old football club doors   | Cllr Markham  |
|          | <b>PART 2</b>   |               |
| <b>6</b> | <b>TO RECEIVE DECLARATIONS OF INTEREST</b>  |               |
| 6.1      | None  |               |
| <b>7</b> | <b>TO CONSIDER RESOLUTIONS</b>  |               |
| 7.1      | Three quotes had been circulated prior to meeting. It was considered that all three quotes were from acceptable companies but it was noted that one had quoted for branded parts and two for non-branded. It was agreed that genuine parts should be used and that the Clerk ensure that all quotes reflected this. Cllr Ayles therefore proposed that on receiving the revised quotes the Clerk place an order with the least expensive, seconded by Cllr Sawbridge and agreed unanimously. Clerk to arrange | Clerk         |
| 7.2      | The clerk has been in touch with the company that installed the tennis floodlights and arranged for a site visit next week. The faulty pole has been secured in the meantime.   |               |

The meeting closed at 7.20 there being no further business