



# Castlethorpe Parish Council

Parish Council Ordinary Meeting to be held  
on Monday 5<sup>th</sup> February 2024 at 7.30 pm

## AGENDA

Dear Parishioners

An Ordinary Meeting of Castlethorpe Parish Council will be held on the above date & time in the Village Hall, when the business set out below will be transacted.

**Please do not attend if you are ill or have any Covid symptoms**

Residents may ask questions in the Open Forum or by giving them to the Clerk or any Councillor by noon on the day of the meeting

Technology permitting, proceedings may be viewed on the 'Castlethorpe Parish Council' YouTube Channel, both as a live stream and as a recording which will be retained for at least a month.

Jacquie Ladyman

Clerk to the Parish Council

Phone: 07707 836973 or email: [clerk@castlethorpe-pc.gov.uk](mailto:clerk@castlethorpe-pc.gov.uk)

<b>1</b>		<b>TO RECEIVE APOLOGIES FOR ABSENCE</b>
<b>2</b>		<b>TO RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below</b>
<b>3</b>		<b>TO APPROVE MINUTES OF THE LAST MEETING</b>
	3.1	To agree the minutes of the previous meeting of the 8 <sup>th</sup> January as a true and accurate record.
<b>4</b>		<b>TO RECEIVE REPORTS</b>
	4.1	Clerks Report & Review of Actions (to be circulated prior to meeting)
	4.2	Ward Councillors Report (to be given at meeting)
	4.3	Clubhouse report
<b>5</b>		<b>TO CONSIDER PLANNING APPLICATIONS (previously viewed on line by Cllrs)</b>
	5.1	24/00062/TPO- Castle Field North Street Castlethorpe Milton Keynes MK19 7EW - The reduction by 3m on the leaning side and by approximately 2m to the height of Beech Tree (Fagas Sylvatica) (T20) protected by TPO no. PS/540/15/79 in order to reduce the risk of the tree falling
<b>6</b>		<b>TO RECEIVE REPORT BACK ON PREVIOUS PLANNING APPLICATION</b>
	6.1	<b>WNS/2022/1741/EIA</b> Application for full planning permission for the erection of 9 x employment units comprising circa 69,744sqm GIA. of floorspace within Class B2 or B8 Uses, with ancillary class E(g)(i) offices and E(g)(ii) research and development, together with country park, ground re-profiling in the country park, new vehicular access from the A508 and associated site infrastructure, including lorry parking – status pending
	6.2	<b>23/02049/DISCON</b> – Cosgrove Park, Cosgrove - Approval of details required by conditions 3 (drainage design), 4 (surface water run off), 10 (finished floor levels), of permission ref. 21/03346/FUL <b>Conditions 3, 4 and 10 refused.</b>
	6.3	<b>23/02523/FUL</b> – 6A The Chestnuts, Castlethorpe – erection of a single storey front extension to the existing village store and alteration of fenestration
	6.4	<b>23/02435/HOU</b> – 17 Lodge Farm Court, Castlethorpe - erection of a two-storey rear extension and insertion of first floor window (resubmission of 22/03159/HOU
	6.5	<b>23/02637/DISCON</b> – Former Station Yard, Castlethorpe - approval of details required by condition 8 (Boundary Treatments) and condition 24 (Surface Water Drainage) - <b>Approved</b>
	6.6	<b>23/02735/DISCON</b> – The Cricket Pavilion, Castlethorpe - Approval of details required by condition 4 (Archaeological Watching Brief) of permission ref. 23/00976/FUL – <b>Approved</b> <b>23/00976/FUL</b> <b>23/02723/TPO</b> – March House, North Street, Castlethorpe - The crown reduction of 3x
	6.7	Horse chestnut trees (T1, T2, T3) by 2.5 metres all round - <b>Approved</b> <b>23/02400/TPO</b> – Chestnuts, South Street, Castlethorpe - The crown reduction by 3 metres all around of
	6.8	Chestnuts (T2, T3) - <b>Approved</b> <b>22/03045/FUL</b> – Appeal against refusal for change of use from agriculture to mixed use agriculture, dog
	6.9	training / walking / exercise area with planting of trees with associated external works (Part Retrospective) at Leamington Farm, Bullington End, Hanslope, Milton Keynes, MK19 7ET

<b>7</b>		<b>TO CONSIDER RESOLUTIONS (all supporting documentation to be circulated prior to meeting)</b>
	7.1	To consider & agree to a public excluded part 2 of the meeting to discuss matters in accordance with Section 100(A) (4) of the Local Government Act 1972, as defined in paragraphs 1 of Part 1 of Schedule12A to the Act
	7.2	To consider delegating authority to Cllrs Bradbury, Markham and the Clerk together with a CSA representative to decide on a groundsman for the sports ground following shortlisting of applicants and interview.
	7.3	To authorise the Clerk to sign a lease of the new clubhouse building to Castlethorpe Community Space CIC
	7.4	To agree to permit dogs in the Sports Ground providing they are kept of a lead, do not go on the playing surfaces north of the footpath and that dog owners pick up and place waste in the adjacent dog bins and to erect new Notices to this effect in due course.
	7.5	To permit bicycles in the Sports Ground
	7.6	In order to try and help with the parking issues at the end of School Lane outside nursery, to consider borrowing child bollards from MKCC and asking if nursery staff would be prepared to put them out each morning. These are bollards in the shape of children holding 'Think before you park' signs and have proven to be quite effective elsewhere
<b>8</b>		<b>TO CONSIDER FINANCIAL MATTERS (circulated prior to meeting)</b>
	8.1	To agree the RFO payment schedule
	8.2	To agree to seek the approval of the Secretary of State for Levelling Up, Housing and Communities to apply for a PWLB loan of £50,000 to be used towards the construction and fit out of the Clubhouse and approve the borrowing term and repayment basis of the loan, either annuity or EIP (equal instalments of principal)
<b>9</b>		<b>CORRESPONDENCE RECEIVED</b>
<b>10</b>		<b>ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)</b>
	10.1	Reminder for Gobbey's field forms to be completed and returned to Cllr Sawbridge
<b>11</b>		<b>TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS/EVENTS</b>
	11.1	Next Parish Council meeting will be held at 7.30 on Monday 4 <sup>th</sup> March 2024 in the Village Hall
	11.2	New City Plan meeting will be held at Hanslope Community Hall on Wednesday 7 <sup>th</sup> February at 6.00pm
		<b>PART 2</b>
<b>12</b>		<b>RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below</b>
<b>13</b>		<b>TO RECEIVE REPORTS</b>
<b>14</b>		<b>TO CONSIDER RESOLUTIONS (all supporting documentation to be circulated prior to meeting)</b>
	14.1	To consider quote for legal fees associated with the application for Gobbey's Field to become a village green
	14.2	To agree to measures to manage cash flow arising from the construction of the clubhouse
	14.3	To agree to contribute to the cutting of the triangle and grass verge at Yardley Road with Cosgrove Parish Council