



# Castlethorpe Parish Council

Minutes of a Parish Council General Meeting held on  
Monday 8<sup>th</sup> January at 7.30 p.m. in the village hall

**PRESENT: Councillors Ayles, Bradbury, Forgham, Hinds, Markham, Merritt, Sawbridge, Ward Cllr Andrews, Ward Cllr Wardle, the Clerk and four members of the public. The meeting was also streamed via YouTube.**

The meeting commenced at 7.30 pm and Cllr Ayles wished residents a very Happy New Year.

Cllr Ayles introduced PCSO Terry Rhodes, PCSO Tilly Skippen and PC Dan Allen, unfortunately Sergeant Tom Montgomery had been called away. Cllr Ayles explained that there had been four crimes reported recently, two van break-ins, two cars had been set alight and a case of anti-social behaviour. This is not normal in Castlethorpe so has caused some concern. Cllr Ayles also mentioned the decreased police presence and reduced contact over his time in office. PCSO Terry Rhodes advised that he thought a statement had been circulated prior to the meeting but would pass on what information he could. Recruitment has improved recently and the neighbourhood team now consists of 1 x sergeant, 3 x PCs, 3 x PCSOs and 2 further PCSOs will be joining in February. PCSO Rhodes confirmed that the recent spate of van thefts had affected the whole of North Milton Keynes and investigations are ongoing, however this is a national wide issue. Cllr Ayles asked if these break-ins were still taking place and was there was anything residents with vans could do. It was advised that valuables be removed from vans and signage displayed stated this and if possible park vans in such a way that makes access to doors more difficult. With regard to the car fires, he was not aware of this crime. The affected resident was at the meeting and confirmed it was reported to the police and she had knocked on nearby doors to see if anyone had CCTV. The crime number and details were given to PC Dan Allen. Cllr Sawbridge confirmed that she had spoken to Sergeant Tom Montgomery who had given an update on the anti-social behaviour case and this is in hand. PCSO Rhodes reassured the meeting that things are looking better for neighbourhood policing with healthier numbers and he will forward the Inspectors report for circulation. Cllr Bradbury asked whether the ANPRs that are cited in the villages are used when crimes are reported, PSCO Rhodes confirmed that these are indeed used and provide valuable information. Cllr Markham mentioned the speeding around the village, especially along Bullington End Road. PSCOs can't enforce but have now been given powers aligned with Community Speed Watch teams which means they can issue warning letters to offenders and are happy to carry this out on any problem areas. Cllr Ayles advised he has historic data from the speed indicator devices positioned on Wolverton Road and Hanslope Road and will forward this on. A resident asked if there were any initiatives to help with marking of tools etc., Cllr Bradbury mentioned that we still had some credit for Smart Water packs, the Clerk will check if these are still valid.

A resident from Station Road spoke about the risk of flooding as the drainpipe on the cattle grid is too high to take the water away and the verge is full of mud and debris so the water sits there and subsequently overflows. The storm drains along the final stretch of road narrowing's are also blocked and the wash from cars driving past is pushing the water into the front gardens of the properties along that stretch. The drains were reported and the response from MKCC was that it wasn't 'economically viable' to clear them. Luke Stacey has been made aware of the cattle grid problem and is going to look at this and the Clerk will follow this up. The drains are the responsibility of MKCC and we will report this, he asked the resident and any other properties along there to report it as well. Ward Councillor Andrews will also mention the MKCC response to Graham Cox at a meeting he has with him this week. Cllr Ayles also asked Cllr Forgham to include the MKCC contact details on the village website, including the number for emergency Highways matters.

The Open Session closed at 8.03 pm

Cllr Ayles gave an overview of the Parish Council meeting content.

<b>1</b>		<b>TO RECEIVE APOLOGIES FOR ABSENCE</b>	
	1.1	None	
<b>2</b>		<b>TO RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below</b>	
	2.1	Cllr Markham in relation to items 7.5	
<b>3</b>		<b>TO APPROVE MINUTES OF THE LAST MEETING</b>	
	3.1	Previous minutes from the Ordinary Meeting held on the 4 <sup>th</sup> December were proposed as a true and accurate record by Cllr Ayles seconded by Cllr Sawbridge and agreed unanimously	

