



# Castlethorpe Parish Council

Parish Council General Meeting to be held  
on Monday 2<sup>nd</sup> October at 7.30 pm

## AGENDA

Dear Parishioners

A General Meeting of Castlethorpe Parish Council will be held on the above date & time **in the Village Hall**, when the business set out below will be transacted.

**Please do not attend if you are ill or have any Covid symptoms**

Residents may ask questions in the Open Forum or by giving them to the Clerk or any Councillor by noon on the day of the meeting

Technology permitting, proceedings may be viewed on the 'Castlethorpe Parish Council' YouTube Channel, both as a live stream and as a recording which will be retained for at least a month. **There will be no stream to Facebook.**

Jacquie Ladyman

Clerk to the Parish Council

Phone: 07707 836973 or email: [clerk@castlethorpe-pc.gov.uk](mailto:clerk@castlethorpe-pc.gov.uk)

<b>1</b>		<b>TO RECEIVE APOLOGIES FOR ABSENCE</b>
<b>2</b>		<b>TO RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below</b>
<b>3</b>		<b>TO APPROVE MINUTES OF THE LAST MEETING</b>
	3.1	To agree the minutes of the previous meeting of the 4 <sup>th</sup> September 2023 as a true and accurate record.
<b>4</b>		<b>TO RECEIVE REPORTS</b>
	4.1	Clerks Report & Review of Actions (to be circulated prior to meeting)
	4.2	Ward Councillors Report (to be given at meeting)
	4.3	Update on clubhouse progress
	4.4	File note on Parishes Forum 14/9/23
	4.5	Update on streetlighting progress
<b>5</b>		<b>TO CONSIDER PLANNING APPLICATIONS (previously viewed on line by Cllrs)</b>
	5.1	<b>23/02082/HOU</b> – 7 The Chestnuts, Castlethorpe - Erection of part first floor, part two storey rear extension
	5.2	<b>23/01222/FUL</b> – Cosgrove Lodge Park, Cosgrove - Proposed static caravan for residential warden's accommodation
	5.3	<b>23/02049/DISCON</b> – Cosgrove Park, Cosgrove - Approval of details required by conditions 3 (drainage design), 4 (surface water run off), 10 (finished floor levels), 13 (sustainability statement), and 14 (flood evacuation management plan) of permission ref. 21/03346/FUL
	5.4	<b>23/01255/HOU</b> – 17 The Chequers, Castlethorpe - Erection of a single and two storey rear extension with saltbox style roof over and new front porch. Alterations to existing fenestration and material changes to existing walls. New side door and window (resubmission of 23/01255/HOU)
<b>6</b>		<b>TO RECEIVE REPORT BACK ON PREVIOUS PLANNING APPLICATION</b>
	6.1	<b>WNS/2022/1741/EIA</b> Application for full planning permission for the erection of 9 x employment units comprising circa 69,744sqm GIA. of floorspace within Class B2 or B8 Uses, with ancillary class E(g)(i) offices and E(g)(ii) research and development, together with country park, ground re-profiling in the country park, new vehicular access from the A508 and associated site infrastructure, including lorry parking – status pending – <b>currently update not available as issue with website</b> see: <a href="https://snc.planning-register.co.uk/Planning/Display/WNS/2022/1741/EIA">https://snc.planning-register.co.uk/Planning/Display/WNS/2022/1741/EIA</a>
	6.2	<b>23/01332</b> – 6 South Street, Castlethorpe - Listed Building Consent for the installation of a new bathroom to allow existing bathroom to be removed thus allowing the original building to be reinstated as a single dwelling – <b>Application permitted</b>
	6.3	<b>23/01779</b> - 3 Bens Close, Castlethorpe - The erection of a two storey rear and side extension
	6.4	<b>11/01593</b> Old Station Yard, Castlethorpe - Approval of details required by conditions 8 (Boundary Treatments), 17 (Bin Stores) and 24 (SuDS)
	6.5	<b>23/01772/TCA</b> – Maltings Farm, 48 South Street, Castlethorpe - crown reduction wherever needed, to reduce the heaviest and most vulnerable branches by approximately 3 metres, and the pruning back of the canopy by 2.5 metres from adjacent property of Cedar tree (T1). <b>Application permitted</b>

<b>7</b>		<b>TO CONSIDER RESOLUTIONS (all supporting documentation to be circulated prior to meeting)</b>
	7.1	To consider & agree to a public excluded part 2 of the meeting to discuss matters in accordance with Section 100(A) (4) of the Local Government Act 1972, as defined in paragraphs 1 of Part 1 of Schedule12A to the Act
	7.2	To agree to delegate authority for clubhouse payments to Cllr Ayles, Cllr Merritt and the Clerk
	7.3	To consider replacing the picnic tables in the Fishponds next Spring
	7.4	To consider cutting the hedge at the back of the sports field and the hedge leading into Castle field from Thrupp Close twice a year, once before nesting season and again after.
	7.5	To select a suitable secure location for the display of the Morris Cup for Best Kept Village and a site for the plaque
	7.6	To agree location and variety of donated tree for winning the Best Kept Village competition
	7.7	To agree to conduct an informal survey on the villager's willingness to accept a small increase in precept to fund a loan for the clubhouse
	7.8	To agree a donation of £30 each to the Royal British Legion for a wreath and New Bradwell Silver Band for a bugler for Remembrance Sunday
<b>8</b>		<b>TO CONSIDER FINANCIAL MATTERS (circulated prior to meeting)</b>
	8.1	To agree the RFO payment schedule
<b>9</b>		<b>CORRESPONDENCE RECEIVED</b>
	9.1	Email and photos received from a resident regarding rubbish left by Network rail overnight workers. This has been raised with Network Rail customer services and they have apologised.
<b>10</b>		<b>ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)</b>
<b>11</b>		<b>TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS/EVENTS</b>
	11.1	Next Parish Council meeting will be held at 7.30 on Monday 6 <sup>th</sup> November in the Village Hall
	11.2	MKALC New City Plan Conference – 22 <sup>nd</sup> November
	11.3	Agree attendance at Parishes Forum going forward
		<b>PART 2</b>
<b>12</b>		<b>RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below</b>
<b>13</b>		<b>TO RECEIVE REPORTS</b>
	13.1	Clubhouse finance report
<b>14</b>		<b>TO CONSIDER RESOLUTIONS (all supporting documentation to be circulated prior to meeting)</b>
	14.1	To agree quotation for repairing a leak at the cricket pavilion garage and replacing the outside water tap at the football pavilion