



Castlethorpe Parish Council

Village Hall Committee Meeting to be held in the Village Hall on
Thursday 22nd January 2026 at 7.15 pm

AGENDA

Dear Parishioners

A general meeting of **Castlethorpe Village Hall Committee** will be held, on the above date and time, in the village hall when the business set out below will be transacted.
There will be an Open Forum if needed before commencement of the meeting proper (15 minutes provided).

Clerk to the Parish Council
07707 836973

Clerk@castlethorpe-pc.gov.uk

16th January 2026

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- 1 **TO RECEIVE APOLOGIES FOR ABSENCE:**
 - 2 **TO ELECT A CHAIRMAN:**
 - 3 **TO ELECT A VICE CHAIRMAN:**
 - 4 **TO ELECT A PERSON TO RECORD BUSINESS AND PRODUCE MINUTES**
 - 5 **TO CO-OPT VOTING COMMITTEE MEMBERS FROM THE VILLAGE HALL USERS GROUPS (THREE)**
 - 6 **TO CO-OPT NON-VOTING COMMITTEE MEMBERS FROM THE VILLAGE HALL USERS GROUPS:**
 - 7 **TO RECEIVE DECLARATIONS OF INTEREST:** by Members in any of the agenda items below
 - 8 **MINUTES OF THE LAST MEETING AND MATTERS ARISING FROM THE MINUTES:**
 - 8.1 Inaugural meeting of new VH Committee so no previous minutes.
 - 9 **TO CONSIDER RESOLUTIONS:**
 - 9.1 To review booking system
 - 9.2 To consider maintenance, decoration and general upkeep of the village hall
 - 9.3 To consider the village hall garden area
 - 9.4 To consider a proposal from a regular user for a fixed monthly village hall hire fee
 - 10 **TO CONSIDER FINANCIAL MATTERS:**
 - 10.1 Budget allocation 2026/27
 - 11 **ANY OTHER BUSINESS:** (for noting, or for inclusion on a future agenda)
 - 12 **FUTURE MEETINGS:** Date for next meeting