<b>4</b>		<b>TO RECEIVE REPORTS</b>	
	4.1	<b>Clerks Report &amp; Review of Actions</b> – See Appendix A1. Matters arising from Clerks report.	
	4.1.1	Item 6 – Cllr Ayles advised that due to an issue with the block plan the application has to be restarted. The transfer of the land is expected to complete the work within the next 3 months	
	4.1.2	Item 15 – Cllr Markham asked whether it was a good idea to plant the Oak Tree in Gobbey's field given the indication of a potential planning application on the field. Cllr Ayles advised that he didn't think the two would be connected and advised that a meeting for Councillors is being held on the 7 <sup>th</sup> Feb where Andrew Turner will present the New City Plan to some of the rural affected parishes at which time Cllr Ayles hopes they will share what land is still in the plan following the completion of the first sifting. Cllr Bradbury advised that it would be good to know what their sifting criteria is and this will be asked at the meeting.	
	4.1.3	Item 14 – Cllr Forgham confirmed the Morris Cup is being displayed in the window of his house Item 11 – Cllr Bradbury has received a response from MKCC planning enforcement to say the case regarding the maintenance of culvert and grassed area of Carrington Grove had been closed. This is not the case as the area hasn't been laid to grass yet and needs to be part of a regular maintenance schedule, the culvert is still blocked and the swale areas are overgrown. Cllr Bradbury has therefore written back to MKCC planning enforcement to challenge this.	Cllr Bradbury
	4.2	<b>Ward Councillors Report</b>	
	4.2.1	Ward Councillor Chris Wardle advised that he is also chasing Highways following the temporary fix of the pothole on Bullington End Road to find out when a permanent repair will be carried out but hasn't received a response as yet. WNC have confirmed section of road from the small bridge to the Navigation is a candidate for thermal patching but haven't got a date for this yet.	
	4.2.2	The MKCC draft budget is now up for consultation and available online for public comment. The proposed Council tax increase is 4.99%. Cllr Ayles asked if there was anything directly affecting us like the bus service and Ward Councillor Wardle wasn't aware of anything but will know more once the final budget is issued.	
	4.3	<b>Clubhouse Progress</b> – See Appendix A2. No matters arising	
<b>5</b>		<b>TO CONSIDER PLANNING APPLICATIONS (previously viewed on line by Cllrs)</b>	
	5.1	<b>23/02735/DISCON</b> – The Cricket Pavilion, Castlethorpe - Approval of details required by condition 4 (Archaeological Watching Brief) of permission ref. 23/00976/FUL – <b>No comment</b>	
	5.2	<b>23/02773/NMA</b> – The Cricket Pavilion, Castlethorpe - Non-material amendment seeking to amend elevations in relation to door and window positions and size – <b>Approved</b>	
	5.3	<b>23/00976/FUL23/02723/TPO</b> – March House, North Street, Castlethorpe - The crown reduction of 3x Horse chestnut trees (T1, T2, T3) by 2.5 metres all round – <b>No comment</b>	
	5.4	<b>23/02400/TPO</b> – Chestnuts, South Street, Castlethorpe - The crown reduction by 3 metres all around of Chestnuts (T2, T3) – <b>No comment</b>	
	5.5	<b>22/03045/FUL</b> – Appeal against refusal for change of use from agriculture to mixed use agriculture, dog training / walking / exercise area with planting of trees with associated external works (Part Retrospective) at Leamington Farm, Bullington End, Hanslope, Milton Keynes, MK19 7ET – additional comments required to be submitted by 12 <sup>th</sup> January – <b>No comment, happy for this to be decided by the appeal process</b>	
<b>6</b>		<b>TO RECEIVE REPORT BACK ON PREVIOUS PLANNING APPLICATION</b>	
	6.1	<b>WNS/2022/1741/EIA</b> Application for full planning permission for the erection of 9 x employment units comprising circa 69,744sqm GIA. of floorspace within Class B2 or B8 Uses, with ancillary class E(g)(i) offices and E(g)(ii) research and development, together with country park, ground re-profiling in the country park, new vehicular access from the A508 and associated site infrastructure, including lorry parking – <b>status pending</b>	
	6.2	<b>23/02082/HOU</b> – 7 The Chestnuts, Castlethorpe - Erection of part first floor, part two storey rear extension – <b>Approved</b>	
	6.3	<b>23/02049/DISCON</b> – Cosgrove Park, Cosgrove - Approval of details required by conditions 3 (drainage design), 4 (surface water run off), 10 (finished floor levels), of permission ref. 21/03346/FUL <b>Conditions 3, 4 and 10 refused.</b>	
	6.4	<b>23/01255/HOU</b> – 17 The Chequers, Castlethorpe - Erection of a single and two storey rear extension with saltbox style roof over and new front porch. Alterations to existing	

