



# Castlethorpe Parish Council

Parish Council General Meeting to be held on  
Monday 4<sup>th</sup> December at 7.30 pm

## AGENDA

Dear Parishioners

A General Meeting of Castlethorpe Parish Council will be held on the above date & time in the Village Hall, when the business set out below will be transacted.

**Please do not attend if you are ill or have any Covid symptoms**

Residents may ask questions in the Open Forum or by giving them to the Clerk or any Councillor by noon on the day of the meeting

Technology permitting, proceedings may be viewed on the 'Castlethorpe Parish Council' YouTube Channel, both as a live stream and as a recording which will be retained for at least a month. **There will be no stream to Facebook.**

Jacquie Ladyman  
Clerk to the Parish Council  
Phone: 07707 836973 or email: [clerk@castlethorpe-pc.gov.uk](mailto:clerk@castlethorpe-pc.gov.uk)

<b>1</b>		<b>TO RECEIVE APOLOGIES FOR ABSENCE</b>
<b>2</b>		<b>TO RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below</b>
<b>3</b>		<b>TO APPROVE MINUTES OF THE LAST MEETING</b>
	3.1	To agree the minutes of the previous meeting of the 6 <sup>th</sup> November as a true and accurate record.
<b>4</b>		<b>TO RECEIVE REPORTS</b>
	4.1	Clerks Report & Review of Actions (to be circulated prior to meeting)
	4.2	Ward Councillors Report (to be given at meeting)
	4.3	Clubhouse report
<b>5</b>		<b>TO CONSIDER PLANNING APPLICATIONS (previously viewed on line by Cllrs)</b>
	5.1	<b>23/02523/FUL</b> – 6A The Chestnuts, Castlethorpe – erection of a single storey front extension to the existing village store and alteration of fenestration
	5.2	<b>23/02435/HOU</b> – 17 Lodge Farm Court, Castlethorpe - erection of a two-storey rear extension and insertion of first floor window (resubmission of 22/03159/HOU)
	5.3	<b>23/02488/TPO</b> – 49 Shepperton Close, Castlethorpe - the felling of Scots Pine ( <i>Pinus sylvestris</i> - T0165) (16m tall and 8m spread) due to poor condition with defoliation and decline in the top third of the crown protected by Milton Keynes Council Tree Preservation Order no. PS/540/15/21
	5.4	<b>23/02637/DISCON</b> – Former Station Yard, Castlethorpe - approval of details required by condition 8 (Boundary Treatments) and condition 24 (Surface Water Drainage)
	5.5	<b>23/02596/TCA</b> – Chestnuts, South Street, Castlethorpe - the crown reduction of a Copper Beech (T1) by 3 metres and the crown reduction of a Magnolia (T4) by 2 metres
	5.6	<b>23/02606/TCA</b> – 6 South Street, Castlethorpe - the complete removal of a Giant Sequoia tree (T5), a European Lime tree (T6), and a Cypress/Cupress tree (T7)
<b>6</b>		<b>TO RECEIVE REPORT BACK ON PREVIOUS PLANNING APPLICATION</b>
	6.1	<b>WNS/2022/1741/EIA</b> Application for full planning permission for the erection of 9 x employment units comprising circa 69,744sqm GIA. of floorspace within Class B2 or B8 Uses, with ancillary class E(g)(i) offices and E(g)(ii) research and development, together with country park, ground re-profiling in the country park, new vehicular access from the A508 and associated site infrastructure, including lorry parking – status pending
	6.2	<b>23/02082/HOU</b> – 7 The Chestnuts, Castlethorpe - Erection of part first floor, part two storey rear extension
	6.3	<b>23/01222/FUL</b> – Cosgrove Lodge Park, Cosgrove - Proposed static caravan for residential warden's accommodation – <b>Planning approved</b>
	6.4	<b>23/02049/DISCON</b> – Cosgrove Park, Cosgrove - Approval of details required by conditions 3 (drainage design), 4 (surface water run off), 10 (finished floor levels), 13 (sustainability statement), and 14 (flood evacuation management plan) of permission ref. 21/03346/FUL <b>Conditions 3, 4 and 10 refused. Conditions 13 and 14 approved</b>
	6.5	<b>23/01255/HOU</b> – 17 The Chequers, Castlethorpe - Erection of a single and two storey rear extension with saltbox style roof over and new front porch. Alterations to existing fenestration and material changes to existing walls. New side door and window (resubmission of 23/01255/HOU)

6.6	<b>23/01334/FUL</b> - Resurfacing, widening and partial regrading of a section of the existing shared use cycle and pedestrian path (National Cycle Network Route 6) between Fox Covert Lane, Castlethorpe to a point on the River Great Ouse, Milton Keynes – <b>Application permitted</b>
6.7	<b>23/02264/CLUH</b> – 6 South Street, Castlethorpe - Certificate of lawfulness for the proposed removal of existing side gate and surrounding brickwork to be replaced with enlarged opening and timber gate – for info only.
<b>7</b>	<b>TO CONSIDER RESOLUTIONS (all supporting documentation to be circulated prior to meeting)</b>
7.1	To consider & agree to a public excluded part 2 of the meeting to discuss matters in accordance with Section 100(A) (4) of the Local Government Act 1972, as defined in paragraphs 1 of Part 1 of Schedule 12A to the Act
7.2	To agree to delegate authority to Cllr Ayles, Bradbury and Merritt to authorise the Clerk to sign change orders on the clubhouse up to a certain sum
7.3	To agree in principle the modus operandi of 'Castlethorpe Community Space CIC'
7.4	To consider next steps for a village green application for Gobbey's Field
7.5	To approve the reappointment of Davina Brown as a Parish appointed Trustee of the Charity for the poor of Castlethorpe for a further 5 years.
7.6	To approve the purchase and installation of a remembrance plaque to be sited next to the Redwood Tree on the triangle
7.7	To consider opening an interest-bearing account to replace the Bank of Ireland account from March next year
<b>8</b>	<b>TO CONSIDER FINANCIAL MATTERS (circulated prior to meeting)</b>
8.1	To agree the RFO payment schedule
8.2	To consider draft budget
<b>9</b>	<b>CORRESPONDENCE RECEIVED</b>
9.1	A resident in Paddock Close has written to ask who is responsible for the overgrown land at the end of Paddock Close as trees are overhanging their garden
9.2	A resident who backs onto Hanslope Road has written to say the new SID is intruding their property as it is too bright and high and they would like it moved.
<b>10</b>	<b>ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)</b>
<b>11</b>	<b>TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS/EVENTS</b>
11.1	Next Parish Council meeting will be held at 7.30 on Monday 8 <sup>th</sup> January 2024 in the Village Hall
	<b>PART 2</b>
<b>12</b>	<b>RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below</b>
<b>13</b>	<b>TO RECEIVE REPORTS</b>
<b>14</b>	<b>TO CONSIDER RESOLUTIONS (all supporting documentation to be circulated prior to meeting)</b>
14.1	To consider renewal quotes for gas supply at the village hall
14.2	Agree Parish Council insurance renewal quote