



# Castlethorpe Parish Council

Parish Council Ordinary Meeting to be held on  
Monday 7<sup>th</sup> October at 7.30 pm

## AGENDA

Dear Parishioners

An Ordinary Meeting of Castlethorpe Parish Council will be held on the above date & time **in the Village Hall**, when the business set out below will be transacted. The meeting will be preceded by an Open Forum (15 minutes if necessary)

Residents may ask questions in the Open Forum or by giving them to the Clerk or any Councillor by noon on the day of the meeting

Technology permitting, proceedings may be viewed on the 'Castlethorpe Parish Council' YouTube Channel, both as a live stream and as a recording which will be retained for at least a month. **There will be no stream to Facebook.**

Jacquie Ladyman  
Clerk to the Parish Council  
Phone: 07707 836973 or email: [clerk@castlethorpe-pc.gov.uk](mailto:clerk@castlethorpe-pc.gov.uk)

<b>1</b>		<b>TO RECEIVE APOLOGIES FOR ABSENCE</b>
<b>2</b>		<b>TO RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below</b>
		Cllrs Ayles, Forgham and Bradbury are Directors of Castlethorpe Community Space CIC and Cllr Ayles is a Director of Castlethorpe Village Shop Association but as this is a personal interest no declaration of interest is required in relevant agenda items below as previously agreed by all.
<b>3</b>		<b>TO APPROVE MINUTES OF THE LAST MEETING</b>
	3.1	To agree the minutes of the previous meeting of the 2 <sup>nd</sup> September 2024 as a true and accurate record.
<b>4</b>		<b>TO RECEIVE REPORTS</b>
	4.1	Clerks report & review of actions (to be circulated prior to meeting)
	4.2	Ward Councillors report (to be given at meeting)
	4.3	Clubhouse report (Cllr Ayles)
	4.4	Parishes Forum report (Cllr Bradbury) – Appendix A
<b>5</b>		<b>TO CONSIDER PLANNING APPLICATIONS (previously viewed on line by Cllrs)</b>
	5.1	<b>24/01855/TCA</b> – Acorn Day Nursery - 3m reduction, crown raise up to 3m to side back from the building, reshape and balance tree of Silver Birch T1, deadline for comments 1/10/24 – <b>no objections received</b>
	5.2	<b>24/01966/NMA</b> – 45 Thrupp Close, Castlethorpe – Notification of a non-material amendment seeking a change of flat roof to lean to roof over-extension, deadline for comments 1/10/24 – <b>no comments received</b>
<b>6</b>		<b>TO RECEIVE REPORT BACK ON PREVIOUS PLANNING APPLICATION</b>
	6.1	<b>WNS/2022/1741/EIA</b> Application for full planning permission for the erection of 9 x employment units comprising circa 69,744sqm GIA. of floorspace within Class B2 or B8 Uses, with ancillary class E(g)(i) offices and E(g)(ii) research and development, together with country park, ground re-profiling in the country park, new vehicular access from the A508 and associated site infrastructure, including lorry parking – status pending
	6.2	<b>24/01545/DISCON</b> – cycle network route 6 cycle path - Approval of details required by condition 3 (Drainage), condition 6 (LEMP), condition 7 (Reasonable Avoidance Measures Strategy), conditions 8 (Tree protection plan) and condition 9 (Tree protection measures) of permission ref. 23/01334/FUL - <b>All conditions now approved by MKCC</b>
	6.3	<b>24/01686/TCA</b> - 39 North Street, Castlethorpe - the removal of a Laurel (A) and Cypress (B) 15-20 feet in height each and replacement with small native varieties – <b>Approved by MKCC</b>
	6.4	<b>24/01226/LBC</b> – Castlethorpe Lodge, Hanslope Road, Castlethorpe - Listed Building Consent for the proposed replacement of external French Doors – <b>Approved by MKCC</b>

<b>7</b>		<b>TO CONSIDER RESOLUTIONS (all supporting documentation to be circulated prior to meeting)</b>
	7.1	To consider & agree to a public excluded part 2 of the meeting to discuss matters in accordance with Section 100(A) (4) of the Local Government Act 1972, as defined in paragraphs 1 of Part 1 of Schedule 12A to the Act.
	7.2	To agree Parish Council response to the New City Plan consultation and submit before 9 <sup>th</sup> October deadline (Cllr Ayles)
	7.3	To decide on whether or not to purchase a 'Please Park Considerably' child bollard outside of nursery/school lane (Cllr Ayles)
	7.4	To agree a donation of £30 each to the Royal British Legion for a wreath and New Bradwell Silver Band for a bugler for Remembrance Sunday (Cllr Ayles)
	7.5	To discuss participation in VE Day 80 <sup>th</sup> Anniversary celebrations (Cllr Ayles)
	7.6	To adopt the Complaints Procedure policy circulated to Councillors (Cllr Ayles)
	7.7	To decide on works needed on the tennis court floodlights (Cllr Bradbury)
	7.8	To decide on projects to be considered as part of the Public Art working group (Cllr Ayles)
<b>8</b>		<b>TO CONSIDER FINANCIAL MATTERS (circulated prior to meeting)</b>
	8.1	To agree the RFO payment schedule
	8.2	To consider the final external auditor report
<b>9</b>		<b>CORRESPONDENCE RECEIVED</b>
<b>10</b>		<b>ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)</b>
<b>11</b>		<b>TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS/EVENTS</b>
	11.1	The next Ordinary Parish Council meeting will be held at 7.30 on Monday 4 <sup>th</sup> November 2024
	11.2	MKALC meeting Thursday 24 <sup>th</sup> October at 7.30 at the Woughton Community Council Hub or via Zoom video call
		<b>PART 2</b>
<b>12</b>		<b>RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below</b>
<b>13</b>		<b>TO RECEIVE REPORTS</b>
<b>14</b>		<b>TO CONSIDER RESOLUTIONS (all supporting documentation to be circulated prior to meeting)</b>
	14.1	To consider a quotation for repairing the street light in the Sports field and the two broken lights in Prospect Place
	14.2	To consider a quotation for works suggested to trees at the Lodge Farm end of the Sports Ground

#### Appendix A – Parishes Forum Report

- GIS – MKCC have a new GIS platform that will be going live in October to replace the former MK Mapping system and talked about how demographic data e.g. from ONS will be layered on top and then gave several examples like diseased trees and changes to bin collection days but didn't say where the data was coming from. They will be sending us what was referred to as a 'Parish Needs Forms' next week.
- Flooding was more of the same - need to find who is responsible e.g. Anglian Water, Highways. The point was made that with change to weather conditions flash flooding will occur more often and that we don't help ourselves with things such as artificial grass that doesn't allow water to drain. Individual Household Plans and how to form a Community Flood Plan are detailed on the web site.
- MK Connect/DRT - they ran a 'Northern Rural' pilot choosing that area as it is where the service has had the most complaints. The impact of the introduction of hubs where people can change buses had been largely successful with small increases in number of rides and seat availability although journey times increased. Now the pilot has finished they are reverting to the former arrangements. They are considering what to do about DRT going forward but cost seems to be an issue.
- Customer Services - the lady just took Q's and A's then:  
Report-It is a good system  
Average phone call wait time 3 mins 25 secs  
Kay Petit is worth her weight in gold but if she is not there they are picking up emails.
- General  
Keith Wheeler has passed away  
LCTRS is continuing but has been reduced from £350k to £200k. Still being shared between 10 parishes  
Looking for 2 parish reps on Standards Committee  
Ward Boundary Review has completed and is being written up. Public consultation in October