6.5	fenestration and material changes to existing walls. New side door and window (resubmission of 23/01255/HOU) - <b>Approved</b> <b>23/02264/CLUH</b> – 6 South Street, Castlethorpe - Certificate of lawfulness for the proposed removal of existing side gate and surrounding brickwork to be replaced with enlarged opening and timber gate – for info only – <b>Approved</b>	
6.6	<b>23/02523/FUL</b> – 6A The Chestnuts, Castlethorpe – erection of a single storey front extension to the existing village store and alteration of fenestration	
6.7	<b>23/02435/HOU</b> – 17 Lodge Farm Court, Castlethorpe - erection of a two-storey rear extension and insertion of first floor window (resubmission of 22/03159/HOU	
6.8	<b>23/02488/TPO</b> – 49 Shepperton Close, Castlethorpe - the felling of Scots Pine (Pinus sylvestris - T0165) (16m tall and 8m spread) due to poor condition with defoliation and decline in the top third of the crown protected by Milton Keynes Council Tree Preservation Order no. PS/540/15/21 - <b>Approved</b>	
6.9	<b>23/02637/DISCON</b> – Former Station Yard, Castlethorpe - approval of details required by condition 8 (Boundary Treatments) and condition 24 (Surface Water Drainage)	
6.10	<b>23/02596/TCA</b> – Chestnuts, South Street, Castlethorpe - the crown reduction of a Copper Beech (T1) by 3 metres and the crown reduction of a Magnolia (T4) by 2 metres – <b>Application withdrawn</b>	
6.11	<b>23/02606/TCA</b> – 6 South Street, Castlethorpe - the complete removal of a Giant Sequoia tree (T5), a European Lime tree (T6), and a Cypress/Cupress tree (T7) – <b>Approved</b>	
<b>7</b>	<b>TO CONSIDER RESOLUTIONS (all supporting documentation to be circulated prior to meeting)</b>	
7.1	To consider & agree to a public excluded part 2 of the meeting to discuss matters in accordance with Section 100(A) (4) of the Local Government Act 1972, as defined in paragraphs 1 of Part 1 of Schedule 12A to the Act – proposed by Cllr Ayles, seconded by Cllr Merritt and agreed unanimously	
7.2	Cllr Ayles proposed forming a Public Art advisory group to come up with ideas on how the S106 Public Art Fund monies can be spent on artwork for the Clubhouse and village shop extension. A theme would need to be agreed and then ideas put forward on what form the artwork should take. Cllr Ayles proposed that Cllr Forgham put a request out for anyone with artistic flare who would like to join this advisory group to come forward. Once an idea has been worked up, the Parish Council will go out to local artists to ask if they would be interested in quoting for the commission. Artists who would wish to submit a quote would not be able to be part of the advisory panel.	Cllr Forgham
7.3	Cllr Bradbury proposed renewing the lease between the Parish Council and the Castlethorpe Sports Association for a one-year term which was agreed unanimously	Clerk
7.4	Cllr Ayles proposed refreshing the £5k authorisation that Cllrs Ayles, Bradbury and Merritt have to authorise the Clerk to pay invoices in relation to the clubhouse works. Cllr Bradbury suggested that 2 of the 3 nominated Cllrs be able to do this rather than all 3 and this was agreed unanimously	Clerk
7.5	Cllr Ayles proposed making a request to Highways for a 40mph speed limit from Glenmore Farm to the existing 30mph limit as you come into the village. Agreed unanimously.	Clerk
7.6	Cllr Ayles proposed formally authorising the Clerk to transfer £30k from the Parish Council reserves account and £50k from the sports ground bond to the Parish Council current account at various intervals of the build programme to ensure sufficient funds are in the account to pay the contractor on time. It was also proposed to start the application for the PWBL. Cllr Bradbury seconded and agreed unanimously	Clerk
7.7	The poor road conditions in Castlethorpe were discussed and it was proposed that the Clerk add these to the list of Highways issues for discussion at the next meeting with them and copy the Ward Councillors for them to also chase progress. The main areas of concern in the village are: Bullington End Road, North Street, the area of parking outside of the school and the new 'centre of the village resurfacing' that is fairly new is already starting to fail. It was proposed to create a central list of the potholes around the village and Cllr Ayles urged residents to report potholes to MKCC via their website and submit claims for damaged vehicles where appropriate.	Clerk
7.8	Cllr Forgham advised that the deterioration of The Carrington Arms was causing concern as the crack in the wall had widened and stone is falling onto the path. Cllr Ayles had retrieved previous correspondence relating to this which was over 5 years old. It was therefore proposed that the Clerk write to Simon Peart at MKCC Conservation to report that the building is continuing to deteriorate and is a danger to pedestrians and ask them to come out and look at it. Agreed unanimously	Clerk

