



# Castlethorpe Parish Council

Parish Council Ordinary Meeting to be held  
on Monday 4<sup>th</sup> November 2024 at 7.30 pm

## AGENDA

Dear Parishioners

An Ordinary Meeting of Castlethorpe Parish Council will be held on the above date & time **in the Village Hall**, when the business set out below will be transacted. The meeting will be preceded by an Open Forum (15 minutes if necessary)

Residents may ask questions in the Open Forum or by giving them to the Clerk or any Councillor by noon on the day of the meeting

Technology permitting, proceedings may be viewed on the 'Castlethorpe Parish Council' YouTube Channel, both as a live stream and as a recording which will be retained for at least a month. **There will be no stream to Facebook.**

Jacquie Ladyman  
Clerk to the Parish Council  
Phone: 07707 836973 or email: [clerk@castlethorpe-pc.gov.uk](mailto:clerk@castlethorpe-pc.gov.uk)

<b>1</b>		<b>TO RECEIVE APOLOGIES FOR ABSENCE</b>
		Cllr Merritt by reason of childcare
<b>2</b>		<b>TO RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below</b>
		Cllrs Ayles, Forgham and Bradbury are Directors of Castlethorpe Community Space CIC and Cllr Ayles is a Director of Castlethorpe Village Shop Association but as this is a personal interest no declaration of interest is required in relevant agenda items below as previously agreed by all.
<b>3</b>		<b>TO APPROVE MINUTES OF THE LAST MEETING</b>
	3.1	To agree the minutes of the previous meeting of the 7 <sup>th</sup> October 2024 as a true and accurate record.
<b>4</b>		<b>TO RECEIVE REPORTS</b>
	4.1	Clerks report & review of actions (to be circulated prior to meeting)
	4.2	Ward Councillors report (to be given at meeting)
	4.3	Clubhouse report (Cllr Ayles)
	4.4	Public arts project report (Cllr Ayles)
<b>5</b>		<b>TO CONSIDER PLANNING APPLICATIONS (previously viewed on line by Cllrs)</b>
	5.1	<b>24/01951/HOU</b> – 26 Lodge Farm Court, Castlethorpe - single storey rear extension
	5.2	<b>PLN/2024/2146 – The Pavilion, Castlethorpe</b> - Approval of details required by conditions 5 (Watching Brief Report) and 8 (Cycle Parking)
<b>6</b>		<b>TO RECEIVE REPORT BACK ON PREVIOUS PLANNING APPLICATION</b>
	6.1	<b>WNS/2022/1741/EIA</b> Application for full planning permission for the erection of 9 x employment units comprising circa 69,744sqm GIA. of floorspace within Class B2 or B8 Uses, with ancillary class E(g)(i) offices and E(g)(ii) research and development, together with country park, ground re-profiling in the country park, new vehicular access from the A508 and associated site infrastructure, including lorry parking – status pending
	6.2	<b>24/01855/TCA</b> – Acorn Day Nursery - 3m reduction, crown raise up to 3m to side back from the building, reshape and balance tree of Silver Birch T1, deadline for comments 1/10/24 – <b>no objections received</b>
	6.3	<b>24/01966/NMA</b> – 45 Thrupp Close, Castlethorpe – Notification of a non-material amendment seeking a change of flat roof to lean to roof over-extension, deadline for comments 1/10/24 – <b>no comments received</b>

<b>7</b>		<b>TO CONSIDER RESOLUTIONS (all supporting documentation to be circulated prior to meeting)</b>
	7.1	To consider & agree to a public excluded part 2 of the meeting to discuss matters in accordance with Section 100(A) (4) of the Local Government Act 1972, as defined in paragraphs 1 of Part 1 of Schedule12A to the Act
	7.2	To agree to order long lead time items for The Pavilion (Cllr Ayles)
	7.3	To consider an amendment to the CIF application (picnic benches) (Cllr Ayles)
	7.4	To agree a quotation to make the tennis court electrical switch box safe, relocate isolation switch outside in lockable cabinet and install meter for cricket showers (Cllr Ayles)
	7.5	To consider a quotation to reproduce the artwork on the plinth in Castlefield (Cllr Forgham)
	7.6	To review performance of outsourced landscape contractor and consider contract renewal (Cllr Bradbury)
	7.7	To consider a quotation for the repair of the footway running through the sports ground that has been damaged by tree roots (Cllr Bradbury)
	7.8	To consider contacting Arriva and MKCF regarding changes to the 33 bus timetable which are affecting residents who work in Wolverton or have children at St Paul's School (Cllr Forgham)
<b>8</b>		<b>TO CONSIDER FINANCIAL MATTERS (circulated prior to meeting)</b>
	8.1	To agree the RFO payment schedule
	8.2	To agree a meeting of the Finance Committee to start the 2025/26 budget process
<b>9</b>		<b>CORRESPONDENCE RECEIVED</b>
<b>10</b>		<b>ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)</b>
<b>11</b>		<b>TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS/EVENTS</b>
	11.1	The next Ordinary Parish Council meeting will be held at 7.30 on Monday 2nd December 2024
		<b>PART 2</b>
<b>12</b>		<b>RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below</b>
<b>13</b>		<b>TO CONSIDER RESOLUTIONS (all supporting documentation to be circulated prior to meeting)</b>
	13.1	To agree a response to the official complaint received in relation to the location of the dog waste bin in Shepperton Close