



Castlethorpe Parish Council

Minutes of a Parish Council Extraordinary Meeting held on Monday 23rd October at 8.00 p.m. in the Village Hall

PRESENT: Councillors Ayles, Bradbury, Forgham, Hinds, Markham, Merritt and the Clerk

The open meeting commenced at 8.00 pm.

Cllr Ayles explained that an extraordinary meeting had been called to select a preferred supplier to carry out the works at the pavilion and clubhouse. The bids that we received following our invitation to tender in July were all too high so negotiations have been taking place to reduce costs which included making some internal alternations in the pavilion. The clubhouse external appearance has not altered apart from an additional fire exit on the rear of the building. Works on the pavilion side will need to be completed by the end of March ready for use at the start of the new cricket season. The clubhouse, although will have been built will not be ready for use. It will then need to be fitted out and we need to raise funds to do this, predominantly via grants. If anyone in the village has experience of grant fund raising or is willing to help with this, please contact Steve Bradbury.

The project board are now in a position to make a recommendation to the Parish Council and Cllr Ayles thanked the project board, in particular Luke Jefferies and Lawrence Chapman for their hard work. We have to consider the bids in Part 2 of the meeting as they are confidential so Cllr Ayles closed the open session at 8.03 pm.

1		TO RECEIVE APOLOGIES FOR ABSENCE	
	1.1	Councillor Sawbridge	
2		TO CONSIDER RESOLUTIONS	
	2.1	To consider & agree to a public excluded part 2 of the meeting to discuss matters in accordance with Section 100(A) (4) of the Local Government Act 1972, as defined in paragraphs 1 of Part 1 of Schedule 12A to the Act – proposed by Cllr Ayles, seconded by Cllr Bradbury and agreed unanimously	
		PART 2	
3		TO RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below	
	3.1	None noted	
4		TO CONSIDER RESOLUTIONS (all supporting documentation to be circulated prior to meeting)	
	4.1	Cllr Ayles recapped the supplier selection process and stressed we had followed the procurement guidelines as laid down by Public Contracts Regulations 2015. We have £185k S106 monies, £50k sports ground bond and £30k from our reserves which will leave around £15k in reserves. It was agreed at the September Parish Council meeting to apply for a £50k loan from the public works loan board, this amount will be reviewed throughout the project and will be substantially used for the clubhouse kit out depending on the success of obtaining grants. All members of the project board unanimously recommend Hickfords as the preferred supplier. Cllr Ayles proposed accepting Hickfords as the preferred supplier and that the Parish Council authorise the Clerk to negotiate and sign the pro forma JCT (minor Works) contract with Hickfords subject to authorisation by Cllrs Ayles, Bradbury and Merritt. Cllr Bradbury seconded and all agreed unanimously.	

The meeting closed at 8.20