<b>8</b>		<b>TO CONSIDER FINANCIAL MATTERS (circulated prior to meeting)</b>	
	8.1	The RFO payment schedule was proposed by Cllr Ayles, seconded by Cllr Forgham and agreed unanimously.	
	8.2	Version 2a of the draft budget had been circulated (see Appendix A3). Cllr Ayles ran through it and concluded that it is very tight given the provision of £4k for PWLB loan repayments. Cllr Ayles proposed the budget be approved and a precept increase of 9.99%, Cllr Bradbury seconded and agreed unanimously	
<b>9</b>		<b>CORRESPONDENCE RECEIVED (circulated prior to meeting)</b>	
	9.1	A resident had written with concerns of flooding on Station Road due to a blocked pipe in the cattle grid, overgrown verges and blocked storm water drains – this was discussed under item 7.7	
	9.2	A resident had written with concerns about the state of the parking area in front of the school, the roads in general and the number of HGVs coming through the village – this was discussed under item 7.7	
<b>10</b>		<b>ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)</b>	
	10.1	Gobbey's Field - Cllr Sawbridge was very disappointed with the response from residents following requests for them to complete a form that has been produced to show support for making Gobbey's field a public open space. Forms are available on the village website or can be collected from Cllr Sawbridge at 14 South Street, Cllr Hinds at 27 The Chequers or Peter Clark at 6 South Street. If over the past 20 plus years you have used Gobbey's field, please consider showing your support, applications can be made per person not per household.	
	10.2	Cllr Markham would like to pursue a previous request to write to Hanslope Park to see if any ex-gratia payments would be available to contribute towards the resurfacing of Bullington End Road given the amount of increased traffic now using the road. Cllr Ayles agreed to look back over his files to see if any correspondence can be found relating to a previous payment made by them.	Cllr Ayles
<b>11</b>		<b>TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS/EVENTS</b>	
	11.1	Next meeting will be held at 7.30 on Monday 5 <sup>th</sup> February in the Village Hall New City Plan presentation 7 <sup>th</sup> February time and venue tbc – All Cllrs are invited to attend this presentation if they can. (Post Meeting Note: 6pm 7 <sup>th</sup> February at Hanslope Community Hall)	
<b>PART 2</b>			
<b>12</b>		<b>RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below</b>	
	12.1	None	
<b>13</b>		<b>TO RECEIVE REPORTS</b>	
	13.1	None	
<b>14</b>		<b>TO CONSIDER RESOLUTIONS (all supporting documentation circulated prior to meeting)</b>	
	14.1	A quote for further work to one of the trees in Castle field had been received from Broderick Tree Care and Cllr Ayles proposed that we accept the quote once MKCC have advised whether a new TPO planning application is required. Cllr Markham seconded and agreed unanimously.	Clerk
	14.2	A quote had been received by MKCC to move the speed indicator device on Hanslope Road which a resident finds intrusive. The residents have agreed to contribute 50% of the costs. Cllr Ayles proposed this work be carried out, Cllr Forgham seconded and agreed unanimously	Clerk
	14.3	A request had been received from Cosgrove Parish Council asking for a contribution towards cutting the triangle and grass verge at the give way junction onto Yardley Road three times a year during the growing season. Cllr Ayles confirmed happy to support this once a specific amount of expected contribution is received	Clerk
	14.4	Cllr Forgham proposed authorising a spend of around £1000 to replace the ceiling lights in the village hall with dimmable colour temperature adjustable LED light units, Cllr Ayles seconded and agreed unanimously	Cllr Forgham

There being no further business the meeting closed at 9.35 pm

**APPENDIX A1 – CLERK’S REPORT AND OPEN ACTIONS 08/01/2024**

1	Letter sent to Nursery to remind parents not to block School Lane, nursery advised that they will send a note out and also suggested informing school of the problem	For info
2.	At a recent Sport Ground meeting it was agreed to advertise for a groundsman to maintain the sports fields. An advert has been placed and we have received 6 responses so far, closing date for responses is 19 <sup>th</sup> January.	For info
3	The Winter Plan contribution of £500 was passed to the Church and a further £200 has now been secured which will help fund the monthly ‘soup & a roll’ scheme which is held at the Church on the last Thursday of the month	Clerk
4	A new litter bin for Shepperton Close is to be ordered	Clerk
	Cllrs Ayles and Forgham are set up with authority for online banking and electronic payments were made successfully. Clerk to now arrange for other Councillors to be set up – in progress	Clerk
5	Cllr Merritt to arrange for supplier to come out and assess defibrillators and advise what maintenance is required	Cllr Merritt Outstanding
6	Cllr Ayles has re-opened discussions with MKCC about potential transfer of land to the side of 6 The Chestnuts as the resident has withdrawn his former objections. Cllr Ayles meeting met surveyor on site on the 6/11/23 and surveyor (Karmil Bader) and MKCC Asset Manager (Paul Freeman) to obtain approval from Housing for transfer. Planning Application scheduled for decision 3/1/24.	Cllr Ayles Ongoing
7	Waiting for PropertyCare to schedule repair works to the ceiling, extractor fan and PIR light at the football club	Clerk Outstanding
8	Cllr Bradbury will contact Lee Turnham at Community Speedwatch UK to register and arrange training for the 7 volunteers – <b>contact being made with original volunteers and training will be arranged during October</b>	Cllr Bradbury Outstanding
9	Meeting will be arranged with one of the Duke of Edinburgh Award participants, the other has repeatedly failed to respond to emails as has her mother. Meeting to conclude will be arranged	Cllr Bradbury Outstanding
10	Cllr Markham to purchase a chain and combination lock then provide combination to the landscapers and to nearby neighbours. It was agreed that a combination lock should also be put on the other entrance gate to the Fishponds using the same combination	Cllr Markham Outstanding
11	Stonewater Neighbourhood team had told Cllr Bradbury that they were unaware of any ongoing responsibility for maintaining the two communal areas at the end of Paddock Close, despite his having previously received an email from the company saying that they would put the areas on a maintenance schedule. He has sent them the email plus photos of the overgrown areas and has raised concerns about their failure to lay and maintain the grass areas as per their submitted landscape plan and about the culvert that has been blocked for many months – <b>Complaint now raised with Planning Enforcement awaiting response. The swale has been cleared but other areas outstanding, Cllr Bradbury will pursue with Planning Enforcement</b>	Cllr Bradbury Ongoing
12	The Clerk has contacted Hanslope and Haversham Clerks for their view on approaching Hanslope Park for an exgratia grant. <b>They are happy to proceed but have no historic data to refer back to. Cllr Merritt will forward speak to a colleague in the Estates Dept at Hanslope Park</b>	Clerk/Cllr Merritt Outstanding
13	There is an issue with one of the floodlights which has become unstable, quote for repair has been received. <b>Cllr Markham has met with Michael Lever to discuss options, awaiting suggestions and quote.</b>	Clerk Outstanding
14	Decide on a location for the Morris Cup and also for the Sword when it arrives in March	All Outstanding
15	The Oak tree in Gobbey’s field will be planted by RTM in January	Clerk
16	A quote is being requested to repair bench by the bus stop on village hall side of North Street	Cllr Markham
17	We have been allocated 3 silver birch type trees from MKCC, they have asked for suggested locations which are by the new bench in The Chequers and/or corner of Bullington End Road/Wolverton Road – MKCC looking at in January	Clerk

18	Cllr Forgham has let the Clerk know the preferred location for a dog litter bin in Shepperton Close. The Clerk will now contact the contractor to order this, arrange for the one in Castle field to be moved and ask about swapping the one outside school which is very tatty – <b>Contractor coming out to have a look 11<sup>th</sup> Jan</b>	Clerk
	<b>Items outstanding with MKCC Highways Department to be raised when monthly meetings resume</b>	
19	Cllr Ayles has asked MKCC Road Safety Officer Keith Wheeler whether the village can be designated as a 20 mph area. He has responded that ‘the 20 mph application process is ready and waiting for sign off’ at which time requests will be considered.	
20	MKCC have asked their contractor to see if they can source the ‘golden resin’ required to replace black tarmac following street repairs. If positive, they will inform Anglian Water and work out a way forward to relay the surface with their Streetworks team.	
21	Email and photo sent to Highways customer services asking if it is possible to reverse the priority coming through the build out in front of the terraced houses in Station Road to give priority to vehicles coming into the village. Awaiting response	
22	An enquiry with the Adoptions Team to establish current progress with Carrington Grove has been opened	
23	Street name sign for Carrington Grove is outstanding	
24	Potholes and poor surface of Bullington End Road have been reported to MKCC by numerous residents, Cllr Ayles has written separately to Highways asking for an emergency repair	
	<b>Items to be carried forward</b>	
25	Listing’ of water tower: The Clerk had written to Newport Pagnell TC asking for advice as they have recently made application for their Police Station to be listed by English Heritage. The Newport Pagnell TC Clerk informed that they had employed a consultant to make the application. The resultant copy has been circulated	Cllr Bradbury
26	Awaiting Land Registry to process request to turn lease for sports ground into full title – Weller Hedley have advised this is still with Land Registry who are currently experiencing a big backlog.	Clerk
27	We now have some information about start-up costs for preschool as is required by MKCC to consider releasing S106 monies from the Early Education S106 planning gain. <b>MKCC have advised that S106 monies can’t be used as the proposal doesn’t meet the necessary criteria. Stonewater have however agreed that they are happy for the monies to be used for a preschool and have confirmed this to MKCC. Staffing the preschool is an issue so this will be put on hold for the time being unless anyone else comes forward with a wish to running the preschool.</b>	
28	Arrange for brambles near the footbridge and going into Fishponds to be weedkilled next Spring	Clerk
29	Purchase 2 x wooden picnic tables for the Fishponds play area by next Spring	Clerk
30	Remove the low level prickly shrubs growing along the fence at the bottom of the football pitches by next Spring	Clerk

## **APPENDIX A2**

### **Clubhouse Report 8<sup>th</sup> January 2024**

#### **Phase 1 - Construction**

Hickfords have started work inside the old cricket pavilion. They will start groundwork for the extension in mid-January with a supervising archaeologist.

Our architect, Anthony Thompson, will supervise any Building Control requirements and authorisations will be given as required under the existing delegation to Cllrs Ayles, Bradbury and Merritt. Architect's fees are £350 and MKCC fees will be about £1k.

The changes to fire exits and windows (and the internal changes which did not require permission but which kept the 'as built' in line with MKCC records) were a 'Non-Material Amendment' and have been approved. The DISCON for bat works is not required at this time. The archaeology DISCON Written Scheme of Investigation has been approved.

The first Hickfords Invoice (£9k for work in December) is on the RFO payment schedule. The S106 funding will be used first to pay invoices, followed by CPC reserves which will be transferred from BoI and finally the £50k SG investment and the PWLB loan which will now be progressed. A revised cash flow forecast is being prepared with Hickfords.

#### **Phase 2 – Fitout**

A grant application for £10k has been made to the MK Community Foundation with a decision expected in January. This is dependent on compliance with their 'Vital Signs' so we cannot be confident of success.

Expressions of Interest are well advanced for National Lottery and in progress for BIFFA (waste recycling) so the grant applications themselves will not be decided until probably next summer.

A reference visit has been made to a comparable bar in East & Botolph Claydon and a further reference visit is planned to another club. The Project Board is developing a proposed service offering of a daily morning coffee and pastry service with an evening (probably limited to Thursday/Friday/Saturday) and weekend bar service with bar snacks and a simple menu (eg paninis) but with food evenings from external providers. The kitchen fitout is being designed and costed accordingly. There will be WiFi provided, probably using mobile data initially, to allow 'home' working in the clubhouse.

A Teams meeting has been held with MKCC to discuss the use of £38k Public Art funding that is available and this is the subject of a separate resolution.

#### **Phase 3 – Operation**

As reported last month, a Community Interest Company, Castlethorpe Community Space CIC (CCS CIC), has been formed to fit out and operate the clubhouse. An application for a bank account has been completed and a decision is expected in January. The initial Directors are Phil Ayles, Steve Bradbury, Lawrence Chapman, Russell Forgham, Ian Horne and Luke Jefferies.

Although the building will be completed in April and usable in a basic form for cricket teas during their season, the fit out is dependent on grants and almost certainly will not be ready for general use until the autumn and even later if we are unsuccessful with grants.

Membership will be opened to all residents when we have an opening date and members will then elect new Directors to run the clubhouse as the members wish.

APPENDIX A3

Draft Budget 2024/25

DRAFT BUDGET 2024-24 V2a

ALL FIGURES NET OF VAT	APR-JUN ACTUAL	JUL-SEP ACTUAL	OCT-DEC EST	JAN-MAR EST	PROJECTED TOTAL	PLUS_MINUS BUDGET	2023/24 BUDGET	2024/2025 BUDGET
<b>INCOME</b>								
Precept inc LCTS Grant	20216	20216	0	0	40432	-4284	36148	36,572
Interest	1500	1256	2000	2000	6756	-4656	2100	1000
Grants & s.106 + other	0	0	1705	3676	5381	-3671	1710	1705
Grass cutting from CSA				500	500			500
VH Hire & rentals	1360	1059	1150	1150	4719	281	5000	5000
MKC Landscaping grant	1409	0	0	0	1409	1591	3000	4000
Advertising	109	44	150	150	453	-53	400	1000
<b>Total Receipts</b>	<b>24594</b>	<b>22575</b>	<b>5005</b>	<b>7476</b>	<b>59650</b>	<b>-11292</b>	<b>48358</b>	<b>49777</b>
<b>EXPENDITURE</b>								
Administration costs	3314	2877	3297	4468	13956	-3616	10340	15100
Clerk's wages	1479	2218	2562	4218	10477	-1337	9140	9700
Other	1835	659	735	250	3479	-2279	1200	1000
Audit Fee	0	375	0	0	375	25	400	400
PWL B Repayments	0	0	0	0	0	0	0	4000
Buildings/Assets Costs	2201	3240	900	515	6856	-3656	3200	4500
VH	0	0	455	375	830	1170	2000	2000
SG	1886	3240	445	0	5571	-4871	700	1500
Other	315	0	0	140	455	45	500	1000
Chair's Expenses	0	0	0	30	30	70	100	100
Consumables	0	15		150	165	335	500	500
Dog bin clearance	2065	0			2065	-565	1500	2500
Election costs	0	0			0	0	0	0
Equipment Costs	135	67	60	0	262	1038	1300	0
VH	135	67	60	0	262	238	500	0
SG		0	0	0	0	800	800	0
Grants	0	0	0	0	0	0	0	0
Insurance	0	0	1478	0	1500	0	1500	1500
Landscape/General Maintenance	4788	4329	3878	1885	14880	-2480	12400	8400
Sports ground	1692	589	228	0	2509	1191	3700	1000
General maint			1600	0	1600	-1100	500	0
Village	3096	3740	2050	1885	10771	-2571	8200	7400
Grass, hedges contract	2550	3122		1185	6857	-1357	5500	5500
Fences/gates	0		1490	500	1990	-1490	500	1000
Bins & bus shelters	146	218	160	200	724	276	1000	500
Weedspray	400	400	400	0	1200	0	1200	400
Licences/Statutory certificates	0	592	0		592	8	600	600
Publications	991	539	545	545	2620	-2020	600	2200
S137	0	0	812	1500	2312	-1112	1200	500
Speed checks	0	0			0	0	0	0
Other	0		812	1500	2312	-1112	1200	500
Subscriptions	353				353	97	450	450
Training			60		60	440	500	500
Utilities	681	584	747	980	2992	6708	9700	5750
VH	681	584	747	980	2992	6708	9700	5750
Gas	38	46	417	500	1001	6499	7500	3000
Electricity	342	206	133	210	891	509	1400	2500
Water	186	203	111	195	695	105	800	780
Broadband	115	129	86	75	405	-405		250
Maint costs	361	450	528	500	1839	1161	3000	2000
Village			0	0	0	0	0	0
VH Cleaner	361	450	528	500	1839	1161	3000	2000
<b>Total Expenditure</b>	<b>£14,889</b>	<b>£12,693</b>	<b>£12,305</b>	<b>£10,573</b>	<b>£50,482</b>	<b>-£3,592</b>	<b>£46,890</b>	<b>£48,600</b>

Transfer to capital projects

£1,177